

# Memorandum



**Date:** April 10, 2018

**To:** Honorable Chairman Esteban L. Bovo, Jr.  
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
Mayor

Supplement to:  
Agenda Item No. 8(F)(6)

**Subject:** Supplement to Legislative Information System File No. 180431, Recommendation for Approval to Award: Summer Food Service Program

This supplement provides additional information in response to requests at the Housing and Social Services Committee meeting of March 12, 2018 regarding award of *Contract No. FB-00794, Summer Food Service Program*. The Committee members requested information regarding the recommended vendor, the food menu items, and whether the County reached out to Miami-Dade County Public Schools (MDCPS) to determine whether they would be interested in providing the meals for this Program. The specific requests and corresponding responses are provided below.

The Committee asked how long the recommended vendor, Nutrispa, Inc., has been in business. Staff verified that Nutrispa, Inc. has been in business since 2011. The vendor has operational experience with over 150 charter schools, private schools and daycare centers throughout Miami-Dade and Broward counties. Nutrispa, Inc. is the incumbent provider for the County since last year.

Nutrispa, Inc. has the requisite Summer Food Service Program provider approval from the Florida Department of Agriculture and Consumer Services and the applicable State of Florida, Department of Business and Professional Regulation catering permit to provide the services. The Internal Services Department checked the vendor's references and received positive responses, including the services provided to Miami-Dade County for last year's Program.

In regard to the food menu items, the menus are prepared collaboratively with the Community Action and Human Services Department (CAHSD) to meet the State of Florida requirements and the U.S. Department of Agriculture Summer Food Service Program regulations. The CAHSD Nutrition Services Coordinator has established that the food menu items are nutritious, wholesome and locally sourced.

MDCPS was contacted last year regarding this Program and advised the County that they only prepare cold meals at the public schools and were unable to provide hot meals. MDCPS' Food and Nutrition Department was consulted again after the Committee meeting to determine if its capability to provide the meals had changed. It was confirmed that the Department continues to be unable to provide the meals for this Program.

  
Maurice Kemp  
Deputy Mayor