

Memorandum



Date: June 4, 2024

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

Agenda Item No. 8(P)(6)

From: Daniella Levine Cava
Mayor

A handwritten signature in blue ink that reads "Daniella Levine Cava".

Subject: Request for Additional Expenditure Authority for Floor Cleaning Machines, Purchase and Repair Services

Summary

This pool allows departments to purchase floor cleaning machines used to maintain a clean and hygienic environment in County properties, thereby protecting the health of staff and patrons. This item is requesting additional expenditure authority for the purchase of floor cleaning machines, parts, and associated repair services for multiple County departments. Departments use this pool to purchase and repair various types of floor cleaning machines and parts, including scrubbers, vacuum cleaners, buffers, pressure washers, burnishers, wet-vacs, dryers, and shampoo machines.

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize additional expenditure under *Prequalification Pool No. RTQ-01540, Floor Cleaning Machines, Purchase and Repair Services*, in the amount of \$1,871,095. This pool was established under delegated authority for a five-year term. The pool includes two groups as follows: Group A: Purchase of Floor Cleaning Machines and Parts and Group B: Repair Services for Floor Cleaning Machines.

Additional allocation is being requested to support departments' needs through the remainder of the pool term, as follows:

- 1) Miami-Dade Corrections and Rehabilitation Department (MDCR) is requesting \$35,000 to continue purchasing floor cleaning equipment and repair services necessary to maintain hygienic conditions at all facilities. The need for additional allocation arises from the substantial rise in prices for various floor machines, including but not limited to scrubbers, vacuum cleaners, buffers, pressure washers, burnishers, wet-vacs, dryers, and repairs for shampoo machines.
- 2) Seaport (PortMiami) is requesting \$1,046,100 for the purchase of new/replacement floor cleaning machines needed for the terminals, parking lots, and garages. PortMiami performs their own housekeeping services and purchases their own equipment rather than contracting such services from an outside vendor. Since the department's original allocation was established, three new cruise terminals have opened. Additionally, some of the existing cleaning machines are obsolete and unable to be repaired. Thus, replacement inventory is necessary.
- 3) Water and Sewer Department (WASD) is requesting \$789,995 to continue purchasing floor cleaning equipment and repair services for its facilities. The additional allocation will provide WASD with the allocation to continue cleaning heavily trafficked work areas, concrete soiled by oils and spills, administrative garage floors, and other areas as needed. The department has been transitioning from contracted custodial/janitorial work to in-house staff. It is anticipated that in the near future, the department will no longer need to access an outside vendor for janitorial services and in-house WASD staff will be cleaning and disinfecting all WASD plants and facilities. The additional allocation will be used to purchase floor cleaning equipment for use by in-house staff.

Scope

The impact of this item is countywide in nature.

Delegated Authority

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was established.

Fiscal Impact/Funding Source

The pool term expires on July 31, 2026 and has a current cumulative allocation of \$957,000. If this request is approved, the pool will have a modified cumulative allocation of \$2,828,095. The requested increase in expenditure authority is based on the departments' historical expenditures, as well as the estimated cost to replace obsolete floor cleaning machines and to acquire additional floor cleaning machines to ensure continuity of services.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
MDCR	\$40,000	\$35,000	\$75,000	General Fund / Proprietary Funds	Alessandra Linares
PortMiami	\$379,000	\$1,046,100	\$1,425,100	Proprietary Funds	Frank Ramirez
WASD	\$129,000	\$789,995	\$918,995	Proprietary Funds	Susan H. Pascul
Multiple	\$409,000	\$0	\$409,000	Multiple	Multiple
Total:	\$957,000	\$1,871,095	\$2,828,095		

Track Record/Monitor

Jonathan Desvergunat of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

Prequalified Vendors

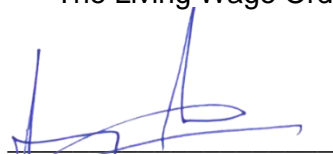
Vendor	Principal Address	Local Address	Principal	Group(s) Prequalified
Allied Paper Co. dba Allied Paper & Chemical Company (SBE)	13741 SW 147 Avenue Miami, FL	Same	Lorraine J. Price	A
Dade Paper & Bag, LLC dba Imperial Dade	9601 NW 112 Avenue Miami, FL	Same	Vickie Scaglione	A and B
Global Equipment Company, Inc.	11 Harbor Park Drive Port Washington, NY	None	Bruno Pasquali	A
Karcher North America, Inc.	6398 N Karcher Way Aurora, CO	None	Javier Gonzalez	A and B
Total Connection, Inc. (SBE)	20451 NW 2 Avenue Suite 120 Miami, FL	Same	Joseph Orukotan	A
W.W. Grainger, Inc. dba Grainger	100 Grainger Parkway Lake Forest, IL	2255 NW 89 Place Doral, FL	Donald G. MacPhearson	A

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicability of Ordinances and Contract Measures

- The two percent User Access Program applies where permitted by funding source.
- Small Business Enterprise measures will be determined prior to advertising each spot market competition. Local Preference will be applied at the time of spot market competition.
- The Living Wage Ordinance does not apply.



Jimmy Morales
Chief Operations Officer



MEMORANDUM
(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: June 4, 2024

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(6)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(6)
6-4-24

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT UP TO \$1,871,095.00 FOR A TOTAL MODIFIED POOL AMOUNT OF \$2,828,095.00 FOR PREQUALIFICATION POOL NO. RTQ-01540 FOR THE PURCHASE AND REPAIR OF FLOOR CLEANING MACHINES FOR MULTIPLE COUNTY DEPARTMENTS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional expenditure authority under Prequalification Pool No. RTQ-01540 for the purchase and repair of floor cleaning machines in an amount up to \$1,871,095.00 for a total modified pool amount of \$2,828,095.00 for multiple County departments. A copy of the pool document is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	
Anthony Rodríguez, Vice Chairman	
Marleine Bastien	Juan Carlos Bermudez
Kevin Marino Cabrera	Sen. René García
Roberto J. Gonzalez	Keon Hardemon
Danielle Cohen Higgins	Eileen Higgins
Kionne L. McGhee	Raquel A. Regalado
Micky Steinberg	

The Chairperson thereupon declared the resolution duly passed and adopted this 4th day of June, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

A handwritten signature in black ink, appearing to read 'E. W. Gonzalez', is written over a horizontal line.

Eduardo W. Gonzalez