



ROADMAP

CONTRACT NO. EPP7788-5/16-5

CATHODIC PROTECTION SYSTEMS – PRE-QUALIFICATION

I. The purpose of this contract is to provide a pool of pre-qualified vendors to provide professional corrosion engineering services associated with the performance of the cathodic protection systems. Services to include but not limited to installation, material and equipment and replacement parts.

II. Quote Procedures:

The County will solicit spot market quotation from qualified bidders on an as-needed basis.

When such spot market purchases are initiated, the pre-qualified vendors shall be invited to offer a fixed price for a specific individual purchase, or a specific maintenance or repair service. The vendor then offering the lowest fixed price shall be awarded the specific purchase. The award to one vendor does not preclude the awarded vendor from submitting spot market offers for other specific purchases.

All pre-qualified bidders will be solicited for price and availability of projects as needed. All individual Request for Quotes should be reviewed for applicable measures prior to advertising. All quotations issued must be registered with SBD at the following link: <https://intra3.miamidade.gov/ISD/SBD/Login.aspx> This link officially places your project on the Cone of Silence Report. Additionally the Office of the Commission Auditor (OCA) shall be copied at oca@miamidade.gov when quote is issued.

If the County considers a meeting mandatory for the inspection of a job site, all vendors that wish to quote must be present at the site or pre-bid meeting. The time and date of a recommended site visit shall be listed on the Request for Price Quotation form.

Warranty

Warranty shall be one (1) year from date of acceptance of the labor, materials and/or equipment by the County.

III. Award Procedures:

All bidder(s) shall be notified of the award. The award date must be recorded so the cone of silence can officially be lifted. This step is accomplished by utilizing the same link used to originally post the quotations. The three (3) day protest period is applicable to all quotations.

IV. Award Checklist:

The following is provided as a reminder of some important items that each department should check/ complete/ document prior to making an award.

- Check that vendor meets minimum requirements such as certifications or license requirements.
- If the contract has a Small Business preference, goal or is a set-aside, check that the recommended vendor is on the Small Business Division certification list. (See www.miamidade.gov/business/reports-certification-list.asp)
- If the contract includes preferences (Local, Locally-Headquartered, Veteran's, and Small Business, as applicable), check that they were
- In your notice to all participants of the quote results, copy the Clerk of the Board (clerkbcc@miamidade.gov) and include language advising the vendors that the Cone of Silence is lifted. **[Sample language: In accordance with the reference solicitation, and Section 2-8.4 of the Code of Miami-Dade County, you are hereby notified that the (Dept. name) recommends award of this quote to: (Company name). Provision of this notice also serves to confirm the lifting of the Cone of Silence from this procurement action as dictated by Section 2-11.1(t) of the County Code.]**



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- **Allow a three (3) business day protest period**; beginning the day after the award recommendation is posted with the Clerk, prior to completing award if applicable with your award value (over \$25K).

V. Insurance Requirements:

Prior to an award; confirmation of compliance with the following insurance requirements shall be received:

- A. Workers Compensation Insurance for all employees of the vendor as required by Florida Statute 440.
- B. Public Liability Insurance on a comprehensive basis in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage. Miami-Dade County must be shown as an additional insured with respect to this coverage.
- C. Automobile Liability Insurance covering all owned, non-owned, and hired vehicles used in connection with the work, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage.

VI. Applicable Ordinances for Quotations:

- 1) **Local Certified Service** – Disabled Veteran should be applied in accordance with Section 2-8.5.1 of the Miami-Dade County Code, a Local Certified Service Disabled Veteran Business Enterprise (VBE) shall receive a bid preference of 5% of the price bid (for the purpose of evaluation ONLY). A VBE who is also an SBE shall not receive the veteran's preference and shall be limited to any applicable SBE preferences. At the time of bid submission, the vendor must affirm in writing its compliance with the certification requirements of Section 295.187 of the Florida Statute and submit this affirmation and a copy of the actual certification along with the bid.
- 2) **Local Preference** <http://library.municode.com/index.aspx?clientId=10620&stateId=9&stateName=Florida>: (Section 2-8.5; also applicable to Broward County vendors)

Additionally, a Locally-Headquartered Business shall mean a Local Business as defined above which has a "principal place of business" in Miami-Dade County. "Principal place of business" means the *nerve center or the center of overall direction, control, and coordination of activities of the bidder*. If the bidder has only one business location, such business location shall be its principal place of business.

- 1) **Cone of Silence** <http://library.municode.com/index.aspx?clientId=10620&stateId=9&stateName=Florida>; (Section 2-11.1)
- 2) **UAP/Inspector General Fees** <http://library.municode.com/index.aspx?clientId=10620&stateId=9&stateName=Florida>; (Section 2-8.10)

VII. How to Apply Bid and Local Preference to Quotes, if applicable:

- 1) Bid preferences shall be given to bidders that are identified as certified SBE/Micro, **if applicable**. The bid preference shall be calculated and subtracted from the total quote price or item for evaluation purposes only. The bid preference is used only to calculate an amount to be used in evaluating the quote and does not affect the final awarded price.
- 2) Whenever a quote contains both, Bid Preference (SBE/Micro) and Local Preference, departments must apply the bid preference first. Follow the Administrative Guidelines stated in the solicitation/contract document with regard to the



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applicable measure. The preference should be applied as listed in the table below based on the estimated value of the project and whether or not a set-aside or preference measure is applicable:

	SBE-MICRO Tier 1	SBE-MICRO Tier 2	SBE-MICRO Tier 3
Set-Asides Up to \$100K (All SBE Goods and Services firms are eligible for Set-asides)	Bid Preference 10%	Bid Preference 5%	Bid Preference 0%
Set-Asides Over \$100K	\$100K-\$750K	\$750K to \$2 Million	\$2M to \$5 Million
Bid Preference up to \$100K (when not a set-aside)	Bid Preference 10%	Bid Preference 10%	Bid Preference 5%
Bid Preference over \$100K to \$1 Million	All Tiers 10%		
Bid Preference Over \$1 Million	All Tiers 5%		

- Whenever a quote contains both Local and Locally Headquartered Firms: If the apparent low bidder is a non-local firm and the locally headquartered firm prices are within 15% of the low bidder, department must proceed to the apply locally headquartered preference and proceed with following the “Best and Final” (BAFO) process. Similarly, if a Local firm is the lowest bidder and a locally headquartered firm is within 5% of the local firm lowest price, department must proceed to apply locally headquartered preference and obtain the BAFO in accordance with Section 2-8.5 of the Miami-Dade County Code.

VIII. Pre-qualified Vendors:

Vendor Name	Address	Phone	Contact	Email
Corrpro Companies, Inc.	581 Sigman Road Suite 300 Conyers, GA 30013	770 761-5400 ext. 312	Tish Edmondson	tedmondson@corrpro.com
Farwest Corrosion Control, Co	1480 West Artesia Blvd. Gardenia Los Angeles, CA 90248	310 532-9524	William Bosy	wbosy@Farwestcorrosion.com
Piping & Corrosion Consultants, Co.	8371 Jumpers Hole Rd Millersville, MD 21108	410 544-3232	Thomas J Mollica Jr	tom@ipingandcorrosion.com



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Russell Corrosion Consultants, LLC	7130 Minstrel Way Suite #230 Columbia, MD 21045	410 997-4481	Richard G Grant	rgrant@russellcorrosion.com
Southern Cathodic Protection, Co.	780 Johnson Ferry Road Suite #225 Atlanta, GA 33042	404 252-4649	Joseph F Fogel	joef@cathodicprotection.com

IX. Event Log

<u>Date</u> ↓	<u>Event</u> ↓	<u>Officer</u>
2/26/16	BPO activated and OTR is ready for use.	EGM
10/4/16	Roadmap updated	LWC