

# Memorandum



Date: April 8, 2014

To: Honorable Chairwoman Rebeca Sosa  
and Members, Board of County Commissioners

From: Carlos A. Gimenez  
Mayor

Agenda Item No. 8(F)(3)

Subject: Resolution Authorizing Award of Competitive Contracts and Additional Expenditure Authority

## Recommendation

It is recommended that the Board of County Commissioners (Board) approve the award of competitive contracts and authorize additional expenditure authority, with authority to exercise option-to-renew (OTR) periods. The items are described below and in more detail in the accompanying attachments.

### **Section 1 – Competitive Contract Awards**

The items included in this section will award competitive contracts to the recommended vendors for the purchase of goods and services. The total amount requested for these two contract awards is \$7,797,000.

**Item 1.1 – Milk, Other Dairy Products and Fruit Drinks:** Awards a contract for the purchase of various types of milk products, cottage cheese and fruit drinks for Community Action and Human Services, Corrections and Rehabilitation, and Public Housing and Community Development departments. The amount requested for the five-year term is \$3,913,000.

**Item 1.2 – Uniform Rental Services:** Awards a contract for the purchase of uniform rental services for the Aviation, Transit, and Water and Sewer departments. The amount requested is \$3,884,000 for a six-year term.

### **Section 2 – Additional Expenditure Authority**

The items included in this section will increase expenditure authority for various contracts for the purchase of goods and services. The additional expenditure authority is for goods and services allowed under the original terms and conditions of this contract, but for which the funding necessary requires Board authorization. The total additional spending authority requested is \$1,084,000.

**Item 2.1 – Financial Advisory Services – Aviation Segment:** Extends this contract for an additional six months, on a month-to-month basis, so the Finance Department may continue to utilize consultants to provide financial advisory services for aviation revenue debt transactions and services related to issuance of financing instruments for the County's Aviation Department. The additional amount requested for the six-month extension is \$240,000. Any expenditures related to these services will be covered by bond proceeds dedicated for this purpose.

**Item 2.2 – Financial Advisory Services – Enterprise Segment:** Extends this contract for an additional six months, on a month-to-month basis, so the Finance Department may continue to utilize consultants to provide revenue debt transaction and services for the County's Enterprise Segment. The additional amount requested for the six-month extension is \$142,000. Any expenditures related to these services will be covered by bond proceeds dedicated for this purpose.

**Item 2.3 – Financial Advisory Services – General Segment:** Extends this contract for an additional six months, on a month-to-month basis, so the Finance Department may continue to utilize consultants to provide financial advisory services for general and special obligation debt transactions, as well as other financing instruments for the County's General Segment. The additional amount requested for the six-month extension is \$158,000. Any expenditures related to these services will be covered by bond proceeds dedicated for this purpose.

**Item 2.4 – Arbitrage Services:** Extends this contract for an additional six months, on a month-to-month basis, so the Finance Department may continue to utilize consultants to provide arbitrage rebate calculations and related services for existing and future bond issues. The prorated amount requested for the six-month extension is \$35,000. Any expenditures related to these services will be covered by bond proceeds dedicated for this purpose.

**Item 2.5 – Printing of Single Part and Carbonless Fanapart Forms:** Extends this contract for an additional six months so the Clerk of the Courts and Public Works and Waste Management departments may continue to purchase carbonless fanapart printed forms. No additional funding is requested for this extension.

**Item 2.6 – Electronic Test Equipment and Repair Services – Prequalification Pool:** Extends this prequalification pool for an additional five years so various County departments may continue to use this pool to purchase electronic test equipment repair services. The amount requested for the five-year extension is \$509,000.

**Item 2.7 – Disaster Debris Removal Monitoring - Prequalification:** Extends this pool contract for an additional 12 months so Park, Recreation and Open Spaces, Public Works and Waste Management, and Vizcaya may continue to purchase debris removal monitoring services after a disaster or emergency. No additional funding is requested for this extension.

**Scope**

The impact of the items is countywide in nature.

**Fiscal Impact/Funding Source**

The allocations and funding sources, by department, is listed in the attached items.

**Track Record/Monitor**

There are no known performance/compliance issues with the vendors recommended for award in this package. Each department's contract manager is reflected in the attached items.

**Delegated Authority**

If the item in Section 1 of this package is approved, the County Mayor or County Mayor's designee will have the authority to exercise, in their discretion, subsequent options-to-renew periods and extend contracts for purchase of goods and services in accordance with the terms and conditions of each contract.

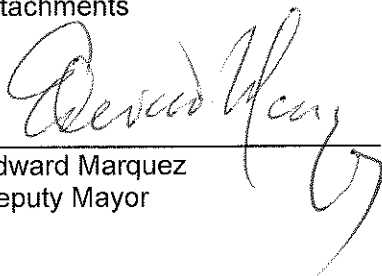
**Due Diligence**

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is provided pursuant to R-187-12.

**Background**

Additional background information on each item is attached.

Attachments

  
\_\_\_\_\_  
Edward Marquez  
Deputy Mayor



# MEMORANDUM

(Revised)

**TO:** Honorable Chairwoman Rebeca Sosa  
and Members, Board of County Commissioners

**DATE:** April 8, 2014

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 8(F)(3)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(3)  
4-8-14

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING AWARD OF COMPETITIVE CONTRACTS FOR PURCHASE OF MILK, DAIRY PRODUCTS, AND FRUIT JUICES AND UNIFORM RENTAL SERVICES IN A TOTAL AMOUNT UP TO \$7,797,000.00, AND AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO \$1,084,000.00 FOR FINANCIAL ADVISORY SERVICES, ARBITRAGE SERVICES, PRINTING SERVICES, SERVICES, ELECTRONIC TEST EQUIPMENT SERVICES, AND DISASTER DEBRIS REMOVAL MONITORING SERVICES

**WHEREAS**, the County Mayor recommends to this Board to authorize additional expenditure authority for the purchase of goods and services,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that:

**Section 1.** This Board authorizes award of competitively established contracts as set forth in items 1.1 and 1.2 of the incorporated memorandum in a total amount up to \$7,797,000.00 for the purchase of milk, dairy products, and fruit juices, and uniform rental services.

**Section 2.** This Board authorizes additional expenditure authority as set forth in items 2.1 through 2.7 of the incorporated memorandum in an amount up to \$1,084,000.00 for financial advisory services, arbitration services, printing services, electronic test equipment and repair services, and disaster debris removal monitoring services.

**Section 3.** This Board authorizes the County Mayor or County Mayor's designee to execute contracts for the items approved herein and exercise contract

modifications, options-to-renew, any cancellation provisions, and any other rights contained therein in accordance with the terms and conditions of such contracts.

The foregoing resolution was offered by Commissioner who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

	Rebeca Sosa, Chairwoman	
	Lynda Bell, Vice Chair	
Bruno A. Barreiro		Esteban L. Bovo, Jr.
Jose "Pepe" Diaz		Audrey M. Edmonson
Sally A. Heyman		Barbara J. Jordan
Jean Monestime		Dennis C. Moss
Sen. Javier D. Souto		Xavier L. Suarez
Juan C. Zapata		

The Chairperson thereupon declared the resolution duly passed and adopted this 8<sup>th</sup> day of April, 2014. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Oren Rosenthal

**Date:** January 28, 2014

**To:** Honorable Chairwoman Rebeca Sosa  
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
Mayor

**Subject:** Recommendation for Award: Milk, Other Dairy Products and Fruit Drinks

### Recommendation

It is recommended that the Board of County Commissioners (Board) approve award of *Contract No. 0775-0/19, Milk, Other Dairy Products and Fruit Drinks* to the vendor listed below for purchase of various types of milk products, cottage cheese and fruit drinks for multiple County departments. The dairy products must be purchased from processing plants and farms approved by the Florida Department of Health. A current Florida Department of Agriculture Inspection was required as part of the evaluation process.

### Scope

The impact of this item is countywide in nature.

### Fiscal Impact/Funding Source

The fiscal impact for the total five-year term is \$3,913,000. The current contract, 0775-3/13, is valued at \$5,744,000 for five years and 10 months. The decrease in allocation under the replacement contract is primarily attributable to the exclusion of several items (e.g., yogurt and orange juice) as well as a decline in the requested estimated quantities of the solicited items.

The proposed allocation is budgeted as follows:

Department	Allocation	Funding Source	Contract Manager
Community Action and Human Services	\$39,000	General Fund / State Funds / Federal Funds	Shirley Almeida
Corrections and Rehabilitation	3,755,000	General Fund	Debra Graham
Public Housing and Community Development	119,000	Federal Funds	Norissa Nelson
<b>Total</b>	<b>\$3,913,000</b>		

### Track Record/Monitor

The contract is used by various County departments and the contract manager for each department is listed in the table above. Mike Ramos of the Internal Services Department is the Procurement Contracting Officer.

### Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise, at their discretion, contract modifications and extensions in accordance with the terms and conditions of the contract.

### Vendor Recommended for Award

An Invitation to Bid was issued under full and open competition on November 5, 2013. The method of award is to the two lowest-priced responsive and responsible vendors on an item-by-item basis as primary and secondary vendors.

One bid was received in response to the solicitation. Based on the commodity codes selected, notice of the solicitation was sent to 12 enrolled and 36 registered vendors. In an effort to determine why only one bid was received, County staff contacted the vendors that received the solicitation but did not submit a bid. The vendors did not submit a bid for one of the following reasons: (1) unable to provide the types of dairy products requested; or (2) unable to commit to a five-year contract.

Awardee	Address	Principal	Award
Pierson Distributors, Inc.	1145 Belle Meade Island Drive Miami, FL	Deborah Pierson	Primary

**Vendors Not Recommended for Award**

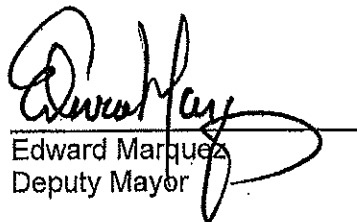
None

**Due Diligence**

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility. This information is being provided pursuant to Resolution R-187-12.

**Applicable Ordinances and Contract Measures**

- The two percent User Access Program provision applies and will be collected on all purchases where permitted by the funding source.
- The Small Business Enterprise Bid Preference and Local Preference were applied in accordance with the respective ordinances where permitted by the funding source.
- The Living Wage Ordinance does not apply.



Edward Marquez  
Deputy Mayor

**Item 1.2**

**Memorandum**



**Date:** March 5, 2014

**To:** Honorable Chairwoman Rebeca Sosa  
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
Mayor

**Subject:** Recommendation for Approval to Award Uniform Rental Services



**Recommendation**

It is recommended that the Board of County Commissioners (Board) approve award of *Contract No. 9787-0/20, Uniform Rental Services* to Aramark Uniform & Career Apparel, LLC for uniform rental and laundering services utilized by County departments. Uniform apparel includes long and short-sleeved, high-visibility, flame-resistant shirts, jackets, pants and shorts for workers, painters, and supervisors. The awardee is responsible for picking-up soiled uniforms and delivering laundered uniforms to multiple County sites.

**Scope**

The impact of this item is countywide in nature.

**Fiscal Impact/Funding Source**

The fiscal impact for the six-year term is \$3,884,000. This contract consolidates two contracts covering the solicited services: *Contract No. 8740-1/13* valued at \$1,956,000 for five years and six months and *Contract No. 5398-4/12* valued at \$2,518,000 for six years and five months. The proposed monthly allocation is approximately 16 percent lower than that of the current contracts. The decrease is attributed to greater control of monthly usage and reduced pricing.

The proposed allocation is budgeted as follows:

Department	Allocation	Funding Source	Contract Manager
Aviation	\$572,000	Proprietary Funds	Neivy Garcia
Transit	1,763,000	MDT Operating	Rodney McMillan
Water and Sewer	1,549,000	Proprietary Funds	Susan Pascual
<b>Total</b>	<b>\$3,884,000</b>		

**Track Record/Monitor**

Abelin Rodriguez of the Internal Services Department is the Procurement Contracting Officer. The contract manager for each user department is listed in the table above.

**Delegated Authority**

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise, at their discretion, contract modifications and extensions in accordance with the terms and conditions of the contract.



**Vendor Recommended for Award**

An Invitation to Bid was issued under full and open competition on September 19, 2013. The method of award is to the lowest-priced responsive and responsible bidder in the aggregate. Three bids were received in response to the solicitation.

<b>Awardee</b>	<b>Address</b>	<b>Principal</b>
Aramark Uniform & Career Apparel, LLC	160 Ali-Baba Avenue Opa Locka, FL	David Michaelson

**Vendors Not Recommended for Award**

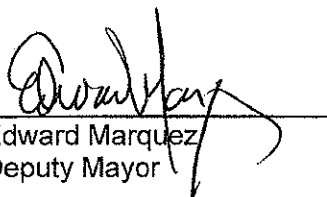
<b>Vendor</b>	<b>Reason for Not Recommending</b>
Cintas Corporation No. 2	Prices higher than low bidder
Unifirst Corporation	

**Due Diligence**

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility. This information is being provided pursuant to Resolution R-187-12.

**Applicable Ordinances and Contract Measures**

- The two percent User Access Program provision applies and will be collected on all purchases where permitted by the funding source.
- The Small Business Enterprise Bid Preference and Local Preference were applied in accordance with the respective ordinances.
- The Living Wage Ordinance does not apply.

  
Edward Marquez  
Deputy Mayor

Item 2.1

<b>Contract No.:</b> RFQ89-2(2)	<b>Title:</b> Financial Advisory Services - Aviation Segment
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<b>Type of Change:</b>	
<input checked="" type="checkbox"/> Additional Time	<input type="checkbox"/> Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds
<input checked="" type="checkbox"/> Additional Expenditure Authority	

**Contract Description and Reason for Change:**

Authorization is requested to modify this contract for additional time and spending authority to allow the Finance Department to continue to utilize First Southwest Company and Frasca & Associates, LLC, to provide financial advisory services for aviation revenue debt transactions and services related to the issuance of bonds, notes, certificates or other financing instruments and ongoing advisory services for the County's Aviation Segment. The replacement solicitation for these services is expected to be awarded by August 2014. This extension will ensure continuity of services until the successor award is approved by the Board of County Commissioners.

<b>Current Term Length:</b> 30 Months		<b>Additional Time Requested:</b> 6 Months (month-to-month)
<b>Current Term Start Date:</b> November 2, 2011	<b>Current Term Expiration Date:</b> May 1, 2014	<b>Proposed Expiration Date:</b> November 1, 2014

Department	Existing Allocation	Additional Allocation	Modified Allocation	Funding Source	Contract Manager
Finance	\$1,200,000	\$240,000	\$1,440,000	Bond Proceeds	Frank Hinton
<b>Total</b>	<b>\$1,200,000</b>	<b>\$240,000</b>	<b>\$1,440,000</b>		

<b>Contract Measures:</b>	<input type="checkbox"/> Small Business Enterprise	<input type="checkbox"/> Set-Aside	<input type="checkbox"/> Bid Preference
	<input checked="" type="checkbox"/> Selection Factor	<input type="checkbox"/> Other	
<b>Local Preference Ordinance:</b>	<input checked="" type="checkbox"/> Applies <input type="checkbox"/> Does not apply		
<b>Living Wage Ordinance:</b>	<input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply		
<b>User Access Program:</b>	<input checked="" type="checkbox"/> Applies where permitted by funding source <input type="checkbox"/> Does not apply		
<b>Procurement Contracting Officer:</b>	Lydia Osborne		

Vendors	Address	Principal
First Southwest Company	325 North St. Paul Street, Suite 800 Dallas, TX	Hill A. Feinberg
Frasca & Associates, LLC	521 Madison Avenue, 7th Floor New York, NY	Doreen M. Frasca

Item 2.2

<b>Contract No.:</b> RFQ91-2(2)	<b>Title:</b> Financial Advisory Services – Enterprise Segment
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<b>Type of Change:</b>	
<input checked="" type="checkbox"/> Additional Time	<input type="checkbox"/> Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds
<input checked="" type="checkbox"/> Additional Expenditure Authority	

**Contract Description and Reason for Change:**  
 Authorization is requested to modify this contract for additional time and spending authority so the Finance Department can continue to utilize Public Resources Advisory Group, Inc. to provide revenue debt transactions and services for the Enterprise Segment of the County. These transactions include the issuance of bonds, notes, and certificates or other financing instruments, and ongoing advisory services for the County's Enterprise Segment. The Enterprise segment includes PortMiami, Public Works and Waste Management, Transit, and Water and Sewer departments. The replacement solicitation for these services should be awarded by August 2014. This extension will ensure continuity of services until the successor award is approved by the Board of County Commissioners.

<b>Current Term Length:</b>		<b>Additional Time Requested:</b>
30 Months		6 Months (month-to-month)
<b>Current Term Start Date:</b>	<b>Current Term Expiration Date:</b>	<b>Proposed Expiration Date:</b>
December 2, 2011	June 1, 2014	December 1, 2014

Department	Existing Allocation	Additional Allocation	Modified Allocation	Funding Source	Contract Manager
Finance	\$567,000	\$113,400	\$680,400	Bond Proceeds	Frank Hinton
<b>Total</b>	<b>\$567,000</b>	<b>\$113,400</b>	<b>\$680,400</b>		

<b>Contract Measures:</b>	<input type="checkbox"/> Small Business Enterprise	<input type="checkbox"/> Set-Aside	<input type="checkbox"/> Bid Preference
	<input checked="" type="checkbox"/> Selection Factor	<input type="checkbox"/> Other	
<b>Local Preference Ordinance:</b>	<input checked="" type="checkbox"/> Applies <input type="checkbox"/> Does not apply		
<b>Living Wage Ordinance:</b>	<input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply		
<b>User Access Program:</b>	<input checked="" type="checkbox"/> Applies where permitted by funding source <input type="checkbox"/> Does not apply		
<b>Procurement Contracting Officer:</b>	Lydia Osborne		

Vendors	Address	Principal
Public Resources Advisory Group, Inc.	100 Second Avenue South, Suite 903 St. Petersburg, FL	William W. Cobbs

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Item 2.3

<b>Contract No.:</b> RFQ90-2(2)	<b>Title:</b> Financial Advisory Services – General Segment
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<b>Type of Change:</b>	
<input checked="" type="checkbox"/> Additional Time	<input type="checkbox"/> Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds
<input checked="" type="checkbox"/> Additional Expenditure Authority	

**Contract Description and Reason for Change:**  
 Authorization is requested to modify this contract for additional time and spending authority so the Finance Department can continue to utilize Public Financial Management, Inc. for financial advisory services on general and special obligation debt transactions and services related to the issuance of bonds, notes, certificates or other financing instruments, and ongoing advisory services for the County's General Segment. The General Segment encompasses all segments not included under the Aviation Segment or Enterprise Segment detailed in items 2.2 and 2.3. The replacement solicitation for these services should be awarded by August 2014. This extension will allow continuity of services until the successor award is approved by the Board of County Commissioners.

<b>Current Term Length:</b>		<b>Additional Time Requested:</b>
30 Months		6 Months (month-to-month)
<b>Current Term Start Date:</b>	<b>Current Term Expiration Date:</b>	<b>Proposed Expiration Date:</b>
December 2, 2014	June 1, 2014	December 1, 2014

Department	Existing Allocation	Additional Allocation	Modified Allocation	Funding Source	Contract Manager
Finance	\$787,000	\$158,000	\$945,000	Bond Proceed	Frank Hinton
<b>Total</b>	<b>\$787,000</b>	<b>\$158,000</b>	<b>\$945,000</b>		

<b>Contract Measures:</b>	<input type="checkbox"/> Small Business Enterprise	<input type="checkbox"/> Set-Aside	<input type="checkbox"/> Bid Preference
	<input checked="" type="checkbox"/> Selection Factor	<input type="checkbox"/> Other	
<b>Local Preference Ordinance:</b>	<input checked="" type="checkbox"/> Applies <input type="checkbox"/> Does not apply		
<b>Living Wage Ordinance:</b>	<input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply		
<b>User Access Program:</b>	<input checked="" type="checkbox"/> Applies where permitted by funding source <input type="checkbox"/> Does not apply		
<b>Procurement Contracting Officer:</b>	Lydia Osborne		

Vendors	Address	Principal
Public Financial Management, Inc.	Two Logan Square, Suite 1600 18th & Arch Streets Philadelphia, PA	John Bonow

Item 2.4

<b>Contract No.:</b> EPPRFP533-2(2)	<b>Title:</b> Arbitrage Services
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<b>Type of Change:</b>	
<input checked="" type="checkbox"/> Additional Time	<input type="checkbox"/> Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds
<input checked="" type="checkbox"/> Additional Expenditure Authority	

**Contract Description and Reason for Change:**  
 Authorization is requested to modify this contract for additional time and spending authority to allow the Finance Department to continue to utilize BLX Group, LLC, to provide arbitrage rebate calculations and related services for existing and future bond issues that are subject to the Internal Revenue Code and applicable Treasury regulations. Arbitrage is the profit made from investing lower yielding tax-exempt debt proceeds in higher yielding taxable investments. Arbitrage rebate payments are required if the investment yield earned on the gross proceeds of the debt issue are invested above the bond yield. The services the County is requiring include but are not limited to: reviewing all documents pertaining to applicable County tax exempt debt issues and the applicability of Federal tax laws and tax compliance requirements. BLX Group, LLC performs annual arbitrage rebate calculations for each tax-exempt bond issue based on the County's fiscal year for accounting purposes, as well as issue five-year rebate calculations and final rebate analysis ready for submission to the Internal Revenue Service (IRS), based on the anniversary of the bonds. The replacement contract for these services is anticipated to be awarded by August 2014. This extension will allow continuity of services until the successor award is approved by the Board.

<b>Current Term Length:</b>		<b>Additional Time Requested:</b>
30 Months		6 Months (month-to-month)
<b>Current Term Start Date:</b>	<b>Current Term Expiration Date:</b>	<b>Proposed Expiration Date:</b>
November 6, 2011	May 5, 2014	November 5, 2014

Department	Existing Allocation	Additional Allocation	Modified Allocation	Funding Source	Contract Manager
Finance	\$175,000	\$35,000	\$210,000	Bond Proceeds	Frank Hinton
<b>Total</b>	<b>\$175,000</b>	<b>\$35,000</b>	<b>\$210,000</b>		

<b>Contract Measures:</b>	<input type="checkbox"/> Small Business Enterprise	<input type="checkbox"/> Set-Aside	<input type="checkbox"/> Bid Preference
	<input checked="" type="checkbox"/> Selection Factor	<input type="checkbox"/> Other	
<b>Local Preference Ordinance:</b>	<input checked="" type="checkbox"/> Applies <input type="checkbox"/> Does not apply		
<b>Living Wage Ordinance:</b>	<input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply		
<b>User Access Program:</b>	<input checked="" type="checkbox"/> Applies where permitted by funding source <input type="checkbox"/> Does not apply		
<b>Procurement Contracting Officer:</b>	Lydia Osborne		

Vendors	Address	Principal
BLX Group, LLC	777 S Figueroa Street, Suite 3200 Los Angeles, CA	Richard Chirls

Item 2.5

<b>Contract No.:</b> 8832-4/13-4	<b>Title:</b> Printing of Single Part and Carbonless Fanapart Forms
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<b>Type of Change:</b>	
<input checked="" type="checkbox"/> Additional Time	<input type="checkbox"/> Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds
<input type="checkbox"/> Additional Expenditure Authority	

**Contract Description and Reason for Change:**  
 Authorization is requested to extend this contract for an additional six months to allow the Clerk of Courts and Public Works and Waste Management departments to continue purchasing single and multipart carbonless fanapart printed forms. A replacement solicitation is being advertised and will likely be in place prior to the proposed new expiration date of October 31, 2014. The Clerk of Courts uses this contract to purchase single and multipart forms used by all court divisions. The forms include probation order, cancellation of order to take into custody, exemplification, exhibit list, residential eviction summons, notice of default not entered, memorandum costs, case history, checklists for clerks' review, audit of initial and annual guardianship reports, and traffic citations. Public Works and Waste Management uses this contract to purchase single and multipart forms for storm water billing.

<b>Current Term Length:</b> 18 Months		<b>Additional Time Requested:</b> 6 months
<b>Current Term Start Date:</b> November 1, 2012	<b>Current Term Expiration Date:</b> April 30, 2014	<b>Proposed Expiration Date:</b> October 31, 2014

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Clerk of Courts	\$150,000	\$0	\$150,000	Proprietary Revenue	Charis Lubeck
Public Works and Waste Management	4,000	0	4,000	Storm Water Utility	Olga Espinosa-Anderson
<b>Total</b>	<b>\$154,000</b>	<b>\$0</b>	<b>\$154,000</b>		

<b>Contract Measures:</b>	<input checked="" type="checkbox"/> Small Business Enterprise	<input type="checkbox"/> Set-Aside	<input checked="" type="checkbox"/> Bid Preference
	<input type="checkbox"/> Selection Factor	<input type="checkbox"/> Other	
<b>Local Preference Ordinance:</b>	<input checked="" type="checkbox"/> Applies where permitted by funding source <input type="checkbox"/> Does not apply		
<b>Living Wage Ordinance:</b>	<input checked="" type="checkbox"/> Applies <input type="checkbox"/> Does not apply		
<b>User Access Program:</b>	<input checked="" type="checkbox"/> Applies where permitted by funding source <input type="checkbox"/> Does not apply		
<b>Procurement Contracting Officer:</b>	Sherry Crockett, CPPB		

Vendors	Address	Principal
Tiger Business Forms, Inc. (SBE)	7765 West 20 Avenue Hialeah, FL	Miguel Pina
Suncoast Marketing, Inc.	6545 Nova Drive, Suite 211 Davie, FL	Robert L. Scala

Item 2.6

<b>Contract No.:</b> 0819-0/14	<b>Title:</b> Electronic Test Equipment Repair Services – Pre-qualification Pool
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<b>Type of Change:</b>	
<input checked="" type="checkbox"/> Additional Time	<input checked="" type="checkbox"/> Additional Expenditure Authority

**Contract Description and Reason for Change:**  
 Authorization is requested to extend this existing pre-qualification pool contract for an additional five years so various County departments can purchase electronic test equipment repair services. Electronic test equipment includes battery testers, torque wrenches, ground resistance testers, and microwave power and analogy meters, among other instruments. Through this pool contract, the vendors are eligible to compete for all work orders issued by the user departments. The value of the five-year extension is \$509,000 based on current and anticipated usage.

This pool offers the County a competitive advantage when purchasing these services. Market research shows the requirements, terms and conditions of the contract will not change if a replacement contract is issued, and it is anticipated that the same vendors will pre-qualify for a replacement solicitation. As such, it is in the best interest of the County to modify the existing pool for an additional five years to allow the user departments to continue accessing this contract.

Qualified vendors may be added to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board. This pre-qualification pool will remain advertised on the County's Procurement Management Services website to encourage additional participation, and staff will also notify other vendors enrolled in this commodity code that the pre-qualification pool is available to access.

<b>Current Term Length:</b>		<b>Additional Time Requested:</b>	
60 Months		60 Months	
<b>Current Term Start Date:</b>	<b>Current Term Expiration Date:</b>	<b>Proposed Expiration Date:</b>	
May 1, 2009	April 30, 2014	April 30, 2019	

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Aviation	\$10,000	\$8,000	\$18,000	Proprietary Funds	Neivy Garcia
Information Technology	22,000	25,000	47,000	Internal Service Funds	Manuel Fernandez
Fire Rescue	13,000	13,000	26,000	Fire District Funds	Marianela Betancourt
Transit	250,000	250,000	500,000	MDT Operating	Angel Castro
Police	16,000	10,000	26,000	General Fund	Laura Romano
Parks, Recreation and Open Spaces	25,000	10,000	35,000	General Fund	Maria Quinoa
Public Works and Waste Management	3,000	3,000	6,000	General Fund	Olga Espinosa-Anderson
Water and Sewer	190,000	190,000	380,000	Proprietary Funds	Susan Pascual
<b>Total</b>	<b>\$529,000</b>	<b>\$509,000</b>	<b>\$1,038,000</b>		

<b>Contract Measures:</b>	<input checked="" type="checkbox"/> Small Business Enterprise	<input type="checkbox"/> Set-Aside	<input checked="" type="checkbox"/> Bid Preference
	<input type="checkbox"/> Selection Factor	<input type="checkbox"/> Other	
<b>Local Preference Ordinance:</b>	<input checked="" type="checkbox"/> Applies <input type="checkbox"/> Does not apply		
<b>Living Wage Ordinance:</b>	<input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply		
<b>User Access Program:</b>	<input checked="" type="checkbox"/> Applies where permitted by funding source <input type="checkbox"/> Does not apply		
<b>Procurement Contracting Officer:</b>	Roma McKenzie		

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<b>Vendors</b>	<b>Address</b>	<b>Principal</b>
Kimball Electronic Laboratory, Inc.	8081 W 21 Lane Hialeah, FL	John D'Amico
Newark Corporation	4180 Highlander Parkway Richfield, OH	Stephen Webb
Star Microwave Service Corporation	47560 Seabridge Drive Fremont, CA	Luis Beas

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**Item 2.7**

<b>Contract No.:</b> RFQ99-3(3)	<b>Title:</b> Disaster Debris Removal Monitoring- Prequalification
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Type of Change:	
<input checked="" type="checkbox"/> Additional Time	<input type="checkbox"/> Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds for this option term
<input type="checkbox"/> Additional Expenditure Authority	

**Contract Description and Reason for Change:**  
 Authorization is requested for additional time to allow various County departments to continue purchasing debris removal monitoring services, which are used in the event of a disaster or emergency, in accordance with Federal Emergency Management Agency (FEMA) guidelines. This contract provides for debris monitors to support the oversight and management of contractors engaged in debris recovery resulting from hurricanes or other emergencies. Specifically, the selected contractor in this pool will monitor the services performed by contractors on 6417-0/17 Emergency Debris Removal – Prequalification, 9780-0/18 Temporary Debris Staging and Reduction Sites – Prequalification, and 9360-1/23 Hauling and Disposal of Emergency Debris – Prequalification. The monitoring service is required by FEMA in order to be eligible for reimbursement. FEMA, per Stafford Act, will reimburse the County a minimum of 75% of the total expenses, depending on the Declaration of Emergency issued by the Federal government. The State will pay for half of the balance not paid by the Federal government.

This is a prequalification pool to provide for expeditious, competitive selection of a contractor to provide services which include truck certification, damage assessments, training, emergency planning, and preparation of documentation for FEMA reimbursement. Other required services may include facilitating communications with FEMA, the Federal Highway Administration, the State of Florida and other federal agencies and coordination with state insurance representatives. The County normally receives reimbursement from federal and state agencies for most of the expenses incurred for these services.

<b>Current Term Length:</b>		<b>Additional Time Requested:</b>
16 Months		12 months
<b>Current Term Start Date:</b>	<b>Current Term Expiration Date:</b>	<b>Proposed Expiration Date:</b>
January 1, 2013	April 30, 2014	April 30, 2015

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Parks and Recreation	\$7,500,000	\$0	\$7,500,000	General Fund	Bill Solomon
Public Works and Waste Management	17,500,000	0	17,500,000	Proprietary Funds / State Funds / Federal Funds	Olga Espinosa-Anderson
Vizcaya	10,000	0	10,000	Proprietary Funds	Luis Correa
<b>TOTAL</b>	<b>\$25,010,000</b>	<b>\$0</b>	<b>\$25,010,000</b>		

<b>Contract Measures:</b>	<input checked="" type="checkbox"/> Small Business Enterprise	<input type="checkbox"/> Set-Aside	<input type="checkbox"/> Bid Preference
	<input checked="" type="checkbox"/> Selection Factor	<input type="checkbox"/> Other	
<b>Local Preference Ordinance:</b>	<input checked="" type="checkbox"/> Applies <input type="checkbox"/> Does not apply		
<b>Living Wage Ordinance:</b>	<input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply		
<b>User Access Program:</b>	<input checked="" type="checkbox"/> Applies <input type="checkbox"/> Does not apply		
<b>Procurement Contracting Officer:</b>	Herman Ramsey		

Vendors	Address	Principal
Metric Engineering Inc.	13940 SW 136 Street, Suite 200 Miami, FL	Douglas K. Cauley
Leidos Inc.	1710 SAIC Drive McLean, VA	Amy E. Alving
O'Brien's Response Management, L.L.C.	818 Town & Country Blvd, Suite 200 Houston, TX	Kenneth Burris