



INDUSTRY BULLETIN

for Miami-Dade County's Elevator Owners

SUBJECT: Elevator Owner Responsibilities
Miami-Dade County **Bulletin 2024-07 / July 16, 2024**

This bulletin is intended for all owners of elevators and related conveyances within the Miami-Dade County jurisdiction. This includes elevators, escalators, moving walks, dumbwaiters, inclined stairway chairlifts and inclined & vertical wheelchair lifts.

Under Chapter 399, Florida Statutes, known as the Florida Elevator Safety Act, the owner/operator is responsible for ensuring the conveyance meets all safety requirements. The Office of Elevator Safety (OES) is responsible for enforcing these requirements throughout Miami-Dade County excluding the cities of Miami and Miami Beach.

Owner Responsibilities:

Safe Operation & Proper Maintenance

- Conveyances must be maintained in safe working condition.
- Conveyances that provide accessibility must be maintained in working order so that they are accessible to and usable by those people they are intended to benefit. Isolated or temporary interruptions in service due to maintenance or repairs may be unavoidable, however, failure to take prompt action to effect repairs constitutes a violation.

Inspections & Testing

- Periodic Inspection and Testing is required annually for all conveyances and additional Testing is required for Electric Elevators every five years.
- Testing is performed by Certified Elevator Technicians (CETs) employed by a Registered Elevator Company (REC) hired by the owner.
- Inspections are performed and Testing is witnessed by a third-party Certified Elevator Inspector (CEI) hired by the owner, or their REC. Inspection Reports are submitted to the Office of Elevator Safety electronically and must be provided to the elevator owner by the CEI.

Correction of code deficiencies

- Any deficiencies cited on an Elevator Inspection Report must be corrected within ninety (90) days of the citation.
- Corrections must be documented by a CEI by way of reinspection.

Certificate of Operation

- The Certificate of Operation is the elevator license issued by OES when all above requirements are met and the renewal is submitted. It must be posted in plain view on the conveyance.
- Certificates are renewed annually, and notices are sent to owners each year at the end of May.

The Office of Elevator Safety will assist owners in meeting these requirements upon request and additional information and resources may be obtained online at www.miamidade.gov/facilities/elevators.asp.

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