



BID No. 6050-1/24, Roll-Up Doors: Inspect, Repair, Furnish & Installation Services

I. Purchasing Instructions:

A. Award Description

This contract was established to purchase inspection and repair services for industrial roll-up doors and related equipment situated in Miami-Dade County facilities. The types of doors include, but are not limited to; various roll-up, overhead and bi-fold garage bay doors that are electro-mechanically or manually operated. The contract shall also provide for the purchase and installation of new doors in conjunction with the needs of the County.

Group 1: Inspection Services – Awarded to the three lowest priced bidders (Primary, Secondary and Tertiary)

Group 2: Repair, Furnish and Installation Services - Prequalification

Group 3: Emergency Repairs – Awarded to the three lowest priced bidders (Primary, Secondary and Tertiary)

Vendors awarded under Groups 1 and 3 will be deemed as pre-qualified to participate in Group 2 for future spot market purchases on an as-needed basis. The award to one vendor, for a specific action and/or period, does not preclude the remaining pre-qualified vendors from submitting spot market offers for other specific purchases.

B. Quotation Directives

(1) Contract Instructions (Re: ITB Paragraph 2.5.B)

Prequalified vendors will be invited to participate in spot market purchases under Group 2 as required by the County. When spot market purchases are initiated, pre-qualified vendors shall be invited to offer a fixed price for a specific individual purchase or work order, or a specific purchasing period.

(2) ALL quotations issued under this pre-qualification contract must utilize the current and active “terms and conditions” in place that includes the latest legislative changes. Please refer the Procurement Management link (<http://www.miamidade.gov/procurement/itb-terms-conditions.asp>) to retrieve that latest version of the current T&Cs.

(3) All quotations issued must be provided to the Small Business Development Division (SBD) of the Internal Services Department, for placement on the Cone of Silence Report upon advertisement. Once an award recommendation is made, SBD must be notified in order to remove the competition from the report.

(4) A Community Workforce Program (CWP) goal applies to this contract. If the estimated time of completion for a specific project is **30 days or more**, contact Coralee Taylor (SBD) at 305-375-3115, coralee@miamidade.gov to determine **(a)** if the project’s location is in a “Designated Target Area”, and **(b)** the percentage of the applicable CWP goal.

(3) Wage Requirements

‘Responsible Wages & Benefits’ applies to all construction projects over \$100,000 that does not utilize federal funds. For federally funded projects, unless prohibited by federal or state law or disallowed by a government funding source, the higher wage between the ‘Davis-Bacon Wage Schedule’ and ‘Responsible Wages & Benefits’ applies.

II. Awarded Vendors:

Vendor ID	Vendor Name	Address	Contact	Group 1	Group 2	Group 3
262699763-01	Atlas Door & Gate, Inc.	9905 NW 116 Way, Suite 219 Miami, FL 33178	Yacelys Diaz PH: 305-463-9218 FX: 305-463-9207 ATLAS@MIAMIROLLINGDOORS.COM	Primary	Prequalified	Primary



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261757761-01	Another Garage and Gate, Inc.	3771 NW 51 St, Unit A, Miami, FL. 33042	Addys Delanuez PH: 305-556-3648 FX: 305-556-3268 ANOTHERGNGINC@GMAIL.COM	Secondary	Prequalified	Secondary
261811451-01	CH Global Construction, LLC	8084 W. 21 Court Hialeah, FL. 33016	Humberto Chavez PH: 305-824-8719 FX: 786-953-7177 HUMBERTO@CH-GC.COM	Tertiary	Prequalified	Tertiary

III. Special Notes/Instructions:

A. Insurance

Insurance verification is necessary for vendors performing service in County facilities. In addition to the requirements of Section 1.21, the following is needed for MDAD: (Section 2.7 of the bid).

- (i) Commercial General Liability Insurance in an amount not less than one million (\$1,000,000) combined single limit per occurrence for bodily injury and property damage. **Miami-Dade County must be shown as an additional insured with respect to this coverage.**
- (ii) Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$500,000 combined single limit per occurrence for bodily injury and property damage.

Contractors will not be permitted on the Miami International Airport’s Aircraft Operating Airside (AOA) without increasing automobile coverage to \$5 million. Only vehicles owned or leased by a company will be authorized for the AOA. Vehicles owned by individuals will not be authorized. A \$1 million limit applies to all other MDAD airports.

B. Work

(i) Notification to Begin Work

The awarded vendor shall neither commence any work, nor enter a County facility, until a purchase order directing the vendor to proceed with various items of work has been received from an authorized representative of the Department; provided however, that such notification shall be superseded by any emergency work that may be required in accordance with provisions included elsewhere in this solicitation and resultant contract.

(ii) Clean-Up

All unusable materials and debris shall be removed from the premises at the end of each workday, and disposed of in an appropriate manner. Upon final completion, the vendor shall thoroughly clean up all areas where work has been involved as mutually agreed with the Department’s project manager.

(iii) Work Hours

The vendor shall perform the requirements of this contract during regular working hours and days, except if alternate scheduling is agreed upon with the Department. Regular working hours and days are defined as Mondays through Fridays, 8:00AM to 5:00PM.

(iv) Regular Service Response

Vendor shall acknowledge all regular service calls within an hour of notification from the Department representative. The vendor should respond to the actual service call location within twenty-four hours after such notification, unless instructed differently by the Department’s representative.

For bi-annual inspections performed under Group 1, the successful vendor will coordinate dates and times with the respective Departments.

(v) Reporting Arrival & Departure

The awarded vendor’s staff assigned to a project shall report their arrival and departure from the facilities or job site to an authorized representative of the Department. The awarded vendor shall obtain



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the name, title, and signature of the authorized County representative for the acceptance of the work completed. This information shall be included with the vendor's invoice.

(vi) Labor, Parts & Materials

The vendor(s) shall furnish all labor, parts and materials necessary for satisfactory contract performance. When not specifically identified in the scope of work, such parts and materials shall be of a suitable type and grade for the purpose. All parts and workmanship shall be subject to the County's inspection and approval.

The vendor shall not charge the County any markup for parts or materials used for work performed under this contract, and is to be supplied at the vendors cost. Proof of actual cost shall be submitted with the vendor's invoice for the specific work completed.

IV. Quotation Award Checklist:

The following is provided as a reminder of some important items that each department should check/ complete/ document prior to making an award under Group 2.

- Check that vendor meets minimum requirements such as certifications or license requirements.
- If the contract has a Small Business preference, goal or is a set-aside, check that the recommended vendor is on the Small Business Division certification list, and/or that all requirements are met. (See www.miamidade.gov/business/reports-certification-list.asp)
- If the contract includes preferences (Local, Locally-Headquartered, Veteran's, and Small Business, as applicable), check that they were applied correctly. Obtain a signed Collusion Affidavit from the recommended vendor.
- In your notice to all participants of the quote results, copy the Clerk of the Board (clerkbcc@miamidade.gov) and include language advising the vendors that the Cone of Silence is lifted. **[Sample language: In accordance with the referenced solicitation, and Section 2-8.4 of the Code of Miami-Dade County, you are hereby notified that the (___ Dept. name ___) recommends award of this quote to: (___ Company name ___). Provision of this notice also serves to confirm the lifting of the Cone of Silence from this procurement action as dictated by Section 2-11.1(t) of the County Code.]**
- **Allow a three (3) business day protest period**, beginning the day after the award recommendation is posted with the Clerk, prior to completing award if applicable with your award value (over \$25K).
- Check for compliance with all the insurance requirements.

V. Event Log:

EVENT LOG			
Contract Number 6050-1/24			
EVENT NO.	DATE ISSUED	DESCRIPTION	AGENT
5	8/11/2017	Modification to increase expenditures authority by \$290K approved by Mayor.	Alonzo Joseph
4	06/18/2017	Per Manager Approval, increased DTPW's allocation by \$200K.	Sasha Socarras
3	10/31/2016	Per Manager Approval, increased PROS allocation by \$50K.	Sasha Socarras



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2	7/21/2014	<u>Another Garage & Gate Inc.</u> , FEIN 261757761-01 was approved as the secondary vendor for Groups 1 & 3, and prequalified for Group 2.	Denis Chung
1	6/25/2014	<u>CH Global Construction LLC</u> , FEIN 261811451-01 was approved as the tertiary vendor for Groups 1 & 3, and prequalified for Group 2.	Denis Chung