

**Internal Services**

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111 NW 1st Street  
Suite 2420  
Miami FL 33128

**MIAMI-DADE COUNTY, FLORIDA****REQUEST FOR PRICE QUOTATION (RPQ)****Contract No:** MCC 7360 Plan - CICC 7360-0/08**RPQ No:** 1190015-R**INVITATION TO BID**

A RPQ has been issued for the work identified below. If you are interested in submitting a bid for this project, please submit your bid via Electronic Bidding, attention to <https://constructionbids.miamidade.gov> at no later than 8/27/2024 at 02:00 PM. If you have any questions, contact Sally Contreras at .

This RPQ is issued under the terms and conditions of the Miscellaneous Construction Contracts (MCC) Program MCC 7360 Plan.

**RPQ DETAILED BREAKDOWN**

Bid Due Date:	8/27/2024	Time Due:	02:00 PM	Submitted Via:	Electronic Bidding	SBE-Con. Level:	N/A
Estimated Value:	\$1,638,000	(excluding Contingencies and Dedicated Allowances)					
Project Name:	DPCC Roof Replacement and New Drainage Installation						
Project Location:	5680 SW 87th Ave, Miami, FL 33173						
License Requirements:	Primary:	Building Contractor; General Building Contractor; Roofing Contractor					
	Sub:	Waterproofing; Structural; Plumber, Master					
Scope of Work:	<p>(Contractor must obtain and submit all permits prior to performing any work).</p> <p>The scope of work consists of, but is not limited to, furnishing all supervision, labor, material, services, equipment, permits, and testing necessary to successfully perform work required for demolition/new construction as indicated and described on the approved plans (Miami-Dade Building Department Process No. C2022123476) and specifications as noted on the approved plans. Bid price is to include purchasing, removal and replacement of the specified materials as described below and identified in the construction documents, and all related permit fees and permitting expenses related therewith. Contractor must obtain and submit all permits prior to performing any work.</p> <p>Prospective bidder shall carefully examine the site of the work and be satisfied as to all observable conditions. Bidder shall be responsible for measuring, calculating, and performing adequate field verification takeoffs for the scope of work. Bid price is to include the removal and proper disposal of all work-related debris. The scope includes but is not limited to the following:</p> <p>a) Re-roof of the existing High Roof “A” on the East end the existing structure; b) Re-roof of the existing High Roof “B” on the North-Center of the existing structure; c) Re-roof of the existing High Roof “C” at the Center on the existing structure; d) Re-roof of the existing High Roof “D” at the West end of the existing structure; e) Re-roof of the existing Low Roof “E” at the South of the existing structure; f) Re-roof of the existing Low Roof “F” at the South-Center of the existing structure; g) Adjust existing roof slopes as described above and add scuppers in compliance with current Florida Building Code.;; h) Removal, re-grade, and finish to new elevations of earth berm at the East Side of the Atrium on East Wing the existing building. i) Repair cracks on miscellaneous concrete walls throughout existing facility and apply waterproofing. j) Paint all wall surfaces that are affected by the re-roofing and other repairs. k) Build Antenna Distribution Panel housing enclosure.</p> <p>At the close of the project, submit all documentation, warranty, equipment specifications, etc.</p> <p>This project falls under the jurisdiction of the Miami-Dade County Building Department. The permit dry run approved plans process number with the Miami-Dade County Building Department is C2022123476.</p> <p>Restrictions/Requirements: a) Alternate Manufacturer meeting or exceeding all the specification and requirements, including Warranty will be accepted as long as they have current MDC NOA. Contractor to submit complete product shop-drawing for final approval. The specifications indicate a Johns</p>						

Manville "80 mil" TPO. As per the NOA, there is a maximum 502.5psf Wind Uplift.

b) Spec Section 07 54 23, wind uplift pressures are to be followed; 2) Refer to S-3.0, Note: Consider only the value of Zone 3 (-167.0 PSF) for all areas for all roofing design; and 3) A-401 uplift wind pressures shown were reduced.

c) Opening for cables penetrating the CBE shall be capped with 1/4" thk. aluminum standard closure plate, screwed to CBE, with rubber sleeves filled with sealant after cables are installed. Please refer to photos on D / A-207 showing cable penetration to existing connection boxes. Use similar detail. Coordinate with MDC Vendor that will be responsible for communication cable management.

d) The contractor will be responsible to install and maintain proper critical barriers. Contractor shall provide 24 hours' notice to building management prior to setting up or relocating barriers so any cars can be moved and tenants notified. Work should be completed in stages to ensure that areas of work are clean and safe at all times, as this is an occupied structure.

e) The contractor shall perform all construction work related activity within designated off limit/staging areas designated but the Building Manager.

f) The facility is open 24/7 and the gates are opened from 6 A.M. until 6 P.M. Monday through Friday except weekends and holidays. Access can be granted by calling 305-596-8000 or using the telecom at the entrance off of SW 87th Ave. Work can be done during normal business hours and on weekends and holidays as detailed in the Working Hours section of Bid Documents' Special Provisions.

g) All personnel must wear company uniforms when on-site.

h) All personnel will be responsible to provide a clean background check. The contractor will be responsible for conducting their own background checks at their own expense, to be provided to Miami-Dade County.

i) Access into the facility is restricted therefore the contractor should furnish "Porta Potties" for staff working on site.

j) Care should be taken to protect walls and windows of the facility.

k) Deliveries should be done during normal business hours.

l) An asbestos survey was completed and no asbestos was detected. The notice of Demolition or Asbestos Renovation was already completed and submitted by the County and will not be required from the GC.

m) Contractor will submit, to the County, its documents and drawings OR confirmation that its installation is in accordance with Miami-Dade County's bid/contract documents. This will be provided to the roofing manufacturer and its loss control consultant.

n) The lowest responsive, responsible Bidder must demonstrate, when requested by County after Bid Opening, that it meets the Required Experience/Qualifications detailed in Bid Documents' RPQ Comments and Special Provisions.

The project is located at 5680 SW 87th Ave, Miami, FL 33173.

The estimated Construction cost is \$1,637,999.84. This estimate includes \$39,831.71 estimated permit fees. The Bid shall consist of the Base Bid amount (Lum Sum) inclusive of all permit fees and excluding Contingency.

NOTE: There are no Dedicated Allowances on this Project. There is a 10% Contingency on this Project

Document Pickup:	Contact:	kristina.hagberg@miamidade.gov	Phone No:	305-302-1972	Date:	7/18/2024	
	Location:	See Examination of Bid Documents below					
Pre-Bid Meeting::	YES	Mandatory:	YES	Date:	7/29/2024	Time:	10:00 AM
	Location:	https://miamidade.zoom.us/j/85017366483					
Site Meeting:	YES	Mandatory:	YES	Date:	7/30/2024	Time:	10:00 AM
	Location:	5680 SW 87th Ave, Miami, FL 33173					
Bid shall be submitted to:	Contact:	https://constructionbids.miamidade.gov					
	Address:	https://constructionbids.miamidade.gov					
	Email:		FAX # :				

Type of Contract:	Multiple Trade			Method of Award:	Lowest Responsible Bidder		
Method of Payment:	Scheduled Monthly Payments			Insurance Required:	YES		
Additional Insurance Required:	YES		If Yes - Minimum Coverage:		\$0.00		
Performance & Payment Bond Required:	YES		Bid Bond Required:		YES		
Prevailing Wage Rate Required:	N/A	Davis Bacon:	NO	Maintenance Wages:	NO	AIPP: NO Amount:	
SBE-Con. Requirements:	NO	Percentage:	0.00%	SBD Certificate of Assurance Form Required:	NO		
DBE Participation:	NO	Percentage:	0.00%	DBE Subcontractor Forms Required:	NO		
CWP Requirements:	NO	Percentage:	0.00%				
SBE-S Requirements	NO	Percentage:	0.00%				
SBE-G Requirements	NO	Percentage:	0.00%				
Liquidated Damages:	YES	\$\$ Per Day:	\$500.00				
Trade Set-a-side:	NO	If Yes, Trade =					
For RPQ's less than \$10,000, if no LD rate is specified, the County reserves the right to assess actual damages in lieu of LDs.							
Design Drawing Included:	YES	Shop Drawing Included:	NO	Specifications Included:	YES		
Anticipated Start Date:	10/22/2024			Calendar Days for Project Completion:	180		
Comments:	<p>Pursuant to Section 2-8.10 of the Code of Miami-Dade County, this Contract is subject to a user access fee under the County's User Access Program (UAP) in the amount of two percent (2%). All construction services provided under this contract are subject to the 2% UAP. This fee applies to all Contract usage whether by County Departments or by any other governmental, quasi-governmental or not-for-profit entity. From every payment made to the Contractor under this contract (including the payment of retainage), the County will deduct the two percent (2%) UAP fee provided in the ordinance and the Contractor will accept such reduced amount as full compensation for any and all deliverables under the contract. The County shall retain the 2% UAP for use by the County to help defray the cost of its procurement program. Contractor participation in this pay request reduction portion of the UAP is mandatory.</p> <p>Provided, however, UAP shall not be applicable for total contract values, inclusive of contingency and allowance accounts, of less than five hundred thousand dollars (\$500,000.00).</p> <p>Insurance requirements are stated in Special Provisions.</p> <p>Pre-Bid Meeting and Site Visit: A MANDATORY PRE-BID MEETING IS SCHEDULED via Zoom. To join the meeting, please use the Zoom link below.</p> <p>A MANDATORY SITE VISIT IS SCHEDULED. Bidder must submit a completed, notarized Confidentiality Affidavit - form provided in the Bid Documents (kristina.hagberg@miamidade.gov, copy clerkbcc@miamidade.gov) - in order to attend the Pre-Bid Meeting and Site Visit. Bidders who have not submitted a Confidentiality Affidavit will be requested to leave the Meeting and Site Visit. It is highly recommended that Bidders interested in attending the Site Visit pre-register by emailing kristina.hagberg@miamidade.gov, with a copy to clerkbcc@miamidade.gov. Meet at Add Instructions for rally point here. Bidders arriving after 10:10 AM MAY NOT be allowed into SITE VISIT.</p> <p>ISD is inviting you to a scheduled Zoom meeting.</p> <p>Join Zoom Meeting https://miamidade.zoom.us/j/85017366483 Meeting ID: 850 1736 6483 One tap mobile +17866351003,,85017366483# US (Miami)</p> <p>Dial by your location +1 786 635 1003 US (Miami) Meeting ID: 850 1736 6483 Find your local number: https://miamidade.zoom.us/j/kuZnEAuah</p> <p>Examination of Bid Documents:</p>						

Before submitting a bid, the bidder shall examine the Bid Documents including Plans/Specs, which must be obtained from Internal Services Department (ISD) Kristina Hagberg after submitting a completed, notarized Confidentiality Affidavit.

Bid Documents consist of the RPQ information from CIIS, Attachment 5A (Bid Form), forms, Standard Construction General Contract Conditions, Special Provisions, as well as approved plans/technical specifications. All bidders shall become thoroughly familiar with all terms of this RPQ prior to the Pre-Bid meeting. Failure to do so will in no way relieve the Awarded Bidder from completing the required work for the bid price.

**Requests for Information (RFIs):**

All requests for information (RFIs) shall comply with the Cone of Silence, Administrative Order 3-27 and shall be emailed to [kristina.hagberg@miamidade.gov](mailto:kristina.hagberg@miamidade.gov) with a copy to [Sally.Contreras@miamidade.gov](mailto:Sally.Contreras@miamidade.gov) and [clerkbcc@miamidade.gov](mailto:clerkbcc@miamidade.gov). The deadline to receive RFIs from bidders is no later than 2 PM on Friday, August 9, 2024. Responses cannot be guaranteed for RFIs submitted past the established deadline. Procedural questions may be entertained by phone or during the Pre-Bid Meeting.

**Bid Submittal:**

ISD's MCC Bid Submittal and Bid Opening procedures have been modified to ONLY ALLOW ELECTRONIC BID SUBMITTAL and conduct Construction Bid Openings using Zoom.

Bidder will visit <https://constructionbids.miamidade.gov> and click on the "External Log In" link. Bidder will then select this RPQ No. from the drop-down list and will then have the ability to upload a Bid electronically. Bidder that has not previously created a miamidade.gov portal account will be prompted to do so prior to submitting a Bid. Bidder must combine ALL Bid documents into a single PDF file, with a 25 MB file size limit, for upload. Bidder will receive a confirmation email upon successful Bid submittal/upload.

Bidder must allow enough time in advance of the Bid Submittal Deadline to complete any necessary steps. The responsibility for submitting a Bid on or before the stated time and date is solely and strictly the responsibility of the Bidder. The County will in no way be responsible for delays caused by technical difficulty or caused by any other occurrence. All expenses involved with the preparation and submission of Bids to the County, or any work performed in connection therewith, shall be borne by the Bidder. No part of any Bid can be submitted via hardcopy, email, or fax, unless otherwise directed by the Solicitation documents. All references to "Sealed Envelopes" or "Sealed Bid" in the Invitation to Bid or Bid Documents shall mean an "electronic bid."

The Electronic Bid shall include the following documents:

1. Bid price using form 5-A
2. Non-Collusion Affidavit
3. Contracting with Entities of Foreign Countries of Concern Prohibited Affidavit FAILURE TO SUBMIT COMPLETED AFFIDAVIT SHALL RENDER THE BID NON-RESPONSIVE
4. Bid guarantee in the form of an original bid bond (using the form provided in the bid documents), certified check or cashier's check FAILURE TO SUBMIT AN ORIGINAL BID GUARANTEE SHALL RENDER THE BID NON-RESPONSIVE. Bidders shall drop off or mail original bid guarantee to be delivered to County, by solicitation due date and time, to Miami Dade County, Attn: ISD, Julia Aden, SPCC, 111 NW 1st Street, 24th floor, Miami, FL 33128. Alternatively, Bidders may submit bid guarantee through an e-surety delivery system, which is the only format legally guaranteed. eDocuSign or similar electronic signature authentication method is not acceptable.
5. Due Diligence Affidavit
6. Schedule of Values (SOV) using CSI Master Format 2020
7. If required, Discrimination Lawsuits (see below)

Forms for #1-5 are provided in the Bid Documents.

**Discrimination Lawsuits:** In accordance with Miami-Dade County Resolution No. R-828-19, bidders are required to disclose discrimination lawsuits, including allegations of discrimination and dispositions of such lawsuits for a 10-year period through the date of the solicitation. Bidder must include its disclosure in its Electronic Bid.

**Non-Collusion Affidavit**

After Bid Opening and within three (3) business days of County's written request, the lowest three responsive bidders shall provide an executed Non-Collusion Affidavit if the total bid including contingency exceeds \$250,000.

Required Experience/Qualifications: The lowest, responsive bidder is required, after Bid Opening and within three (3) business days of County's written request, to provide the Bidder's references for (a) three (3) roof replacement projects similar in scope and size that were successfully completed in the past ten (10) years, and, (b) Manufacturer (Johns Manville TPO or approved equal) letter/certification. In accordance with Resolution R-1122-21, the experience of the Bidder's key personnel or Bidder's proposed subcontractor will be considered in assessing whether the Bidder complies with this solicitation's minimum experience or completed project requirement. References must include the following information: 1) a description of scope of work performed; 2) project address; 3) name and title of Bidder's key personnel assigned to that project; and, 4) client contact information: name, address, phone number, email address, project cost, and project start and completion dates.

Resource Allocation Plan (RAP): The Recommendation for Award will require Awarded Bidder to submit within 10 business days a preliminary RAP that must be approved by County prior to Work Start. The RAP should be in a spreadsheet at a minimum, but preferably included as part of the construction schedule prior to Work Start. The Awarded Bidder must identify the following in its RAP at a minimum:

- a. Trade (GC, Mechanical, Electrical, Plumbing, civil, shell, etc)
- b. Title (superintendent, laborer, mason, master electrician, etc)
- c. Start date
- d. End date
- e. Percentage allocated recommended. (For example, based on start and end dates a laborer is working 45 days, his resource allocation is 90%, then we should be able to account for 39 ½ days of labor.)
- f. Hours for each labor category

**Bid Opening:**

The Bid Opening associated with this solicitation will be conducted via Zoom immediately after the 2 PM Bid Deadline. To join the meeting, please use the Zoom link below. Members of the public are not required to enter their name to join the meeting if they do not wish to do so. Members may identify themselves as "Public Attendee." Members of the public will be granted view-only access to the meeting but will not have video or speaking capabilities.

ISD is inviting you to a scheduled Zoom meeting.

**Join Zoom Meeting**

<https://miamidade.zoom.us/j/81051509838>

Meeting ID: 810 5150 9838

One tap mobile

+17866351003,,81051509838# US (Miami)

Dial by your location

+1 786 635 1003 US (Miami)

Meeting ID: 810 5150 9838

Find your local number: <https://miamidade.zoom.us/u/keyl7V1PKQ>

**DISCLOSURE:**

- Contractor shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Contractor or its employees, agents, servants, partners principals or subcontractors. Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The Contractor shall furnish to **Internal Services, 111 NW 1st Street, Suite 2420, Miami FL 33128**, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A.** Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.
  - a. If applicable should include coverage required under the U.S. Longshoremen and Harbor Workers' Act (USL&H) and/or Jones Act for any activities on or about navigable water.
- B.** Commercial General Liability in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 in the aggregate. Miami-Dade County must be shown as an additional insured with respect to this coverage.
- C.** Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.

\*Under no circumstances are Contractors permitted on the Aviation Department, Aircraft Operating Airside (A.O.A) at Miami International Airport without increasing automobile coverage to \$5 million. Only vehicles owned or leased by a company will be authorized. \$1 million limit applies at all other airports.

- 7360 RPQs are NOT SBE-Con 100% Set-aside solicitation, however the RPQ may be assigned a SBE-Con Trade set-aside and goal. The SBE-Con Trade-aside and goal if applicable will be will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
- All Prime Contractors submitting a bid for RPQ/Project with a Small Business Measures (s) MUST submit the Small Business Development "CERTIFICATE OF ASSURANCE" form properly completed, signed and notarized with their bid document at the time of Bid Submittal. FAILURE TO SUBMIT THE REQUIRED CERTIFICATE OF ASSURANCE FORM AT THE TIME OF BID SUBMISSION SHALL RENDER THE BID NON COMPLIANT TO THE CONTRACT REQUIREMENT AND SECTION 10.33.02 OF THE CODE OF MIAMI-DADE COUNTY.
- 7360 RPQs Federally Funded may be subject to the Disadvantaged Business Enterprise (DBE) Program. The DBE goal will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
- 7040 and 7360 RPQs with an estimated project value in excess of \$700,000.00 may be assigned a Small Business Enterprise Goods (SBE-G) or Small Business Services (SBE-S) program goal. The SBE-G or SBE-S goal if applicable will be will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
- All RPQs with an estimated project value \$100,000 or above are subject to Responsible Wage Rates. The wage rate will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
- All Projects, where price (Proposals/Bids) received are in excess of \$200,000 will require the submission of the Payment and Performance Bond as required by State of Florida Statute.

**VERIFICATION OF EMPLOYMENT ELIGIBILITY (E-VERIFY):**

By entering the Contract, the Awarded Bidder becomes obligated to comply with the provisions of Section 448.095, Florida Statute, titled "Verification of Employment Eligibility." This includes but is not limited to utilization of the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of all newly hired employees by the Awarded Bidder effective, January 1, 2021, and requiring all Subcontractors to provide an affidavit attesting that the Subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. Failure to comply may lead to termination of this Awarded Bidder, or if a Subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. If this Contract is terminated for a violation of the statute by the Awarded Bidder, the Awarded Bidder may not be awarded a public contract for a period of one year after the date of termination, and the Awarded Bidder

may be liable for any additional costs incurred by the County resulting from the termination of the Contract. Public and private employers must enroll in the E-Verify System (<http://www.uscis.gov/e-verify>) and retain the I-9 Forms for inspection.