

Memorandum



Date: October 13, 2011

Agenda Item No. 2(B)5

To: Honorable Joe A. Martinez, Chairman
and Members, Board of County Commissioners

October 18, 2011

From: Carlos A. Gimenez
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez".

Subject: Mayoral Appointment
Director – Public Housing and Community Development

Pursuant to the authority vested in me under the provisions of Section 2.02-D of the Miami-Dade County Home Rule Charter, effective immediately I hereby appoint Mr. Gregg Fortner to the position of Director of the Public Housing and Community Development Department.

Mr. Fortner has served as the Director of the Miami-Dade Public Housing Agency since 2009 where he manages a staff of over 500; more than 9,200 public housing and other subsidized units throughout Miami-Dade County; and approximately 15,000 Section 8 units. Prior to joining Miami-Dade County, he worked in the public housing field in California for more than 25 years, most recently as Deputy Director/Chief Administrative Office of the Oakland Housing Authority where he planned, organized, directed and managed the administration of the Authority's functions of finance, information technology, procurement and contract compliance, Section 8 housing, federally contracted project-based contract administration, and resident initiative and customer outreach programs.

Additionally, Mr. Fortner served as Executive Director of the San Francisco Housing Authority for almost six years. He has also worked for the Sacramento Housing and Redevelopment Agency, and the Community Development Commission/Housing Authority County of Los Angeles.

Mr. Fortner's resume is attached for your review.

Attachments

c: Honorable Harvey Ruvim, Clerk of the Courts
R. A. Cuevas, Jr., County Attorney
Office of the Mayor Senior Staff
Department Directors

GREGG FORTNER

WORK EXPERIENCE:

- **Executive Director – Miami-Dade Public Housing Agency (MDPHA), Miami, FL.** Provide oversight for comprehensive management, maintenance, modernization, development and resident services for more than 9,200 Public Housing and other subsidized units located at over 100 sites throughout the city/county of Miami-Dade. Responsible for administration and operation of Section 8 Program with approximately 15,000 Section 8 tenant-based and project based units of assistance. Provide direction for activities of over 500 permanent, contract and temporary staff. Responsible for fiscal oversight, setting and meeting department goals. *August 2009 to present.*
- **Deputy Executive Director/Chief Administrative Officer – Oakland Housing Authority (OHA), Oakland, CA.** Plan, organize, direct and manage the administration of the Authority's functions of finance, information technology, procurement and contract compliance, Section 8 leased housing, federally contracted project-based contract administration, and resident initiative and customer outreach programs. *March 2009 to August 2009.*
- **President - G Fortner Group, Inc. (GFG), Albany, CA.** Sole proprietor of government consulting firm specializing in interim executive/senior management for public housing authorities, redevelopment agencies and private multi-family and condominium communities. Provide feasibility analysis and technical services, including evaluations and assessments of current and proposed administrative and operational systems. *April 2008 to present.*
- **Executive Director - San Francisco Housing Authority (SFHA), San Francisco, CA.** Provide oversight for comprehensive management, maintenance, modernization, development and resident services for more than 6,400 Public Housing and other subsidized units located at over 60 sites throughout the city of San Francisco. Responsible for administration and operation of Section 8 Program with approximately 10,000 Section 8 tenant-based and project based units of assistance. Provide direction for activities of up to 535 permanent and temporary staff. Responsible for fiscal oversight, setting and meeting department goals and serving as Secretary to the Housing Authority Board of Commissioners. Act as liaison between SFHA and outside government, community based and private organizations. *April 2002 to January 2008.*
- **Acting Executive Director - SFHA, San Francisco, CA.** Provide oversight for comprehensive management, maintenance, modernization, development and resident services for more than 6,400 Public Housing and other subsidized units located at over 60 sites throughout the city of San Francisco. Responsible for administration and operation of Section 8 Program with over 8,000 Section 8 tenant-based and project based units of assistance. Provide direction for activities of up to 535 permanent and temporary staff. Responsible for fiscal oversight, setting and meeting department goals and serving as Secretary to the Housing Authority Board of Commissioners. Act as liaison between SFHA and outside government, community based and private organizations. *March 2001 to April 2002.*
- **Deputy Executive Director - SFHA, San Francisco, CA.** Assist Executive Director with managing the day-to-day operations of the SFHA, which consists of over 6,400 Public Housing and over 8,000 Section 8 assisted units. Provide policy direction to senior management and over 535 permanent and temporary staff, monitor and evaluate the activities of all departments and programs and assume responsibilities of Executive Director when required. Provide service to a culturally diverse resident population and workforce in a large urban area. *October 2000 to March 2001.*

- **Housing Authority Director - Sacramento Housing and Redevelopment Agency (SHRA)**, Sacramento, CA. Provided oversight for comprehensive management, maintenance, modernization and resident services for more than 3,500 Public Housing and other subsidized units located at approximately 60 sites throughout the city and county of Sacramento. Responsible for administration and operation of Section 8 Program with over 8000 certificates and vouchers. Provided direction for activities of approximately 200 permanent and temporary staff. Responsible for fiscal oversight, setting and meeting department goals and serving as liaison between SHRA and outside government, community based and private organizations. *July 1998 to October 2000.*
- **Assistant Director of Housing - SHRA**, Sacramento, CA. Assisted Director of Housing Authority in overall administration and operation of Housing Authority activities. Directly responsible for comprehensive management and resident services for more than 3,500 Public Housing units and the administration and operation of the Section 8 program for the city and county of Sacramento. Provided direction for activities of over 80 permanent and temporary staff. Responsible for fiscal oversight, setting and meeting department goals and serving as liaison between SHRA and outside government, community based and private organizations. *August 1997 to July 1998.*
- **Area Manager - Community Development Commission/Housing Authority County of Los Angeles (CDC)**, County of Los Angeles, CA. In the Housing Management Division, ensured effective management and maintenance operations of over 1,800 public housing and federally subsidized family and senior units located throughout South Los Angeles County. Selected, trained, managed and evaluated staff of over seventy-five (75) regular, contract and temporary employees. Developed and monitored area budget. Developed program and employee performance standards. Evaluated public housing program effectiveness. Analyzed Federal housing policies and regulations. Implemented quality controls to ensure the provision of decent, safe and sanitary housing. Researched, evaluated and implemented human services in the housing developments. Served as liaison to community and resident organizations and groups. *August 1994 to August 1997.*
- **Principal Administrative Analyst - CDC**, County of Los Angeles, CA. Planned, assigned and supervised the Administrative, Control, Special Programs, Section 8 Emergency Earthquake Assistance and Family Self Sufficiency Units of the Assisted Housing Division. Coordinated program related training for Division. Provided oversight for the Division's budget and automation process. Monitored the Division's production and quality control process. Provided oversight for the Section 8 policy and procedure process which affected the various housing programs administered by the Division. Performed other related duties. *April 1993 to August 1994.*
- **Administrative Specialist - Housing Authority of the City of Los Angeles (HACLA)**, Los Angeles, CA. Assisted in management, administration and operation of Section 8 field office. Supervised and trained staff in the maintenance of 2,000 - 4,000 Section 8 certificate and voucher contracts. Researched, interpreted and implemented Section 8 policy and procedure. *December 1988 to April 1993.*
- **Section 8 Advisor - HACLA**, Los Angeles, CA. Managed caseload of over 300 Section 8 certificate contracts. Processed annual reviews of tenant eligibility and owner rent increases. Processed tenant requests to move and scheduled inspections. Negotiated and executed contracts for new units. *October 1987 to December 1988.*
- **Tenant Relations Assistant - HACLA**, Los Angeles, CA. Unit manager for over 300 conventional housing units in Nickerson Gardens housing development. Processed rent collections and followed-up on delinquent rents. Initiated legal proceedings and represented agency in court. Granted rent extensions and partial payments. Supervised office staff in absence of development managers. *August 1986 to October 1987.*

EDUCATION:

Bachelor of Arts Degree, English, Northeast Louisiana University (Renamed University of Louisiana – Monroe), Monroe, LA. August 1980.

REFERENCES PROVIDED UPON REQUEST