

# 2024 Quarterly Report

First Quarter of FY 2023-24



PRESENTED BY THE:  
**CITIZENS' INDEPENDENT  
TRANSPORTATION TRUST**



## Overview

This report is presented by the Citizens' Independent Transportation Trust (also known as the Transportation Trust) with information pertaining to the oversight of the Charter County and Regional Transportation System Surtax Funds (Surtax) and implementation of the People's Transportation Plan (PTP) for the period October 1, 2023 – December 31, 2023.

The Transportation Trust works closely with members of the Miami-Dade Board of County Commissioners (BCC), Miami-Dade County's administration and staff, and municipal officials to ensure Surtax funds are properly invested in local transportation projects.

## Transportation Trust Updates



### Transportation Trust Meetings

The Transportation Trust meets on a regular basis to fulfill its statutory responsibility to “monitor, oversee, review, audit and investigate” the implementation of the People's Transportation Plan (PTP).

#### First Quarter:

During the First Quarter of FY 2023-24, the Full Trust met 3 times, and there were no committee meetings.

### Municipal Presentations

There were two presentations: One done by Coral Gables and the other by North Miami Beach.



## Resolutions and Contracts Approved by the Transportation Trust

A major responsibility of the Transportation Trust is to review items requesting Transportation Surtax funding for projects listed in the Five-Year Implementation Plan of the People's Transportation Plan (Five Year Plan). These contracts are initiated by the Miami-Dade Department of Transportation and Public Works (DTPW) and are reviewed by staff at the Office of the Citizens' Independent Transportation Trust (OCITT) before they are voted on by the Transportation Trust members. The following contracts were approved during FY 2023-24:

### RESOLUTIONS FOR THE FIRST QUARTER OF 2023-24:

**Resolution 23-023** – Resolution by the Citizens' Independent Transportation Trust to award Contract No. EVN0000308 to EXP US Services Inc. for Strategic Planning and Review Consulting Services for OCITT and authorize the use of Charter County Transportation Surtax Funds in an amount not to exceed \$2,500,000 for five years (CITT)

**Resolution 23-024** – Resolution by the Citizens' Independent Transportation Trust recommending the Board of County Commissioners (BCC) authorize the execution of a construction agreement between Miami-Dade County, the State of Florida Department of Transportation, and the South Florida Regional Transportation Authority for the relocation of railroad crossing traffic control devices at NW 37<sup>th</sup> Avenue near NW 58<sup>th</sup> Street in the amount not to exceed \$534,768.34; authorize the County Mayor or County Mayor's designee to execute same and exercise all provisions contained therein; and authorize the use of People's Transportation Plan Bond Program funds (PTP) for such project which was in the original Exhibit 1 of the People's Transportation Plan (DTPW BCC Legislative File No. 232088)

**Resolution 23-025** – Resolution by the Citizens' Independent Transportation Trust recommending the Board of County Commissioners (BCC) authorize the execution of a construction agreement between Miami-Dade County, the State of Florida Department of Transportation, and the South Florida Regional Transportation Authority for the relocation of railroad crossing traffic control devices at NW 37<sup>th</sup> avenue near NW 59<sup>th</sup> Street in the amount not to exceed \$534,768.34; authorize the County Mayor or County Mayor's designee to execute same and exercise all provisions contained therein; and authorize the use of People's Transportation Plan Bond Program funds (PTP) for such project which was in the original Exhibit 1 of the People's Transportation Plan (DTPW BCC Legislative File No. 232089)

**Resolution 23-026** – Resolution by the Citizens' Independent Transportation Trust recommending the Board of County Commissioners (BCC) approve the award of the project titled Car Cleaner Platform Replacement Project Request for Price Quotation (RPQ) No. 412223 R1 between Miami-Dade County and Epic Consultants, Inc. in the amount not to exceed \$5,860,829.70, inclusive of a contingency allowance of



\$532,802.70 for a 730-day term; authorize the County Mayor or County Mayor's designee to execute same and exercise the provisions contained therein; and authorize the use of People's Transportation Plan Bond Program funds for this project which was added to the Five-Year Implementation Plan in October 2019 (DTPW BCC Legislative File No. 232098)

**Resolution 23-027** – Resolution by the Citizens' Independent Transportation Trust recommending the Board of County Commissioners (BCC) approve Supplemental Agreement No. 1 to Professional Services Agreements (PSA) to provide Construction Engineering and Inspection (CEI) services for various DTPW projects, Project No. E17-DTPW-03, Contract No. CIP190-DTPW17-CEI, increasing the contract amount by \$2,000,000.00 and time by one calendar year (365 days); authorize the use of People's Transportation Plan Bond Program funds for this purpose; and authorize the County Mayor or the County Mayor's designee to execute same and to exercise the rights contained therein (DTPW - BCC Legislative File No. 232102)

**Resolution 23-028** – Resolution by the Citizens' Independent Transportation Trust recommending the Board of County Commissioners (BCC) approve award of Contract No. EVN0000506 to Danobat, Inc. for the purchase of an underfloor rail vehicle wheel truing machine for the Department of Transportation and Public Works in an amount not to exceed \$2,378,143.00 for a ten-year term; authorize the County Mayor or County Mayor's designee to give notice of this award to the recommended vendor, issue the appropriate purchase orders to give effect to same and exercise all provisions of the contract, including any cancellation or extensions, pursuant to Section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38; pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38; and authorize the use of Charter County Transportation Surtax Funds for this project which was added to People's Transportation Plan 2018-23 Five-Year Implementation Plan in March 2018 (DTPW/SPD BCC Legislative File No. 231860)

**Resolution 23-029** – Resolution by the Citizens' Independent Transportation Trust recommending the Board of County Commissioners (BCC) delegate contracting authority to the County Mayor or County Mayor's designee to award, access, and modify competitively solicited contracts to purchase mobile equipment and other light and heavy fleet vehicles in an amount not to exceed \$11,645,366.40 for the Department of Transportation and Public Works for fiscal year 2023-24, subject to ratification by the Board on an annual basis; authorize the County Mayor or County Mayor's designee to exercise all provisions of any contracts awarded, accessed, or modified pursuant to this delegation, including any cancellation, renewal and extension provisions; and authorize the County Mayor or County Mayor's designee to give notice of any award, issue the appropriate purchase order to give effect to same and exercise all provisions of any such contracts pursuant to Section 2-8.1 of the Code and Implementing Order 3-38; and authorize the use of Charter County Transportation Surtax Funds in the amount of \$6,162,000.00 included in the FY24 adopted Budget (DTPW/SPD BCC Legislative File No. 232135)

**Resolution 23-030** – Resolution by the Citizens' Independent Transportation Trust recommending the Board of County Commissioners (BCC) authorize a designated



purchase pursuant to Section 2-8.1(b)(3) of the County Code by a two-thirds vote of the Board Members present; authorize modification of Contract No. RFP-01966 in an amount not to exceed \$15,938,574.49 for the purchase of charging infrastructure equipment and associated services for the Department of Transportation and Public Works; authorize the use of \$15,938,574.49 of Charter County Transportation Surtax Funds for this project which was added to the Five-Year Implementation Plan in 2020, and authorize the County Mayor or County Mayor's designee to execute Supplemental Agreement No. 1 to Contract No. RFP-01966 for and on behalf of Miami-Dade County and to exercise all provisions thereof pursuant to Section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38 (DTPW BCC Legislative File No. 232252)

**Resolution 23-031** – Resolution by the Citizens' Independent Transportation Trust (CITT) recommending to the Board of County Commissioners (BCC), the approval of the FY 2024-28 update of the Five-Year Implementation Plan of the People's Transportation Plan (PTP)





## Department of Transportation and Public Works Updates

### Metrobus Fleet Inventory Fiscal Year 2023-24 – First Quarter

Metrobus Vehicles	FY 2023-24 1 <sup>st</sup> Quarter Metrobus Inventory	Average Age of Fleet (Years)
30-foot Mini-Size Buses	3	11.4
40-foot Full-Size Buses	694	4.5
60-foot Articulated Buses	53	7.8
Contingency Fleet <i>(not included in the Active Fleet)</i>	21	18.5
<b>TOTAL METROBUS FLEET</b>	<b>771</b>	<b>*4.7</b>

\*Age does not include contingency fleet.

### Golden Passport Program Issuances Fiscal Year 2023-24 First Quarter

Golden Passport Program Component	Issued in 4 <sup>th</sup> Quarter 2022-23	Issued in 1 <sup>st</sup> Quarter 2023-24	Percentage Increase/Decrease between Quarters	Total Certified Golden/Patriot Passport Users to Date (4 <sup>th</sup> Q FY 2022-23)	Total Certified Golden/Patriot Passport Users to Date (1 <sup>st</sup> Q FY 2023-24)	Percentage of Increase/Decrease in Total Certified Between 4 <sup>th</sup> and 1 <sup>st</sup> Quarters
Golden Passport: Over 65 years of age	2,345	2,063	-12.03%	229,024	231,087	+0.90%
Golden Passport: Under 65 years	364	282	-22.53%	79,282	79,564	+0.36%
Patriot Passport	59	33	-44.07	10,747	10,780	+0.31%
<b>TOTAL ISSUED</b>	<b>2,768</b>	<b>2,378</b>	<b>-14.09%</b>	<b>319,053</b>	<b>321,431</b>	<b>+0.75%</b>



## Major Highway and Road Improvement Projects

The Miami-Dade Department of Transportation and Public Works (DTPW) is also responsible for implementing the Surtax funded roadway improvements listed in the Five-Year Implementation Plan of the People’s Transportation Plan.

### Neighborhood Improvement Projects

DTPW continues to coordinate the Neighborhood Improvement Projects with County Commissioners’ offices. Improvements in this category include roadway resurfacing, sidewalks, ADA ramps and connectors, drainage, guardrails, striping, traffic signals, and traffic calming.



DTPW takes advantage of contracting mechanisms, such as the County’s Miscellaneous Construction Contract (MCC) Program to accelerate implementation of projects. It is an open competitive process which allows for expedited procurement. The MCC program provides contractors countywide with a fair opportunity to compete for work on County construction projects and has a direct beneficial impact to the County by accelerating construction projects.

### DTPW Construction Contracts Approved by the Transportation Trust Program-to-Date as of First Quarter Fiscal Year 2023-2024

<u>Number of Contracts</u>	<u>Contract Amount</u>
168	\$158.4 M

## Disadvantaged Business Enterprise (DBE) and Small Business Participation Reporting

The Transportation Trust monitors and reports on the level of participation by small and disadvantaged businesses in contracts receiving transportation surtax funds. It is supported in this effort by the Department of Transportation and Public Works’s Office of Civil Rights and the Miami-Dade Internal Services Department (ISD) Small Business Development Division. The federal Disadvantaged Business Enterprise (DBE) program encourages the development and use of companies owned and controlled by minorities, women, and socially and economically disadvantaged individuals on federally-aided projects.

The County’s small business program tracks contracts awarded with Surtax funding and subject to local small business goals, wages, and Community Workforce requirements. The following activity is reported during the quarter.



Small Business Enterprise – Goods and Services Program formerly known as Small Business Enterprise (SBE) Program

Small Business Enterprise – Architectural and Engineering Program formerly known as Community Business Enterprise (CBE)

Small Business Enterprise – Construction Program formerly known as Community Small Business Enterprise (CSBE)

**Miami-Dade Internal Services Department  
Small Business Development Division  
Surtax Funded Contracts with Measures  
Fiscal Year 2023-24  
\*First Quarter**

	<u>Number of Surtax Funded Contracts</u>	<u>Contracts with Measures</u>	<u>Contracts Award Amount</u>	<u>Payments to Small Businesses</u>
<b>1<sup>st</sup> Quarter FY 2023-24</b>	None	None	None	None

**Department of Transportation and Public Works  
Disadvantaged Business Enterprise (DBE) Contractors  
Office of Civil Rights  
First Quarter FY23-24**

<u>CONTRACTORS</u>	<u>TOTAL</u>	<u>TOTAL PAID</u>
Prime Contractors	2	\$28,137,045.93
DBE Subcontractors	18	\$5,163,203.67





## PTP Municipal Update

Approximately 23 percent (23%) of Surtax proceeds are allocated to 33 municipalities eligible to receive People’s Transportation Plan (PTP) funds. Each city receives a pro rata share of funds based on population which are used to develop or enhance the city’s public transit and transportation systems. Twenty-three (23) municipalities provide bus shuttle service to 25 cities funded by the Surtax. The municipal shuttles jointly transported 2,512,690 passengers on fixed route services during the first quarter of Fiscal Year 2023-24, excluding data from the Town of Cutler Bay.

For additional information, please visit the municipal workshop site at: <https://www.miamidade.gov/citt/municipal-workshop.asp>





## PTP Audits

The Trust audits Miami-Dade County and the municipalities receiving Surtax funds as part of its management of the program. The audits are conducted by the Miami-Dade Audit and Management Services Department on a regular basis to document compliance with the requirements of the PTP and to ensure that the County and cities are using the Surtax funds in an approved manner. The current status of audits is as follows:

### Status of Audits Fiscal Year 2023-24 First Quarter

2024 - 1st Quarter (October 1, 2023 - December 31, 2023)								
As of 2/9/24								
Municipality	Last Audit Completed		Next Audit	# Prior Audits	Initiated	In Progress (Draft)	Final	
	Through	Report Date						
<b>MUNICIPALITY</b>								
1 Aventura	9/30/2015	1/19/2017	2024	2	✓	-	-	
2 Bal Harbour	9/30/2017	12/14/2018	2024	3	-	-	-	
3 Bay Harbor Islands	9/30/2020	4/6/2021	2026	4	-	-	-	
4 Biscayne Park	9/30/2019	2/12/2021	2025	3	-	-	-	
5 Coral Gables	9/30/2019	5/26/2020	2023	4	✓	9/29/2023	-	
6 Cutler Bay	9/30/2021	7/6/2022	2026	3	-	-	-	
7 Doral	9/30/2021	5/20/2022	2026	3	-	-	-	
8 El Portal	9/30/2021	9/21/2023	2026	3	-	-	-	
9 Florida City	9/30/2020	6/30/2021	2025	4	-	-	-	
10 Golden Beach	9/30/2018	12/10/2019	2025	3	-	-	-	
11 Hialeah	9/30/2018	1/28/2020	2024	3	-	-	-	
12 Hialeah Gardens	9/30/2017	2/8/2019	2025	3	-	-	-	
13 Homestead	9/30/2017	4/30/2019	2024	3	-	-	-	
14 Key Biscayne	9/30/2021	1/11/2023	2025	4	-	-	-	
15 Medley	9/30/2020	3/19/2021	2026	4	-	-	-	
16 Miami	9/30/2020	9/28/2021	2023	8	✓	3/31/2023	-	
17 Miami Beach	9/30/2021	8/30/2023	2026	4	-	-	-	
18 Miami Gardens	9/30/2020	5/12/2021	2025	3	-	-	-	
17 Miami Lakes	9/30/2019	6/25/2020	2023	4	✓	-	-	
20 Miami Shores	9/30/2021	4/29/2022	2026	4	-	-	-	
21 Miami Springs	9/30/2019	10/7/2020	2025	3	-	-	-	
22 North Bay Village	9/30/2020	8/30/2021	2026	4	-	-	-	
22 North Miami	9/30/2021	12/16/2022	2026	4	-	-	-	
22 North Miami Beach	9/30/2021	12/16/2022	2026	4	-	-	-	
25 Opa-Locka	9/30/2019	1/31/2022	2024	5	-	-	-	
26 Palmetto Bay	9/30/2021	3/29/2022	2026	4	-	-	-	
27 Pinecrest	9/30/2020	4/6/2021	2026	4	-	-	-	
28 South Miami	9/30/2021	9/11/2023	2026	5	-	-	-	
29 Sunny Isles Beach	9/30/2019	6/15/2021	2025	3	-	-	-	
30 Surfside	9/30/2018	12/5/2019	2023	3	✓	12/12/2023	-	
31 Sweetwater	9/30/2020	8/8/2022	2026	5	-	-	-	
32 Virginia Gardens	9/30/2021	10/26/2022	2026	4	-	-	-	
33 West Miami	9/30/2019	4/6/2021	2025	3	-	-	-	
<b>COUNTY</b>								
Transit	9/30/2019	10/23/2020	2024	3	-	-	-	
Public Works	9/30/2019	1/29/2021	2024	3	-	-	-	
<b>Total</b>						2	3	0



# PTP Finance Report

The Office of the Citizens' Independent Transportation Trust (OCITT) receives Surtax revenue from the State of Florida and transfers it to eligible recipients, such as Miami-Dade County, County departments and the municipalities participating in the PTP Municipal Transportation Program.

**Finance Report  
Cumulative Surtax Collections and Transfers  
Fiscal Year 2023-24  
First Quarter**

<b>PTP Finance Report</b>		
FY 2023-2024 - 1st Quarter		
Surtax Collections	Quarterly	Cumulative
Surtax Proceeds	\$92,776,443	\$4,866,781,431
Interest Earned	\$3,337,462	\$37,277,401
<b>Total</b>	<b>\$96,113,905</b>	<b>\$4,904,058,832</b>
Surtax Transfers	Quarterly	Cumulative
Transfers to Municipalities	\$10,809,920	\$1,033,337,780
Transfers to DTPW - Transit	\$30,328,282	\$3,053,170,749
Transfers to DTPW - PW	\$6,031,187	\$378,994,464
Transfers to OCITT	\$435,189	\$38,530,835
Transfers to Others	\$0	\$325,699
Payments for Capital Projects (SFRTA)	\$0	\$11,815,000
Unspent / Cash Balance (Deficit)	48,509,327	\$387,884,304
<b>Total</b>	<b>\$96,113,905</b>	<b>\$4,904,058,832</b>

**Notes:**

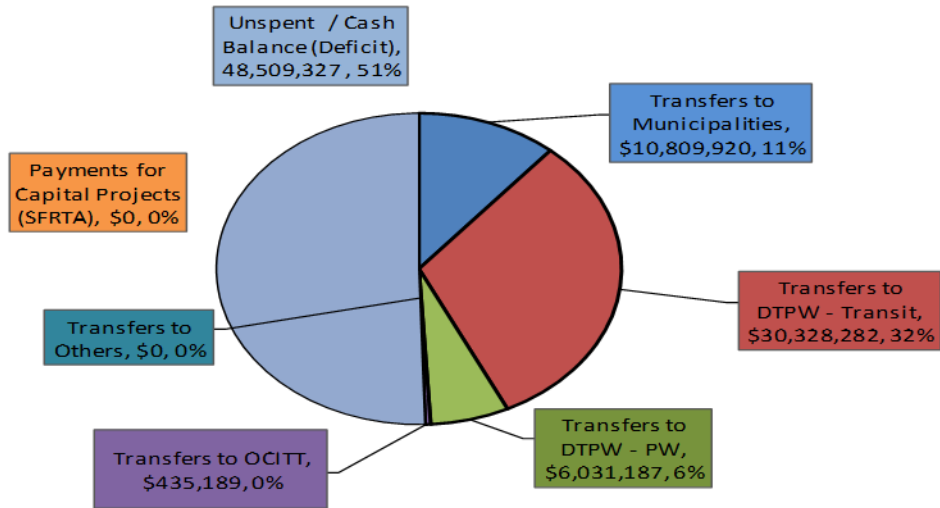
The cumulative numbers presented above are as of 12/31/2023 for FY 2024. The "Unspent/Cash Balance" includes Recaptured, Capital Expansion Reserves and/or Unrestricted funds, some of which will be distributed in the future in the appropriate categories. Please note that Surtax transfers/distributions may not always occur in the month Surtax revenue is received.

The cash balance includes \$57,881,189 recaptured from municipalities in non-compliance being held for redistribution to the remaining municipalities; \$6,514,429 being kept in a reserve account for future capital expansion and \$323,488,686 in unrestricted funds.



### Quarterly Surtax Uses

1st Qtr. FY 2023-2024



### Cumulative Surtax Uses

1st Qtr. FY 2023-2024

