

MEMORANDUM

Agenda Item No. 11(A)(2)

TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: January 10, 2008

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution Retroactively
Authorizing In-Kind
Services for the Harvest
Festival Sponsored by the
Historical Association of
Southern Florida, Inc

The accompanying resolution was prepared and placed on the agenda at the request of
Chairman Bruno A. Barreiro.



R. A. Cuevas, Jr.
County Attorney

RAC/dcp



MEMORANDUM
(Revised)

TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: January 10, 2008

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 11(A)(2)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(2)
01-10-08

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT, THE MIAMI DADE FIRE RESCUE DEPARTMENT, THE MIAMI-DADE ELECTIONS DEPARTMENT AND THE MIAMI-DADE POLICE DEPARTMENT FOR THE NOVEMBER 17-18, 2007 HARVEST FESTIVAL SPONSORED BY THE HISTORICAL ASSOCIATION OF SOUTHERN FLORIDA INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$16,366.00 TO BE FUNDED IN PART FROM THE COUNTYWIDE IN-KIND RESERVE FUND, AND IN PART FROM THE NON-AD VALOREM PORTION OF THE FIRE RESCUE IN-KIND RESERVE FUND

WHEREAS, the Historical Association of Southern Florida, Inc. has requested in-kind services from the Miami-Dade Park and Recreation Department, the Miami-Dade Fire Rescue Department, the Miami-Dade Elections Department and Miami-Dade Police Department for the November 17-18, 2007 Harvest Festival in an amount not to exceed \$16,366.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the purpose of the Harvest Festival is to promote educational programs, future exhibitions, and historical artifacts; and

WHEREAS, the Historical Association of Southern Florida, Inc. is a not-for-profit organization; and

WHEREAS, the Harvest Festival is a major event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and \$14,526.00 of the in-kind services shall be funded from the Countywide In-kind Reserve Fund and \$1,840.00 of the in-kind services shall be funded from the non-ad valorem portion of the Fire Rescue In-kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department, the Miami-Dade Fire Rescue Department, the Miami-Dade Elections Department and Miami-Dade Police Department for the November 17-18, 2007 Harvest Festival in an amount not to exceed \$16,366.00 to be funded in part from the Countywide In-kind Reserve Fund and in part from the non-ad valorem portion of the Fire Rescue In-kind Reserve Fund.

The foregoing resolution was sponsored by Chairman Bruno A. Barreiro and offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

- | | |
|------------------------------------|--------------------|
| Bruno A. Barreiro, Chairman | |
| Barbara J. Jordan, Vice-Chairwoman | |
| Jose "Pepe" Diaz | Audrey M. Edmonson |
| Carlos A. Gimenez | Sally A. Heyman |
| Joe A. Martinez | Dennis C. Moss |
| Dorrin D. Rolle | Natacha Seijas |
| Katy Sorenson | Rebeca Sosa |
| Sen. Javier D. Souto | |

The Chairperson thereupon declared the resolution duly passed and adopted this 10th day of January, 2008. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

WR

Monica Rizo

TOTAL \$ 16,054

File # 1840 - PARK # 8517
Elections
\$ 2,440.-
Police
\$ 3,257.

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

DeFores Green
Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
 - Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
 - Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
 - Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)
- Note: Event budget must be included for "Special" and "Major" event types.

1. Full legal name of the requesting organization: Historical Museum of Southern Florida

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- Local Government or Public Entity
- Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Kim Hogan
Production Manager, Taurus Production Group
286 Westward Drive Miami, FL 33166 305.883.9387 (E)
305.805.3708 (E)

4. Specify fee waiver or in-kind service requested (quantify, if applicable): SEE ATTACHED

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): SEE ATTACHED

#A

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

Barreiro

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

7. Physical address of event venues (please specify Commission District(s)): 10901 Coral Way
FAIR EXPO CENTER
8. Description of regional or local impact: SEE ATTACHED 2003 Demographic Study
estimated attendance in past couple years approx.
20,000 during the weekend.
9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): SEE ATTACHED
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): SEE ATTACHED
11. Expected number of participants and estimated attendance (per day, if applicable): 10,000 per day
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): SEE ATTACHED

I hereby certify that all the statements made in this application are true and correct.



Signature of Authorized Representative

11/05/07

Date



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Events No Name History

[Document # Search]

Detail by Document Number

Florida Non Profit Corporation

HISTORICAL ASSOCIATION OF SOUTHERN FLORIDA, INC.

Filing Information

Document Number 701205
 FEI Number 590968005
 Date Filed 07/15/1980
 State FL
 Status ACTIVE
 Last Event AMENDMENT
 Event Date Filed 08/11/1993
 Event Effective Date NONE

Principal Address

101 W. FLAGLER STREET
 MIAMI FL 33130

Mailing Address

101 W. FLAGLER STREET
 MIAMI FL 33130

Registered Agent Name & Address

MCCAMMON, ROBERT
 HISTORICAL MUSEUM
 101 WEST FLAGLER ST.
 MIAMI FL 33130 US

Name Changed: 01/19/2006

Address Changed: 01/19/2006

Officer/Director Detail

Name & Address

Title T

ROSENBERG, MICHAEL
 3550 ROYAL PALM AVE
 COCONUT GROVE FL 33133

Title T

ROSENBERG, MICHAEL
 3550 ROYAL PALM AVE.
 FORT LAUDERDALE FL 33-3133

Title T

CAMPBELL, DENNIS
799 BRICKELL PLAZA SUITE 900
MIAMI FL 33131

Title T

PARNES, EDMUND
8700 N. KENDALL DR SUITE 221
MIAMI FL 33176

Title T

WILLIAM, HOLLY
1221 BRICKELL AVE #304
MIAMI FL 33133

Title D

MCCAMMON, ROBERT
101 WEST FLAGLER ST
MIAMI FL 33130

Annual Reports

Report Year Filed Date

2005 02/18/2005
2006 01/19/2006
2007 01/18/2007

Document Images

- 01/18/2007 ANNUAL REPORT
- 01/19/2006 ANNUAL REPORT
- 02/18/2005 - ANNUAL REPORT
- 01/20/2004 ANNUAL REPORT
- 02/14/2003 - ANNUAL REPORT
- 01/30/2002 ANNUAL REPORT
- 01/23/2001 - ANNUAL REPORT
- 02/21/2000 - ANNUAL REPORT
- 02/21/1999 ANNUAL REPORT
- 01/30/1998 - ANNUAL REPORT
- 02/10/1997 ANNUAL REPORT
- 02/06/1996 - ANNUAL REPORT
- 02/06/1995 - ANNUAL REPORT

Note: This is not official record. See documents if question or conflict.

Events No Name History

Document # Search

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In-Kind Request and Fee Waiver Specifics

Miami Dade Fire Rescue Department – In-Kind Services for Rescue stand by from November 17 – November 18, 2007 – Hours of Operation 8:00 AM – 5:00 PM

Miami Dade Police Department – In-Kind Services for Police Officers –

3 Officers for Money Room Detail from November 17 – November 18, 2007 – Hours of Operation 8:00 AM – 5:00 PM

3 Officers for 24 hour protection Detail beginning Friday, November 16, 2007 at 9:00 AM concluding Sunday, November 18, 2007 at 7:00 PM

Elections Department – Fee Waiver for usage of Tables and Chairs - Delivery date Thursday, November 15, 2007 pick-up date Monday, November 19, 2007

Total needs: 200 Tables and 600 Chairs

Parks and Recreation Department – Fee waiver for usage of two (2) Showmobiles - already on Hold. Delivery date Thursday, November 15, 2007 pick-up date Monday, November 19, 2007

Fact Sheet

Host: Historical Museum of Southern Florida

Proceeds to benefit future exhibitions, educational programs, and the general advancement of the museum

Dates & times: Saturday, November 17 – Sunday, November 18, 2007
10 am – 5 pm

Early Bird Private Sale - 8 to 10 am on Saturday, November 17

Location: Fair Expo Center, home of Miami-Dade County Youth Fair
10901 Coral Way, Miami, Florida

Attendees: 20,000 shoppers from Miami-Dade, Broward, Palm Beach and Monroe counties

Target Demographics: Harvest is a family event. A comprehensive breakdown of our demographics is attached

Cost: \$6 Adults, \$2 Children
Discount passes available on www.historical-museum.org

Parking: Over 2,000 free parking spaces

Vendors: Over 350 juried craft vendors and exhibitors

Entertainment:

- Crafter's Market Place
- The Village:
 - Living History Village & Parade
 - Fresh Produce and Farmers Market
 - Historical re-enactments
 - Educational activities, petting zoo and games for Children
 - Musical Entertainment
 - Food and Beverages
- Rest and entertainment areas
- Classic Car Showcase:
 - Antique Cars and Engines
- The Commons:
 - Cooking Demonstrations
 - Ethnic influenced Art
 - Museum Exhibits



Hours of Operation

Friday, November 16, 2007 – 9:00 AM – 7:00 PM
Crafters and Vendor Load-In

Saturday, November 17, 2007 – 8:00 AM – 5:00 PM
Early Bird – 8:00 AM – 10:00 AM (past attendance 1,000)
Regular Hours – 10:00 AM – 5:00 PM

Sunday, November 18, 2007 – 10:00AM – 5:00PM
Regular Hours – 10:00AM – 5:00PM
Tear Down – 5:00 PM – 7:00 PM

Schedule of Events

Saturday, November 17th

Village Stage

10:15 Back Porch Unit
 11:25 Live Bait
 12:30 Mathew Sabatella dn the
 Rambling String Band
 1:50 Karina Iglesias
 3:00 The Dharma Bomb
 4:15 The 18 Wheelers

Blue Grass Stage

10:00 John Blosser
 Duclamer
 Gregg Allen
 11:00 Old Tyme Music
 John Piez
 Cypress Station
 Nate Rich
 Untold Riches
 2:00 Mike Hatcher
 Corn Country Old Tyme Comedy
 John Piez
 Cypress Station
 Nate Rich
 4:00 Untold Riches

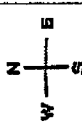
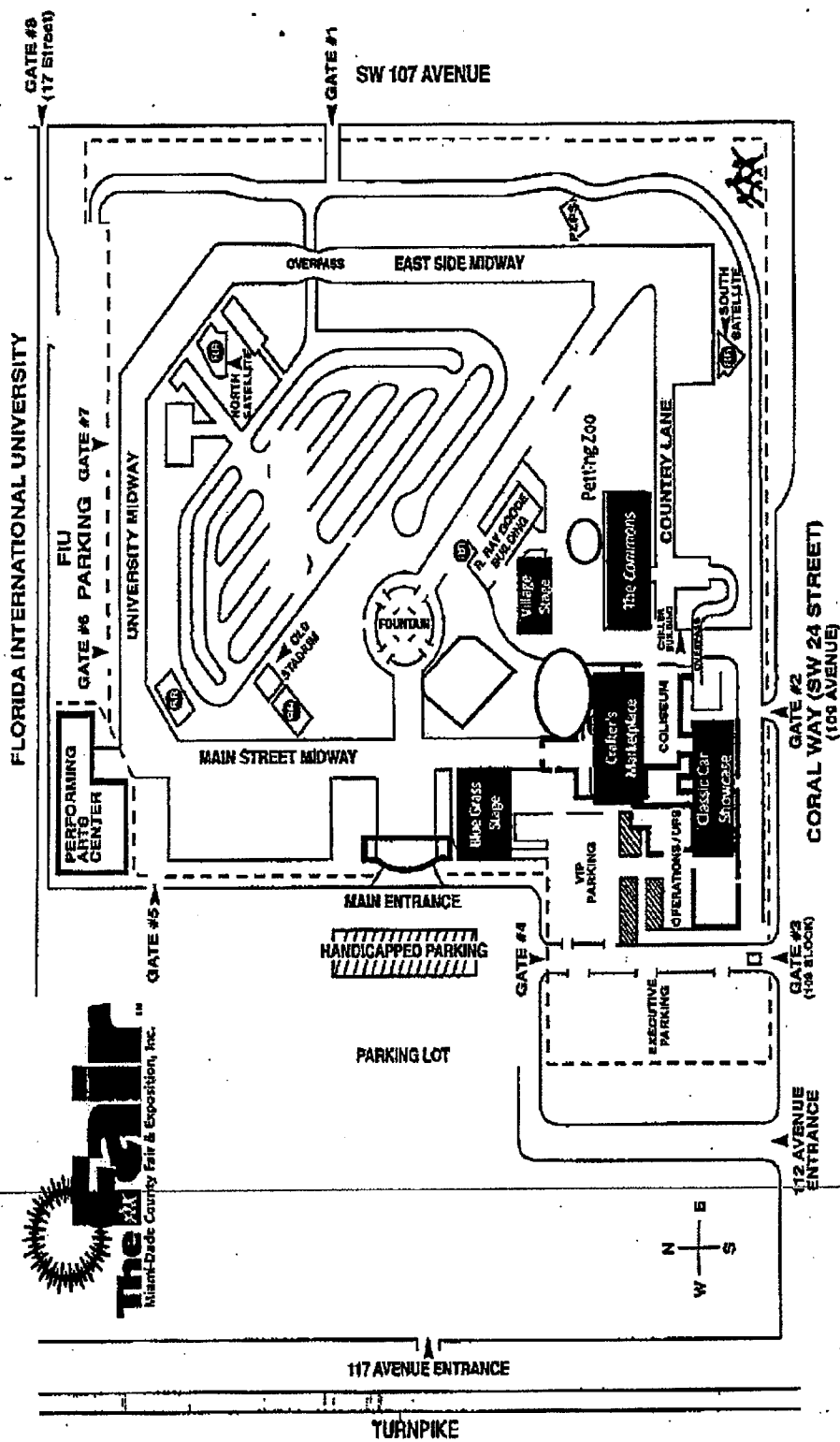
Sunday, November 18th

Village Stage

10:30 Valerie C. Wisecracker
 12:20 Laura Bradley
 1:30 Ernie Southern
 2:50 Oiga and Jimbo Mathis
 4:00 Will Thomas and the Redneck
 Ochestra

Blue Grass Stage

10:00 James Kelly
 Fiddle
 11:00 Armando Zuppa
 Banjo
 12:00 Karen Richardson
 Southern Shores
 1:00 Bill Ballew
 New River Boys
 2:00 Mark Anton
 Alternative Traditions
 3:00 Karen Richardson
 Southern Shores
 4:00 Bill Ballew
 New River Boys



Harvest Festival Budget
November 17-18, 2007

Miami Dade County Fair Grounds and Expo

Line Item	2006
Advertising	32414.00
Cleaning and Maintenance	240.00
Décor	312.25
Facility	28902.33
Food	4211.92
Insurance	3470.55
Miscellaneous	12307.87
Music	3550.00
Printing / Postage	9295.01
Re-Enactors	3250.00
Rentals	3475.00
Security / Police / Brinks / Fire	5480.00
Staffing	25169.25
Permits	Not listed on Budget

TOTAL
132078.18

TOTAL





Miami Dade Elections Department

"Delivering Excellence Every Day"

2700 NW 87th Ave
Miami, FL 33172
Phone (305) 499-8559 Fax (305) 470-1784

Quotation

DATE November 13, 2007

Bill To:
Kim Hogan
Historical Museum of Southern Florida
101 West Flagler St
Miami, FL 33130
Phone (305) 883-9387

Prepared by: Zoraida D Cruz

Comments or special instructions:

Description	AMOUNT
600 Chairs \$.25	\$ 150.00
200 Tables \$.75	\$ 150.00
Delivery Charge	\$ 100.00
12 employees \$20.00 hour for estimate 6 hours	\$ 1,440.00
6 Trucks \$100 a day	\$ 600.00
TOTAL	\$ 2,440.00

If you have any questions concerning this quotation, contact Name, Phone Number, E-mail

THANK YOU FOR YOUR BUSINESS!

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Green, Delores (OSBM)

From: Showmobile (MDPR)
Sent: Friday, November 09, 2007 12:16 PM
To: Green, Delores (OSBM)
Subject: RE: Harvest Festival (Historical Museum of Southern Fl) In-kind Application

They have requested (1)Large Showmobile(1)Medium Showmobile(1)Large Sound for 11/16-19/2007. The cost is \$8,517. Breakdown is as follows: The Lg. Showmobile \$3,866; the Medium Showmobile \$1,946; and the Large Sound \$2,705. All for the dates requested. They had originally requested the small showmobile instead of the medium. The small one is in for repairs. They got the medium for the price of the small one.

From: Green, Delores (OSBM)
Sent: Friday, November 09, 2007 11:57 AM
To: Showmobile (MDPR); Antoine, Michel (MDFR); Comesanas, David (MDPD); Daker, Richard F. (MDPD)
Cc: Gonzalez, Ana (MDPR); Jayska, Amanda (OSBM)
Subject: FW: Harvest Festival (Historical Museum of Southern Fl) In-kind Application

Good Morning In-kind Team:
Please review the attached in-kind application and provide a cost estimate. Note this application is being sponsored by Chairman Barreiro. Thank you.

From: Avalo, Marlene (Office of the Chair)
Sent: Friday, November 09, 2007 11:13 AM
To: Green, Delores (OSBM)
Cc: Navarro, Lubby (Office of the Chair); Gutierrez, Maria Beatriz (Office of the Chair); Jayska, Amanda (OSBM)
Subject: Harvest Festival (Historical Museum of Southern Fl) In-kind Application

Good Morning Dee,

Our office has received an in-kind application request for the Harvest Festival. Chairman Barreiro would like to the full cost of the request before approving application. We have sponsored this festival in the past for Fire Rescue Services services. However, the request this year includes other departments.

Thank you for your assistance,

Marlene Avalo
Office of Chairman Bruno A. Barreiro
Board of County Commissioners
District 5 Office: (305) 643-8525
Downtown Office: (305)375-5769
Email: avalo@miamidade.gov

Green, Delores (OSBM)

From: Daker, Richard F. (MDPD)
Sent: Tuesday, November 13, 2007 12:12 PM
To: Green, Delores (OSBM)
Cc: Jayska, Amanda (OSBM); Delgado, Eduardo (MDPD); Eichler, Robert L. (MDPD)
Subject: RE: Cost Estimates/ Response time

Ok Dee, The cost for the Harvest Festival is \$3,256.20. This is for 3 officers a day for 2 two days working 8am-5pm. We will not provide the overnight security that the promoter requested.

Dick Daker

From: Green, Delores (OSBM)
Sent: Tuesday, November 13, 2007 11:51 AM
To: Antoine, Michel (MDFR); Comesanas, David (MDPD); Daker, Richard F. (MDPD)
Subject: Cost Estimates/ Response time .

Hi Michel/Sgts. Daker and Comesanas:

My work load is picking up. If you call me on the telephone, please leave a voicemail message and follow up with an email. When sending me a fax again, please follow up with an e-mail. This will assist me in responding to you all promptly.

Thanking you in advance.

Delores "Dee" Green

MIAMI-DADE FIRE RESCUE DEPARTMENT
SPECIAL EVENTS BUREAU
 9300 N.W. 41 STREET
 DORAL, FLORIDA 33178
 OFFICE (786) 331-5000 / FAX (786) 331-4435

SPECIAL EVENTS OVERTIME ESTIMATE SHEET

Invoice Number: _____ Date: November 9, 2007
 Control Number: _____ Prepared By: IVANIA GONZALEZ

VENDOR INFORMATION

Name: <u>HISTORICAL MUSEUM OF SOUTHERN FLORIDA</u>			
Billing Address: <u>101 WEST FLAGLER ST</u>			
City: <u>MIAMI</u>	State: <u>FL</u>	Zip Code: <u>33130</u>	
Phone Number: <u>(305)375-1614</u>	Fax Number: <u>(305)375-1609</u>		

PERSONNEL

Position	Overtime Hourly Rate	Quantity	Event Hours	Total
Chief Fire Officer	\$ 75.00			\$ -
Captain	\$ 65.00	1	16	\$ 1,040.00
Lieutenant	\$ 55.00			\$ -
Fire Fighter	\$ 50.00	1	16	\$ 800.00
Fire Prevention Inspector	\$ 55.00			\$ -
Beach Manager	\$ 30.25			\$ -
Lifeguard 2	\$ 26.75			\$ -
Lifeguard 1	\$ 22.75			\$ -
Civilian (Overtime Rate Only) DISPATCHER	\$ 30.00			\$ -
Personnel Total				\$ 1,840.00

EQUIPMENT

Equipment	Hourly Rate	Quantity	Event Hours	Total
Pumper	\$ 100.00			\$ -
QRV / TRT	\$ 65.00			\$ -
Rescue Truck	\$ 50.00			\$ -
Motorcycle Unit	\$ 40.00			\$ -
Rescue Cart	\$ 35.00			\$ -
Rigid Hull Inflatable Boat (RHIB)	\$ 35.00			\$ -
Personal Watercraft (PWC)	\$ 35.00			\$ -
Bicycle Unit	\$ 35.00			\$ -

Please make checks payable to: Board of County Commissioners

Equipment Total	\$ -
Personnel Total	\$ 1,840.00
5% Administrative Fee	
Total Event Estimate	\$ 1,840.00

Please note: The Board of County Commissioners set all rates through County Administrative Order 7-33.

NOTE: The above costs are only an estimate for your event. Any permit related inspection costs (tents, stages, etc.) and/or other related firewatch and rescue standby related costs will be borne by the vendor. Required permit inspections must be completed before occupying or use. After hours or weekend inspections will be billed at a rate of \$50.00 per hour with a minimum 4-hour charge.

Memorandum



Date: January 10, 2008

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

A handwritten signature in black ink, appearing to read "G. Burgess", written over the printed name of the County Manager.

Subject: Countywide In-Kind Request Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The countywide in-kind reserve balance allows for the funding of this request.

Background

A retroactive waiver for in-kind services has been requested by a not-for-profit organization the Historical Association of Southern Florida, Inc. for the "Harvest Festival" held on November 17-18, 2007.

In-kind services have been requested in an amount not to exceed \$8,517 from the Miami-Dade Park and Recreation Department for the use of two small show mobiles, \$1,840 from the Miami-Dade Fire Rescue Department for personnel services, \$2,440 from the Miami-Dade Elections Department and \$3,569 from Miami-Dade Police Department for a total in-kind amount of \$16,366. This event will be funded in part from the countywide in-kind reserve fund and in part from the non-ad valorem in-kind reserve of the fire rescue district budget.

In FY 2007-08, the Historical Association of Southern Florida received \$180,066 from the Department of Cultural Affairs.

Inkind1808