



BID No. RTQ-00578 Various Laboratory Instruments – Prequalification

Purchasing Instructions:

A. Award Description

This contract was established to pre-qualify bidders to obtain various laboratory equipment and their installation and/or service when required. The contract was divided into two groups:

Group 1 - Purchase of Equipment
Group 2 - Installation & Repair Services

B. Quotation Directives (RFQ)

The County will solicit spot market quotation from qualified bidders on an as-needed basis.

All pre-qualified bidders will be solicited for price and availability of projects as needed. All individual Request for Quotes should be reviewed for applicable measures prior to advertising. All quotations issued must be registered with SBD at the following link: <https://intra3.miamidade.gov/ISD/SBD/Login.aspx> this link officially places your project on the Cone of Silence Report. Additionally the Office of the Commission Auditor (OCA) shall be copied at oca@miamidade.gov when quote is issued.

C. Award Procedures:

All bidder(s) shall be notified of the award. The award date must be recorded so the cone of silence can officially be lifted. This step is accomplished by utilizing the same link used to originally post the quotations. The three (3) day protest period is applicable to all quotations.

D. Applicable Ordinances for Quotations:

Local Certified Service – Disabled Veteran should be applied in accordance with Section 2-8.5.1 of the Miami-Dade County Code, a Local Certified Service Disabled Veteran Business Enterprise (VBE) shall receive a bid preference of 5% of the price bid (for the purpose of evaluation ONLY). A VBE who is also an SBE shall not receive the veteran's preference and shall be limited to any applicable SBE preferences. At the time of bid submission, the vendor must affirm in writing its compliance with the certification requirements of Section 295.187 of the Florida Status and submit this affirmation and a copy of the actual certification along with the bid.

Local Preference <http://library.municode.com/index.aspx?clientId=10620&statelid=9&stateName=Florida>:

Locally-Headquartered Business shall mean a Local Business as defined above which has a "principal place of business" in Miami-Dade County. "Principal place of business" means the *nerve center or the center of overall direction, control, and coordination of activities of the bidder*. If the bidder has only one business location, such business location shall be its principal place of business.

Cone of Silence <http://library.municode.com/index.aspx?clientId=10620&statelid=9&stateName=Florida>;

(Section 2-11.1)

UAP/Inspector General Fees <http://library.municode.com/index.aspx?clientId=10620&statelid=9&stateName=Florida>;

(Section 2-8.10)

E. How to Apply Bid and Local Preference to Quotes, if applicable:

Bid preferences shall be given to bidders that are identified as certified SBE/Micro, **if applicable**. The bid preference shall be calculated and subtracted from the total quote price or item for evaluation purposes only. The bid preference is used only to calculate an amount to be used in evaluating the quote and does not affect the final awarded price.

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Whenever a quote contains both, Bid Preference (SBE/Micro) and Local Preference, departments must apply the bid preference first. Follow the Administrative Guidelines stated in the solicitation/contract document with regard to the applicable measure. The preference should be applied as listed in the table below based on the estimated value of the project and whether or not a set-aside or preference measure is applicable:

	SBE-MICRO Tier 1	SBE-MICRO Tier 2	SBE-MICRO Tier 3
Set-Asides Up to \$100K (All SBE Goods and Services firms are eligible for Set-asides)	Bid Preference 10%	Bid Preference 5%	Bid Preference 0%
Set-Asides Over \$100K	\$100K-\$750K	\$750K to \$2 Million	\$2M to \$5 Million
Bid Preference up to \$100K (when not a set-aside)	Bid Preference 10%	Bid Preference 10%	Bid Preference 5%
Bid Preference over \$100K to \$1 Million	All Tiers 10%		
Bid Preference Over \$1 Million	All Tiers 5%		

Whenever a quote contains both Local and Locally Headquartered Firms: If the apparent low bidder is a non-local firm and the locally headquartered firm prices are within 15% of the low bidder, department must proceed to apply locally headquartered preference and proceed with following the “Best and Final” (BAFO) process. Similarly, if a Local firm is the lowest bidder and a locally headquartered firm is within 5% of the local firm lowest price, department must proceed to apply locally headquartered preference and obtain the BAFO in accordance with Section 2-8.5 of the Miami-Dade County Code.

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Pre-qualified Vendors as follows:

Business Name	Business Address	Phone	Fax	Contact	E-mail
Agilent Technologies Inc. (Groups 1 & 2)	111 Lincoln Road Office 8 Miami Beach, FL 33139	800-227-9770	302-993-5941	Sandra Beal	LSCABIDS@AGILENT.COM
Craic Technologies Inc. (Groups 1 & 2)	948 N. Amelia Avenue San Dimas, CA 91773	310-573-8180	310-573-8182	Jennifer Julius	Jennifer.julius@craictechnologies.com
Edax Inc. (Groups 1 & 2)	91 Mckee Drive Mahwah, NJ 07430	201-529-6121	201-529-3156	Christine M Meehan	Christine.Meehan@ametec.com
Fisher Scientific Company LLC (Groups 1 & 2)	3970 John Creek Ct. #500 Suwanee, GA 30024	800-766-7000	866-897-9946	Jillian Vicale	Jillian.vicale@thermofisher.com
Government Scientific Source Inc (Group 1)	12351 Sunrise Valley Dr. Reston, VA 20191	703-734-1805 800-248-8030	703-734-1803	Michael Mendrysa	MMENDRYSA@GOVSCI.COM
J.L. Optical Inc. (Group 1)	6618 S. Atlantic Avenue New Smyrna Beach, FL	386-428-6928	386-428-8199	George Walker	gwalker@jloptical.com
Leeds Precision Instruments Inc. (Groups 1 & 2)	17300 Medina Road, Suite 600 Plymouth, MN 55447	763-546-8575 800-444-5333	763-546-4369	Terri Barnett	Forensics@leedsmicro.com
Life Technologies Corporation (Groups 1 & 2)	5791 Van Allen Way Carlsbad, CA 92008	404-915-1679 800-955-6288	800-331-2886	Shelly Wood Guerrero, PHD	Shelly.Guerrero@thermofisher.com
Micro Optics of Florida Inc. (Groups 1 & 2)	2840 Scherer Dr. N, Suite 400 Saint Petersburg, FL 33716	727-873-6980 800-545-3996	727-873-6984	Susan Brannon	INFO@MICROOPTICSFL.COM
Pasco Scientific (Group 1)	10101 Foothills Blvd Roseville, FL 95747	916-786-3800 800-772-8700	916-786-7565	Greg Montgomery	bids@pasco.com
Peak Scientific	19 Sterling Road, Ste.1 Billerica, MA 01862	508-808-3220	None	Mike Kinnucane	mkinnucane@peakscientific.com
Perkin Elmer Health Sciences, Inc. (Groups 1 & 2)	710 Bridgeport Avenue Shelton, CT 06484	800 762-4000	203 944-4982	Julia Hamilton	CUSTOMERCAREUS@PERKINELMER.COM
Shimadzu Scientific Instruments Inc (Groups 1 & 2)	4022 Stirrup Creek Drive, Suite 312 Durham, NC 27703	919-425-1010 800-951-9167	919-544-3497	Scott A Moore	samoore@shimadzu.com
Foster & Freeman USA Inc. (Groups 1 & 2)	46030 Manekin Plaza #170 Sterling, VA 20166-6518	888-445-5048	703-433-9354	Amy E. Temenak	usoffice@fosterfreeman.com
Thermo Environmental Instruments LLC (Group 2)	27 Forge Parkway Franklin, MA 02038	508-520-0430	508-520-2800	Ray Lowe	ORDERS.AQI@THERMOFISHER.COM
Bruker Scientific LLC. (Group 2)	40 Manning Road Billerica, MA 01821	978-663-3660		Brett Wright	ms.support.us@bruker.com
FEI Company (Group 2)	5350 NE Dawson Creek Drive Hillsboro, OR 97124	503-726-7500	503-726-759	Josephine M Linville	Josephine.linville@fei.com
Thomas Scientific LLC (Group 1)	1654 High Hill Rd. Swedesboro, NJ 08085	407-340-4890	856-467-3087	Carlos Arbona	Carlos.arbona@thomassci.com



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Business Name	Business Address	Phone	Fax	Contact	E-mail
Neogen Corporation	944 NANDINO BLVD Lexington, KY 40511	859-254-1221	800-477-8201	EMILIE STANLEY	ESTANLEY@NEOGEN.COM
Siemens Healthcare Diagnostics, Inc.	511 Benedict Avenue Tarrytown, NY	904-947-3146	302-631-7997	Brittney Murphy	Brittney.murphy@siemens-healthineers.com
Biotage LLC (Groups 1 & 2)	10430 Harris Oak Blvd. Suite C Charlotte, PA PO Box 510332	704-654-4900	704-654-4917	Customer Service	ordermailbox@biotage.com

Special Notes/Instructions:

- A.** Check the roadmap ‘Event Log’ for additions, deletions or other changes, as allowed by contract.
- B.** This document is intended only as a brief overview of information and general guidance on how the contract should be utilized. Please refer to the solicitation documents for other specific information and details.

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	DATE	EVENT LOG – DISCRPTION	AGENT
1	2/22/18	Issued award sheet, blanket purchase and roadmap to end user departments	M. Garofolo
2	3/16/18	Added vendor Peak Scientific to Group (1) Purchase of equipment and (Group (2) Installation / Service of Equipment	M. Garofolo
3	4/3/18	Added vendor Craic Technologies Inc. to Group (1) Purchase of equipment and Group (2) Installation / Service of Equipment	M. Garofolo
4	4/12/18	Added vendor Peak Scientific Inc. to Group (1) Purchase of Equipment and Group (2) Installation / Service of Equipment	M. Garofolo
5	5/23/18	Added vendor Fisher Scientific Company LLC. to Group (1) Purchase of Equipment and Group (2) Installation / Service of Equipment	M. Garofolo
6	5/29/18	Added vendor J.L. Optical Inc. to Group (1) Purchase of Equipment ONLY	M. Garofolo
7	11/20/18	Added vendor Foster & Freeman USA Inc. to Groups (1) Purchase of Equipment and (2) Installation / Service of Equipment	J. Quintanilla-Beyer
8	11/28/18	Added vendor Thermo Environmental Instruments LLC. to Group (2) Installation / Service of Equipment ONLY	J. Quintanilla-Beyer
9	12/14/18	Added vendor Bruker Daltonics Inc. to Group (2) Installation / Service of Equipment ONLY	J. Quintanilla-Beyer
10	01/03/2019	Added vendor FEI Company to Group (2) Installation / Service of Equipment ONLY	J. Quintanilla-Beyer
11	03/06/19	Added vendor Thomas Scientific LLC to Group (1) Purchase of Equipment ONLY	J. Quintanilla-Beyer
12	03/08/19	Added vendor Neogen Corporation to Groups (1) Purchase of Equipment and (2) Installation / Service of Equipment	J. Quintanilla-Beyer
13	10/22/2019	Added vendor Siemens Healthcare Diagnostics, Inc. to Groups (1) Purchase of Equipment and (2) Installation / Service of Equipment	J. Quintanilla-Beyer
14	04/17/2020	Removed Neogen Corporation as Affidavit 13 is pending signature	J. Quintanilla-Beyer/Pearl Bethel
15	04/17/2020	Added vendor Biotage LLC to to Group (1) Purchase of Equipment and Group (2) Installation / Service of Equipment	J. Quintanilla-Beyer
16	04/24/2020	Reinstated Neogen Corporation as Affidavit 13 is completed.	J. Quintanilla-Beyer/Pearl Bethel
17	05/18/2020	Increased allocation for Medical Examiner by \$1,200,000 and MDPD by \$900,000 per modification #14854.	D. Chung