## **MEMORANDUM**

Agenda Item No. 11(A)(1)

TO:

Honorable Chairman Esteban L. Bovo, Jr.

and Members, Board of County Commissioners

DATE:

March 6, 2018

FROM:

Abigail Price-Williams

County Attorney

SUBJECT:

Resolution appointing

Jeanne Foster Jacobs, Ph.D.,

to the Naranja Lakes Community Redevelopment Agency Board

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Daniella Levine Cava.

Abigail Price-Williams

County Attorney

APW/smm



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TO:	Honorable Chairman Esteban L. Bovo, Jr. and Members, Board of County Commissioners	DATE:	March 6, 2018	-			
FROM:	Abigaily Price-Williams  County Attorney	SUBJECT:	Agenda Item No.	11(A)(1)			
Ple	ease note any items checked.						
	"3-Day Rule" for committees applicable if a	raised					
	6 weeks required between first reading and	public hearing	g				
	4 weeks notification to municipal officials required prior to public hearing						
	Decreases revenues or increases expenditur	es without bala	incing budget				
	Budget required						
· .	Statement of fiscal impact required			٠			
	Statement of social equity required						
	Ordinance creating a new board requires de report for public hearing	etailed County	Mayor's				
<del> </del>	No committee review						
<del></del>	Applicable legislation requires more than a saddle statement of the same and saddle sa	majority vote (	i.e., 2/3's,				
	Current information regarding funding sour balance, and available capacity (if debt is co	rce, index code ntemplated) re	and available quired				

Approved _		Mayor		Agenda Item No. 11(A)(1) 3-6-18		
Veto _						
Override _	<del></del>	•				
	RESOLUTION NO.					
	RESOLUTION	APPOINTING	JEANNE	FOSTER	JACOBS,	

PH.D., TO THE NARANJA LAKES COMMUNITY REDEVELOPMENT AGENCY BOARD

WHEREAS, the Board of County Commissioners ("Board") previously established the Naranja Lakes Community Redevelopment Agency ("CRA") through Ordinance 02-216 and appointed an initial CRA Board of Commissioners ("CRA Board") pursuant to section 163.356, Florida Statutes; and

WHEREAS, the Board, as the governing body of the CRA, has the authority to make appointments to the CRA Board, when necessary, after the establishment of the initial CRA Board; and

**WHEREAS**, section 2-1470 of the Miami-Dade County Code allows future appointments and reappointments to the CRA Board to be accomplished by Resolution; and

WHEREAS, this Board wishes to fill a vacancy on the CRA Board; and

WHEREAS, Jeanne Foster Jacobs, Ph.D., is the president of Miami Dade College's Homestead Campus, resides in Miami-Dade County, and has been nominated to serve as a CRA Board member,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that Jeanne Foster Jacobs, Ph.D., whose resume is attached as Exhibit 1, is appointed to the Naranja Lakes Community Redevelopment Agency Board for a term of four years beginning upon the effective date of this Resolution.

Agenda Item No. 11(A)(1) Page No. 2

The Prime Sponsor of the foregoing resolution is Commissioner Daniella Levine Cava. It was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote

was as follows:

Esteban L. Bovo, Jr., Chairman Audrey M. Edmonson, Vice Chairwoman

Bruno A. Barreiro Jose "Pepe" Diaz Barbara J. Jordan Jean Monestime

Sally A. Heyman
Joe A. Martinez
Dennis C. Moss
Sen. Javier D. Souto

Daniella Levine Cava

Rebeca Sosa Xavier L. Suarez

The Chairperson thereupon declared the resolution duly passed and adopted this 6<sup>th</sup> day of March, 2018. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA BY ITS BOARD OF COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as to form and legal sufficiency.

Mm

Brenda Kuhns Neuman

## Jeanne Foster Jacobs, Ph.D.

#### Residence:

3623 Douglas Road Coconut Grove, FL 33133 (305) 444-6478 (home)

#### **Business:**

Miami Dade College, Homestead Campus 500 College Terrace
Homestead, FL 33030-6009
(305) 237-5432 (office)
(786) 200-1635 (cell)
e-mail: jfjacobs@mdc.edu;
jacobs.jeanne@yahoo.com

### **EDUCATION**

- 1989 Ph.D., University of Alabama -- Tuscaloosa, Alabama. Major: Administration of Higher Education. Minor: English. Minor: Instructional Leadership/Program Development
- 1977 M. Ed., Alabama A&M University Huntsville, Alabama. Major: Adult Education.
- 1975 B.A., Fisk University Nashville, Tennessee. Major: English.

### PROFESSIONAL DEVELOPMENT

- 2006 Harvard University, Harvard Seminar for New Presidents, Harvard Institutes for Higher Education
- 2004 Harvard University, Institute for Educational Management, Harvard Institutes for Higher Education
- 1997 American Association of Community Colleges, President's Roundtable Leadership Institute
- League for Innovation in the Community College and W.K. Kellogg Foundation, Kellogg Fellow, Expanding Leadership Diversity in the Community College

### PROFESSIONAL EXPERIENCE

### November 2005 - Present

President, Homestead Campus, Miami Dade College

Miami Dade College is a comprehensive, multi-campus college with eight campuses throughout Miami-Dade County. The College enrolls more than 165,000 students annually and is a recognized leader of higher learning locally, nationally, and internationally.

The President of the Homestead Campus at Miami Dade College serves as the chief executive officer for the campus. The campus is located in the City of Homestead, which is one of the fastest growing areas in South Miami-Dade County. The Campus President is responsible for the formulation of and leadership for the strategic direction of the Homestead Campus; oversight of all aspects of campus operations including academic, student, administrative, public relations, and resource development; development of high quality educational and training programs to serve the needs of the community; College advocacy and legislative activities; collaboration with key community leaders; partnerships with the community, businesses, and educational institutions; and the College-wide School of Aviation. Reports directly to the College President.

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#### **KEY ACCOMPLISHMENTS**

- Selected to lead college-wide General Education
- Increased enrollment by 65% and retention up to 85% fall to spring and 64% fall to fall
- Elevated the image of the campus through quality programming, marketing, and active engagement with the community
- Advanced student achievement and college completion initiatives by implementing a new student support services structure, developing program pathways, and instituting strategies to accelerate developmental education and reduce students time in developmental education
- Successfully coordinated discipline work/strategies of Developmental English and College-level English to minimize the adverse impact of the elimination of developmental education in Florida community colleges
- Advanced student engagement on campus by increasing student clubs by 90% and establishing service learning resulting in group and individual U.S. President's Volunteer Service awards
- Established a School for Advanced Studies (dual enrollment program) on campus for high school juniors and seniors to complete an associate degree and high school diploma at the same time
- Established a new associate degree program in electrical power technology in partnership with Florid Power and Light, Turkey Point Nuclear Plant to grow and retain local talent
- Established a new associate of science degree transportation and logistics to respond to the county's economic development council of key workforce demands in the region
- Instituted the first baccalaureate degrees on campus including the Bachelor of Applied Science in Supervision and Management, Bachelor of Science Degree in Nursing, and the Bachelor of Science degree in Information Systems Technology
- Established a partnership with the Civil Aviation of Administration of China (CAAC) to train Chinese air traffic controllers and managers from Shanghai and Shenzhen
- Advanced entrepreneurship in partnership with the City of Homestead, the Chamber of Commerce and the South Dade Economic Council
- Secured over \$15 million dollars in federal grants and special appropriations including Title V,
   High School Equivalency Program (HEP) for Migrant Students, TRiO, Small Business
   Administration, Perkins
- Led campus-based strategic planning and served as co-champion of college-wide strategic values for Serving the Community, Culture of Evidence, and Sustainability
- Increased campus fundraising by securing scholarship endowments in aviation and education and key sponsorships for college and campus events
- Increased distance learning and hybrid courses, upgraded classrooms with technology, and established campus-based social media
- Increased continuing education, community programming and cultural events by approximately 70% to expand the campus' reach and visibility
- Established the Holocaust and Genocide education program in partnership with the Holocaust Memorial
- Led campus-based legislative advocacy efforts to develop and maintain strong, positive support from state legislators serving Miami-Dade County

# August 2001 — October 2005 Vice President for Instruction, Sinclair Community College, Dayton, Ohio

Sinclair Community College is a comprehensive urban two-year community college, which enrolls 24,000 credit (fall) and 57,000 non-credit students. The college is a member of the League for Innovation in the Community College.

The Vice President for Instruction was responsible for formulation and implementation of the College's academic programs, plans and policies; supervision of approximately 170 certificates and degree programs leading to the Associate of Arts, Associate of Science, Associate of Applied Science, Associate of Technical Study, and Associate of Individualized Study; oversight of approximately 600 full-



time faculty and staff and an annual budget of \$57million.

Specific duties included leading transformational initiatives and strategies that support student-centered learning; providing proactive fiscal planning and management of resource allocations to academic divisions; supervising and supporting the development, implementation, and review of the curriculum, leading assessment activities to measure student learning outcomes and maintain currency of college programs; leading the development and implementation of college policies related to operations and faculty performance review, promotion, tenure and merit determination; supervision of faculty development; working with the leadership of faculty governance; supervising six academic divisions led by deans, Corporate and Community Services, customized training initiatives, Distance Learning, and Tech Prep; facilitating partnerships with high schools, postsecondary institutions, and business and industry on local, state, regional, and national levels; overseeing academic counseling and advising activities. Reported directly to the President.

### **KEY ACCOMPLISHMENTS**

- Published the college's first Instructional Master Plan which includes major strategic initiatives and operational strategies to support emerging academic and workforce training needs of the community;
- Led the college's successful 2004 reaccreditation into the League for Innovation in the Community College;
- Led the Academic Quality Improvement Process (AQIP)--the college's new approach to reaccreditation with North Central Association, which is scheduled for 2011;
- Led the college's high school linkages initiative with Dayton Public Schools to develop a Career Technology Center and joint technical programs that create seamless career education pathways from high school to college;
- Led the college's key partnership with area institutions to establish a community college system
  for adjoining Warren County—a county without a community college or funding for such system;
- Provided instructional leadership for the college's strategic regional expansion plans to develop community learning centers and off-campus sites;
- Provided support for National Science Foundation grant proposals. The college has distinguished itself as the community college with the greatest number of NSF grants totaling \$13.2 million;
- Provided leadership and support for faculty and curriculum development related to academic programs in emerging technologies such as nanotechnology, biotechnology, fuel cell technology;
- Provided leadership for instructional space management and renovation to include the Learning Resource Center and the acquired building for Homeland Security, Emergency Medical Technology, and the Police Academy.

## July 1995 – July 2001 Dayton, Ohio

Dean, Liberal Arts and Sciences, Sinclair Community College,

Liberal Arts and Sciences is the largest academic division of the college serving approximately 8,000 credit students and generating 3,500 FTE per quarter. The multi-disciplined division includes English, mathematics, humanities, history, political science, Modern Languages, psychology, sociology, biology, chemistry, physics, and academic counseling departments as well as Phi Theta Kappa and Honors programs. The Dean of Liberal Arts and Sciences was responsible for planning, developing, implementing, and evaluating academic programs that lead to the Liberal Arts and Sciences Associate of Arts and Associate of Science Degrees. Specific duties included the development and oversight of transformational initiatives related to workforce development and student-centered learning strategies; supervision of enrollment management initiatives and support services to improve student success; leadership for college wide transfer initiatives, which included strategic planning to strengthen transfer success and increase "seamless transfer" among institutions; collaboration with K-12, four-year institutions, and business and industry to establish articulation agreements and career opportunities for Liberal Arts and Sciences majors. Served on Dean's Council to recommend new initiatives, provide increased support for faculty training and development, and improve processes that impact instruction. Managed 127 full-time faculty and staff and administered an annual budget of \$10 million. Reported

directly to the Vice President for Instruction.

#### **KEY ACCOMPLISHMENTS**

- Instituted the first Liberal Arts and Sciences Mission Model to align with the college's Strategic Plan; developed a supporting business plan including targeted marketing initiatives and appropriate performance measures;
- Led curriculum innovations aligned with workforce development. College wide innovation
  included the development and implementation of the first 10 interdisciplinary modules that
  interface with career and technical programs. Divisional innovations included new instructional
  programs in Biotechnology, Geographical Information Systems, and two short-term certificate
  programs in Social Services and Court Assisted Services;
- Served on the National Advisory Council under a \$5 million NSF grant to create a National Center for Excellence/Advanced Manufacturing Program which generated curriculum architecture that is competency-based, workplace relevant, and contextually based;
- Instituted new degree requirements including a multicultural curriculum component requisite for the Associate of Arts and Associate of Science program completion;
- Increased distance learning, the integration of technology within the curriculum, the development of innovative pedagogues, and student-centered teaming activities by 30%. Key initiative included the first distance learning liberal Arts and Sciences Associate of Arts degree,
- Developed a comprehensive summative assessment plan to measure degree program outcomes and meet the needs of employers and transfer institutions. Instituted the Freshman Experience course with student learning communities in conjunction with the plan;
- Led major renovation and new construction activities resulting in additional learning resource centers, computer classrooms, and improved office spares. Selected areas included the Math/Science Technology Center, Sociology and Applied Research Center, State of the Art Modern Languages Center, and offices for physics, humanities, psychology and academic counseling;
- Led institutional transfer initiative and improved marketing, information services, and tracking.
   Strengthened transfer success through increased articulation agreements and partnerships with K-12 and four-year institutions. Key initiative included work toward a 2+2+2 program, in collaboration with Tech Prep and the Ohio Board of Regents, to prepare future math and science teachers;
- Campaigned for the Sinclair LEVY, which passed by 73% provided local funding support to the college.

## April 1992—July 1995 Associate Dean for Human Resources, Calhoun Community College, Decatur, Alabama

Calhoun Community College is a multi-campus, comprehensive suburban two-year community college that enrolls 11,300 credit students. The Associate Dean of Human Resources was responsible for the vision, leadership, management, and evaluation of human resources and legal affairs. Specific duties included serving as the key advisor to the President of the College concerning matters related to human resources and legal claims (actual and alleged); coordinating all personnel activities related to recruitment, employment, orientation, training, recognition, and evaluation of administrators, faculty, and staff; supervising and serving as key advisor to managers and employees regarding classification, salary placement, promotion, formal grievance, discipline, and termination. Administered annual budget of approximately \$2 million. Served on President's Cabinet. Reported directly to the President.

### KEY ACCOMPLISHMENTS

- Reengineered college wide personnel policies, procedures, and hiring processes for administrators, faculty, and staff. Established and managed the search committee process.
   Provided counsel to the President on final hiring decisions;
- Led all efforts to diversify the workforce including the development of a recruitment plan to hire



minority professionals as part-time faculty, a Grow Our Own program, a Minority Data Bank

- Developed and instituted the first job classification system for administrative and support staff positions;
- Designed and implemented comprehensive orientation, professional development, and training programs for all employees—training emphasis on Title VI, VII, IX, and The Americans with Disabilities Act;
- Developed and managed the first flexible summer work schedule for employees including a fourday work week;
- Supervised the successful conversion of human resources/payroll data to the new Datatel Human Resources module:
- Authored the Calhoun Economic Impact Study, which provided documented support for the establishment of the Huntsville Campus Site;
- Selected Calhoun Administrator of the Year.

## October 1987-March 1992 Director of Personnel Services, Calhoun Community College, Decatur, Alabama

The Director of Personnel served as the founding administrator and was responsible for creating, planning, managing, and evaluating the first Personnel Office at Calhoun Community College. Specific duties included serving as the Equal Opportunity/Affirmative Action Compliance Officer, developing and recommending operational policies and procedures related to personnel; managing the annual office budget and advised the President and Deans of the College to ensure consistent personnel processes and to nurture a positive work environment; serving as the liaison between administration and faculty and staff; representing the college at the state and national personnel meetings and conferences. Served on the Administrative Council and the College Cabinet. Reported to the Dean for Administrative Services.

### KEY ACCOMPLISHMENTS

- Created the first Personnel Office at Calhoun Community College and initiated the strategic direction for the college's operation. Was recognized as a state model for other two-year colleges In Alabama;
- Assumed role as master trainer for new Personnel Directors in the state;
- Centralized the personnel function and assumed responsibility for all personnel policies and procedures related to administrators, faculty, and staff;
- Automated the part-time faculty record system and developed an electronic applicant pool;
- Led the Alabama State Two-year College System in the development of the first standard personnel classifications and nomenclature;
- Received commendations and special recognition from the 1992 Southern Association of Colleges and Schools Accreditation Team for accurate, consistent, and high quality record management (electronic and print-based);
- Promoted to Associate Dean of Human Resources.

## September 1983 – October 1987 Assistant to the Academic Dean, Calhoun Community College, Decatur, Alabama

The Assistant to the Academic Dean provided managerial assistance for the overall operation of the instructional unit consisting of 140 full-time faculty, 250 part-time faculty, and a budget of \$8 million. The Assistant to the Dean was responsible for supervising the Director of Community Services and the Academic Administration, which included four Extension Site Directors, 10 staff members, and 150 part-time faculty; Assisting with faculty development programming, preparation of quarterly class schedules, and curriculum review; mentoring general education and business majors; advising students and authorizing the opening and closing of classes during registration; coordinating all court ordered responses and external academic reports; administering Affirmative



Action guidelines for all academic personnel. Served on Instructional Council, worked with division

chairpersons to hire faculty, and served as liaison between full-and part-time faculty. Reported directly to the Academic Dean and served as the Administrator in charge during his absence.

### **KEY ACCOMPLISHMENTS**

- Directed the college's first telecourse program;
- Collaborated with the Dean to initiate a comprehensive three-year strategic plan for instruction;
- Planned and coordinated a comprehensive program of orientation and development for part-time faculty;
- Initiated plan and procedures for full-time faculty development activities funded by the Calhoun Foundation;
- Appointed by Alabama College System's attorney as research analyst and key witness for Title VI landmark case, *United States of America*, et all v. State of Alabama, at al., 1985.

## **July 1978 – September 1983**

Assistant Director of Community Services and Continuing Education, Calhoun Community College, Decatur, Alabama

The Assistant Director of Community Services assisted with the overall administration of all non-credit offerings, short-term courses and community education activities. Specific responsibilities included awarding Continuing Education Units (CEUs) to completers of continuing education programs; collaborating with community, business and industry leaders to assess educational training needs; establishing advisory boards as necessary; administering the General Education Development (GED) Testing Program. Represented the department at local, state, and regional meetings. Reported directly to the Director of Community Services and Continuing Education.

### KEY ACCOMPLISHMENTS

- Increased the number of community service and continuing education offerings by 50%;
- Developed a marketing plan for community service programs;
- Increased client access by expanding GED Testing Schedule;
- Led the grant-funded Home Health Aide program;
- Initiated new continuing education Programs for nurses, attorneys, and auctioneers;
- Appointed by the Alabama College Association to chair the nominations committee for new officers.

### TEACHING EXPERIENCE

September 1985 -September 1987, English Instructor, Division of Language and Fine Arts, Calhoun Community College, Decatur, Alabama

Taught English courses each quarter while serving as the Assistant to the Academic Dean.

October 1977 - June 1978, Adult Basic Education Instructor, Calhoun Community College, Decatur, Alabama

Taught adult literacy classes and General Education Development (GED) classes;
 subjects included reading, science, social studies, math, and English.

## **COMMUNITY SERVICE and BOARD ACTIVITIES**

Advisory Board, The City of Homestead, present

- Board of Directors, Homestead Hospital, Baptist Health South Florida, Inc., present
- Board Trustee, Homestead/Florida City Chamber of Commerce, present
- Member, Greater Miami Chamber of Commerce, present
- Member, Greater Miami United Way Leadership Circle, present
- · Member, The Greater Miami Chapter of the Links, Inc., present
- Member, Delta Sigma Sorority, Inc., present
- Executive Committee, Community Public/Private Partnership Initiative, Homestead Air Reserve Base, 2016
- Executive Board, Tomorrow's South Dade, County Strategic Planning, 2016
- Member, Homestead Education Facilities Board, Miami-Dade County, 2010-2012
- Board of Directors, United Way of Dayton, 2002-2005
- Board of Visitors, McGregor School of Antioch University, 2002-2005
- Board of Governors, Leadership Dayton, Dayton Chamber of Commerce, 1999-2003
- Executive Board of Directors, Dayton Urban League, 1998-2002
- Chair of the Program Committee, Dayton Urban League, 2000-2002
- Board of Directors, Kids Voting, USA Ohio Founder's Region, 1996-1999
- Member, Planning Team for the Statewide Ohio Humanities Forum, Ohio Humanities Council and Celebration Dayton '96 Steering Committee, 1996
- Board of Directors, Ohio Fellows, Sinclair Community College, 1995-97
- Member, Minority Recruitment Committee, City of Huntsville, 1991-1995

### PROFESSIONAL ASSOCIATIONS and BOARD ACTIVITIES

- Treasurer, International Women's Forum, present
- Executive Board of Directors, American Association of Community Colleges, 2007-2009
- Chair, Community College Advancement Committee, American Association of Community Colleges, 2008-2009
- Community College Advisory Panel, The College Board, 2006-2010
- Commission on Women in Higher Education, American Council on Education, 2006-2008
- National Council on Black American Affairs, Presidents' Roundtable, American Association of Community Colleges, present
- Sinclair Community College League Representative, League for Innovation in the Community College, 2003-2005

## AWARDS/HONORS

- 2017 Top Black Educator, Legacy Magazine, July 2017
- 2016 Citizen of the Year, Omega Psi Phi Fraternity, Pi Nu Chapter, 2016
- 2015 Distinguished Achiever, ICABA, September 2015
- 2013 Educational Leadership Honor, South Florida Legacy Magazine, January 2013
- Congressional Record, U.S. Representative Frederica S Wilson, "Tribute to Women's History Month," (March 29, 2012) p. E484
- 2011 ICABA Lumina for Outstanding Leadership in Education (October 2011)
- Congressional Record, Representative Mario Diaz-Balart (FL), "Honoring Jeanne Jacobs,"
   Congressional Record (March 25, 2010) p. E449
- 2010 Outstanding Woman in Education & Research, In the Company of Women Awards, Miami-Dade County
- Outstanding Leadership and Community Involvement Award, South Florida Black Christians, March 2010
- Proclamation, Jeanne F. Jacobs Day, Miami-Dade County Office of the Mayor and County Commissioners, 2008
- Miami Dade County 25 Most Prominent and Influential Black Women of 2007, Success South Florida, Winter 2008
- Miami Valley's Top Ten African American Women Award; African American CEOs, 2004

- Sinclair Community College Administrator of the Year Award Nominee, Ohio Association of Twovear Colleges, 1998
- Administrator of the Year, Calhoun Community College, 1992-93
- Chancellor's Award Nominee, Administrator of the Year, Alabama College System, 1992
- Kappa Delta Pi Education Honor Society
- Outstanding Young Woman of America, 1980, 1988

## **SELECTED GRANTS AND FUNDRAISING**

- Miami Dade College, Title V Student Support in STEM Initiative totaling \$2.1 million
- Miami Dade College, Student Support Services Program (TRIO), Title IV, totaling \$1,1 million
- Miami Dade College international contracts with Civil Administration of China, Southwest Regional Bureau of CAAC, Civil Aviation Management Institute of China, and Shanghai totaling \$791,480
- Miami Dade College, High School Equivalency Program for Migrant Students funding
- Miami Dade College, special federal appropriation, the Institute for Intermodal Transportation totaling \$300,000
- Miami Dade College Title V ¡Viva El Éxito! Student Success Initiative totaling \$5 million
- Miami Dade College, Scholarship Endowment, "Michael Lever-Duffy Education Scholarship"
- Miami Dade College, Scholarship Endowment, "Timothy Johnson, Jr. Aviation Scholarship"
- Miami Dade College, annual fundraising for the Alumni Hall of Fame; MDC 50<sup>th</sup> Anniversary; campus events
- Sinclair Community College, grant Awards exceeding \$3 million dollars annually
- Selected funding sources include National Science Foundation, League for Innovation in the Community College, Department of Education, Department of Labor, American Association of Community Colleges

### SELECTED COLLEGE AND STATEWIDE COMMITTEES

- Association of Florida Colleges, present
- College wide Discipline Coordinator—English; Developmental Education; Speech; Aviation, present
- College wide Legislative Advocacy Team, present
- Miami Dade College Collective Bargaining Team, 2014
- Secondary to College Articulation Committee, Ohio Board of Regents, 2004-2005
- Executive Board of Academic Officers, Southwestern Ohio Council for Higher Education, 2002-2005
- Ohio Chief Academic Officers Association, 2001-2005
- Board of Directors, The OhioLINK Program, 2002-2004
- Institutional Sponsor, Sinclair Reaccreditation in North Central Association of Colleges and Schools, 2005
- Institutional Representative, Ohio Transfer and Articulation Council, Ohio Board of Regents, 1995-2005
- Project Leader, NSF Curriculum Module Development Team, Institution-Wide Reform Grant, Sinclair Community College, 2000-2002
- Project Leader, Statewide Course Applicability System, Sinclair Community College, 2004-2005
- Member, Transfer Education Review Team for Ohio Service Expectations, Ohio Board of Regents, 1997-99
- Co-Chair, Institutional Organization and Governance Committee, Criterion 2 for North Central Accreditation Self-Study, Sinclair Community College, 1996-1997
- Member, National Advisory Council, NSF National Center of Excellence for Advanced Manufacturing Education, 1995-98
- Co-chair, Faculty Subcommittee, Calhoun Community College, Institutional Self-Study for Reaffirmation of Accreditation, Southern Association of Colleges and Schools, 1992
- Member, Enrollment Management Committee, Alabama Department of Postsecondary

Education, 1992

 Title VI Consent Decree Monitoring Task Force and Statewide Report Format Team, Alabama Commission on Higher Education and the Alabama Department of Postsecondary Education, 1991-95

### **SELECTED PRESENTATIONS**

Tomorrow's South Miami-Dade County, South Dade Economic Council, and Homestead/Florida City Chamber, Serving Our Community—MDC Homestead Campus, 2014, 2013, and 2012

College Board, Whose Responsibility is it Anyway—Helping Complete Students Complete and Transfer, (national panel), May 2012

Miami-Dade Public Schools, School for Advanced Studies, Commencement Address, 2010

College Board, Forum 2008, Winning the Skills Race-Strengthening the Economic Future, Fall 2008

College Board, College Success: What It Means at Community Colleges (national panel), 2008

- American Council on Education, Florida Office of Women in Higher Education 2008 Inaugural Conference, Higher Education Future Scape: A Look at the Next 20 Years, Spring 2008.
- College Board, Forum 2007, Counseling First-Generation College Students for Access and Success: Preparation and Support for College Success, Fall 2007.
- League of Innovation, Innovations 2005 Conference, Positioning for the Future, The Instructional Master Plan at Sinclair Community College (special session). Winter 2005.
- League of Innovation, Innovations 2001 Conference, *Launching Curriculum Modules in the Learning College*, Winter 2001.
- Board of Trustees, Sinclair Community College, Collegewide Modularization of the Curriculum, Fall 1999.
- League for Innovation Site Reaccreditation Team, Sinclair Community College Institution-Wide Reform Project—Module Development and Implementation, Winter 1998.
- Dayton Public Schools Administrators, Dayton City Schools, Collaboration and Articulation—Liberal Arts and Sciences Transfer Opportunities, Fall 1997, 1998; Winter 1999.
- League for Innovation, Leadership 2000 National Conference, Workshop on *Making the Leap: Applying for Executive Level Positions*, Summer 1995, Summer 1994, Summer 1993.
- Alabama Community College Deans of Instruction Association, Annual Conference, *Wake Up Call Human Resource Issues*, Summer 1994.
- Calhoun Community College Student Development Division, Administrative Retreat, Shuford vs. State of Alabama Partial Consent Decree, Summer 1994.
- The American Association of Community Colleges National Conference, *Building a Campus Culture to Recruit, Retain, and Develop a Diverse Faculty*, Spring 1992.
- League for Innovation, Leadership 2000 National Conference, Effective Job Applications and Interviewing Techniques for Executive Level Positions, Summer 1992.
- Society of Social and Professional Awareness Retreat, Professional Networking, Spring 1992.

League for Innovation, Leadership 2000 National Conference, The New Century Institution—Identifying Human Resource Needs and Retaining Full-time Faculty, Summer 1991.

Numerous speeches and presentations to community-based and civic organizations, churches, and

schools on topics related to leadership, the community college national agenda, MDC Homestead Campus, workforce development, liberal education, and transfer opportunities; special interviews and quotes published with local newspapers and national associations.

## **DISSERTATION**

A Differential Analysis of Perceptions Among Presidents and Deans Regarding Elements That Present Legal Problems Which Most Affect the Personnel Function in Alabama Two-Year Colleges. Jacobs, J. F. Dissertation Abstracts, May 1969.