


Memorandum



Date: October 18, 2011

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: Resolution Requesting Authority to Exercise Option-to-Renew Periods Under Existing Non-Competitive Contracts and Authorization to Use County Charter Surtax Funds

Agenda Item No. 8(F)(1)

Recommendation

It is recommended that the Board of County Commissioners delegate to the County Mayor or County Mayor's designee the authority to exercise, in their discretion, the Option-to-Renew (OTR) set forth in this item. Ordinance #07-139 provides for committee review exemption. **Contract amounts and/or department allocations represent the maximum spending authority based on estimated past usage. This action does not guarantee that the total contract amount/value will be expended by County departments and/or agencies.**

Scope

The impact of the items in the accompanying OTR package is countywide in nature.

Fiscal Impact/Funding Source

Funding will be expended only if departmental budgets can support the expenditures as approved in their Resource Allocation Plan adopted annually by the Board.

Track Record/Monitor

There are no known performance issues with the vendor recommended for award in the accompanying OTR package. The department's contract manager is reflected in the accompanying agenda item.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise the OTR in accordance with the terms and conditions of the contract listed in the accompanying package.

Background

The non-competitive contract listed in this item requires approval to exercise OTRs contained in the contract. The contract was awarded under the County Mayor or County Mayor's designee's delegated authority (\$100,000 for non-competitive procurements) pursuant to Section 2-8.1(b) of the County Code and the Master Procurement Administrative Order, A.O. 3-38.

Prior to exercising any Options-to-Renew (OTR) periods, market research is conducted to ensure continuing to purchase from the awarded vendors is in the best interest of the County. Market research includes competitive factors such as pricing, quality, product features, technology, and lead time. It may also include commercial factors such as environmental issues, other governmental entity practices, industry trends, support and capabilities. The OTRs for each contract in this package will be executed if determined to be in the best interest of the County.

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Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners
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Item No. 1: Transched Software Maintenance/Support Agreement seeks authority to exercise the fourth OTR period for software maintenance and support services for Transched Software for the Miami-Dade Transit Department. The amount being requested for the remaining option term is **\$69,000**.



Deputy Mayor

Item 1

Contract No.: SS7405-4/12-3

Contract Title: **TRANCHED Software Maintenance And Support Services**

Description: It is recommended that the Board authorize the County Mayor or the County Mayor's designee to exercise the fourth Option-to-Renew (OTR) period to provide the Miami-Dade Transit Department (MDT) with the ability to purchase software maintenance and technical support services for the existing Transit Operations System (TOS). This contract provides MDT with the software used to run TOS that assigns bus and rail routes to operators, monitors driver's schedule, daily work, payroll transactions, work performance and vacation schedules. The contract is in its third OTR, which expires November 10, 2011. Exercising the last OTR will bring the cumulative contract value to \$262,000.

Initial Contract Term and Usage:	October 11, 2007 to October 10, 2008	\$ 47,000
First OTR and Usage:	October 11, 2008 to October 10, 2009	\$ 40,000
Second OTR and Usage:	October 11, 2009 to October 10, 2010	\$ 48,000
Third OTR and Usage:	October 11, 2010 to November 10, 2011	\$ 58,000
Fourth OTR and Estimated Usage:	November 11, 2011 to November 10, 2012	<u>\$ 69,000*</u>
Cumulative Value:		\$262,000

**Note: The option-to-renew term values vary based on pre-negotiated contract rates.*

Using/Managing Department and Funding Source:

Department	Allocation	Funding Source	Contract Manager
Transit	<u>\$69,000</u>	MDT Operating	Nancy Aine-Schutt
Total:	\$69,000		

Vendor:	Address	Principal
Transched Systems, LLC (Non-local Vendor)	80 Tiverton Court #800 Markham, Canada L3R OG4 OT Canada	David Kenney

Performance Data: There are no performance issues with the awarded firm.

Compliance Data: There are no compliance issues with the awarded firm.

Contract Measure: No Measure – Sole Source

Review Committee Date: Not applicable

Local Preference: Not applicable

Living Wage: The services being provided are not covered under the Living Wage Ordinance

User Access Program: The User Access Program provision applies. The 2% program discount is being collected on all purchases.

DPM Contracting Officer: Margaret Brown

JUSTIFICATION

This contract is used by the Miami-Dade Transit Department (MDT) to pay for maintenance and technical support services for the Transit Operations System (TOS) provided by Transched Systems, LLC. TOS is used to monitor drivers' schedules, assign routes, payroll transactions, vacation and assist in evaluating work performance. TOS integrates with the County Bus Operators Payroll, Computer Aided Dispatch, Automatic Vehicle Location, and Random Drug and Alcohol Systems.

TOS was acquired in 1988 via a competitive Request For Proposals process. Transched has proprietary ownership of the software, maintenance and support services. No other vendor is capable of providing the maintenance or technical support services required for TOS. Maintaining support for this software allows MDT to honor the clauses of the Transport Workers Union contract pertaining to transit operators. This contract is critical to ensure adequate support for the system, which is integral to the daily operations of MDT. It is therefore in the best interest of the County to exercise the last option-to-renew period.



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: October 18, 2011

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(1)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(1)
10-18-11

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE OPTION-TO-RENEW PERIODS FOR CERTAIN NON-COMPETITIVE CONTRACTS DESCRIBED IN THE ITEM, SUBJECT TO THE MONETARY LIMITATIONS SET FORTH THEREIN, AWARDED UNDER THE COUNTY MAYOR OR THE COUNTY MAYOR DESIGNEE'S DELEGATED AUTHORITY FOR THE PURCHASE OF GOODS AND SERVICES, AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board delegates to the County Mayor or County Mayor's designee the authority to exercise, in their discretion, the options-to-renew set forth in this item when in the best interest of Miami-Dade County; and the Board further authorizes the County Mayor or the County Mayor's designee to execute any and all documents necessary to give effect to those renewals, and authorizes the use of Charter County Transportation Surtax Funds.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Bruno A. Barreiro	Lynda Bell
Esteban L. Bovo, Jr.	Jose "Pepe" Diaz
Sally A. Heyman	Barbara J. Jordan
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared the resolution duly passed and adopted this 18th day of October, 2011. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

HB

Hugo Benitez

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Memorandum

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: Charles Scurr, Executive Director *Cscurr*

Date: September 13, 2011

Re: RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) RECOMMENDING THAT THE BOARD OF COUNTY COMMISSIONERS (BCC), AUTHORIZE COMPETITIVE CONTRACT AWARDS AND MODIFICATIONS WITH AUTHORITY TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER, FOR THE PURCHASE OF GOODS AND SERVICES, PROCESSED BY THE DEPARTMENT OF PROCUREMENT MANAGEMENT (DPM) ON BEHALF OF MIAMI-DADE TRANSIT (MDT), AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS IN THE AMOUNT OF \$764,000.00 (MDT – BCC Legislative File No. 111823 and 112072)

On September 13, 2011, the CITT voted (7-0) to forward a favorable recommendation to the Board of County Commissioners (BCC) for the approval of the above referenced item, CITT Resolution No. 11-055. The vote was as follows:

Hon. Linda Zilber, Chairperson – Absent
Paul J. Schwiep, Esq., 1st Vice Chairperson – Aye
Hon. Anna E. Ward, Ph.D., 2nd Vice Chairperson – Aye

Christopher Benjamin, Esq. – Absent
David Concepcion – Absent
Glenn J. Downing, CFP® – Aye
Alfred J. Holzman – Absent
Hon. James A. Reeder – Aye

Harold Braynon, Jr. – Absent
Joseph Curbelo – Absent
Peter L. Forrest – Aye
Miles E. Moss, P.E. – Aye
Marilyn Smith – Aye

cc: Alina Hudak, Deputy Mayor/County Manager
Bruce Libhaber, Assistant County Attorney
Alexander Bokor, Assistant County Attorney

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