



Daniella Levine Cava, Mayor

Rental Property Written Agreement

Transient rental accommodations include each living quarter or sleeping, or housekeeping accommodation provided to the public for periods of six months or less for consideration. See Rule 12A-1.061, Florida Administrative Code (F.A.C.).

Purpose of this Agreement: This agreement allows an agent, representative, or management company to register a transient rental accommodation located in Miami-Dade County on behalf of the owner to collect, report, and remit tourist taxes on the rental, lease, letting, or granting of a license to use the transient rental accommodations. The agent, representative, or management company will collect, report, and remit tourist tax plus any local option transient rental tax to the Miami-Dade Department of Regulatory and Economic Resources Business Division on behalf of the owner.

Written Agreement Required: The agent must maintain on file a written agreement with the property owner to operate on the owner's behalf. A suggested format of the written agreement is provided below.

Rental Property Written Agreement

I, \_\_\_\_\_ hereby authorize
(Name of Property or Time Share Period Owner)

\_\_\_\_\_ to act as my agent
(Name of Agent, Representative, or Management Company)

to rent, lease, let, or grant a license to others to use my property (properties) or time-share period (periods) located at:

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

and to register to charge, collect, and remit sales tax levied under Chapter 212, Florida Statutes (F.S.), and the Miami-Dade Code of Ordinances Sections 29-51 and 29-60 to the Miami-Dade Office of the Tax Collector. I acknowledge that, by renting, leasing, letting, or offering a license to others to use any transient accommodations, as defined in Rule 12A-1.061, Florida Administrative Code (F.A.C.), I am exercising a taxable privilege under Chapter 212, F.S., and as such acknowledge that I am ultimately liable for any Convention and Tourist Taxes due to the Miami-Dade Miami-Dade County Regulatory & Economic Resource Department Business Division on such rentals, leases, lets, or licenses to use. I fully understand that should the Miami-Dade Office of the Tax Collector be unable to collect any taxes, penalties, and interest due from the rental, lease, let, or license to use my property, a warrant for such uncollected amount will be issued and becomes a lien against my property until satisfied.

Signature of Property Owner/Lessor

Signature of Agent, Representative, or Management Company