

Memorandum



Date: October 16, 2024

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor

A handwritten signature in blue ink that reads "Daniella Levine Cava".

Agenda Item No. 8(P)(2)

Subject: Request for Additional Expenditure Authority to Contract for Capital Projects and Construction Management Solution

Summary

This item is requesting additional expenditure authority for the Water and Sewer Department (WASD) to continue utilization of the e-builder Solution. The e-Builder solution provides transparency and self-service capabilities, allowing developers, business owners, and homeowners to check the status of various projects, activities, and permits, thereby improving the customer service experience. Under the existing enterprise agreement, WASD will have access to the software needed to manage capital projects and construction contracts.

In 2023, the County purchased an enterprise Capital Projects and Construction Management Solution (Solution), also known as e-Builder, through a competitive award. It is a reliable, modern, and flexible platform that allows departments to strategically manage capital and construction projects, cost, schedule, and information from planning to occupancy. The Information Technology Department (ITD) currently oversees this enterprise contract on behalf of the Internal Services Department (ISD), Seaport (PortMiami), and the Department of Transportation and Public Works (DTPW). The goal is that County departments will use the enterprise solution, e-Builder, to standardize processes, eliminate redundancy, and streamline operations to successfully manage capital project portfolios. Altogether, the three departments have about 800 active construction projects.

Since 2017, WASD has used e-Builder to manage their Capital Improvements Program and Development Services Program. The previous competitively accessed contract utilized by WASD was not renewed, as the department's needs are being consolidated into this enterprise agreement for consistency, standardization and efficient management of resources. Approving this request will provide WASD with continued access to the e-Builder Solution to manage projects, costs, schedules, and information for the entire lifecycle of a project across two divisions: WASD Development, which serves the public (developers, business owners, and homeowners) with 4,200 projects; and WASD Capital Improvement Program, which currently handles 520 projects and 1,000 agreements.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve additional expenditure authority in the amount of \$6,084,561 for *Contract No. RFP-01566, Capital Projects and Construction Management Solution*, with e-Builder, Inc., for WASD.

Background

This competitively established contract was awarded on July 6, 2023, by the Board via Resolution No. R-630-23 for a five-year term with one, five-year option to renew (OTR). Currently, the contract is in its initial term. This Solution allows the County to successfully manage its capital project portfolios by utilizing auditable control mechanisms to meet applicable regulatory requirements, including real-time, collaborative workflows for project lifecycle management that centralizes and encompasses tools to measure and manage each step of the capital project process. This includes project documentation and construction monitoring functions necessary for successful project execution for all contributors, including County departments, other government agencies, designers, consultants, owners, vendors,

contractors, and subcontractors. The Solution is also integrated with other County systems, including the INFORMS Enterprise Resource Planning (ERP) system, Geographic Information Systems (GIS), and permitting systems. It supports consistent operations and services countywide with standardized reporting, analytics, and data security standards.

Since 2017, WASD has used e-Builder to manage their Capital Improvements Program and Development Services Program through an access to the Minnesota State Colleges and University System’s competitively established *Contract No. 47457, Enterprise Construction Project Management Software*, which was approved by the Board through Resolution No. R-543-17.

Scope

The impact of this item is countywide in nature.

Delegated Authority

If this item is approved, the County Mayor or County Mayor’s designee will have the authority to exercise all provisions of the contract, including any cancellation, renewals, or extensions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Fiscal Impact/Funding Source

The contract has a cumulative allocation of \$7,911,862 for the initial term and renewal option. If this request is approved, and the OTR is exercised, the contract will have a modified cumulative allocation of \$13,996,423 and will expire on August 31, 2033. Of the additional allocation, \$2,560,209.89 will be allocated to the initial term and \$3,524,351.11 to the OTR. The requested increase in expenditure authority is based on WASD’s needs for the term of the contract, inclusive of a contingency for additional related services if needed. The additional expenditure for this year was approved by the Board as part of the Fiscal Year 2023-2024 County budget. The allocation for future years will be approved as part of the annual County budget.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
ITD	\$7,470,462	\$0	\$7,470,462	Internal Service Funds	Eleyne Asbert
WASD	\$441,400	\$6,084,561	\$6,525,961	Customer Funded	Harold Concepcion
Total	\$7,911,862	\$6,084,561	\$13,996,423		

Track Record/Monitor

Jessica Tyrrell of the Strategic Procurement Department (SPD) is the Division Director.

Awarded Vendor

Vendor	Principal Address	Local Address	Principal
e-Builder, Inc.	1560 Sawgrass Corporate Parkway Sunrise, FL	None	Daniel Boron

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD’s Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Applicability of Ordinances and Contract Measures

- The two percent User Access Program applies.
- The Small Business Enterprise Selection Factor and Local Preference applied.
- The Living Wage Ordinance does not apply.

Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners
Page 3



Jimmy Morales
Chief Operating Officer



MEMORANDUM
(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: October 16, 2024

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(2)

Please note any items checked.

- “3-Day Rule” for committees applicable if raised**
- 6 weeks required between first reading and public hearing**
- 4 weeks notification to municipal officials required prior to public hearing**
- Decreases revenues or increases expenditures without balancing budget**
- Budget required**
- Statement of fiscal impact required**
- Statement of social equity required**
- Ordinance creating a new board requires detailed County Mayor’s report for public hearing**
- No committee review**
- Applicable legislation requires more than a majority vote (i.e., 2/3’s present ____, 2/3 membership ____, 3/5’s ____, unanimous ____, majority plus one ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3) (h) or (4)(c) ____, CDMP 9 vote requirement per 2-116.1(4)(c) (2) ____) to approve**
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(2)
10-16-24

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT UP TO \$6,084,561.00 FOR A TOTAL MODIFIED CUMULATIVE CONTRACT AMOUNT OF \$13,996,423.00 FOR CONTRACT NO. RFP-01566 FOR CAPITAL PROJECTS AND CONSTRUCTION MANAGEMENT SOLUTION FOR THE WATER AND SEWER DEPARTMENT; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION, RENEWALS OR EXTENSIONS, PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes additional expenditure authority in an amount up to \$6,084,561.00 for a total modified cumulative contract amount of \$13,996,423.00 under Contract No. RFP-01566 for Capital Projects and Construction Management Solution for the Water and Sewer Department.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract, including any cancellation, renewals or extensions, pursuant to section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract documents are on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner ,
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	
Anthony Rodríguez, Vice Chairman	
Marleine Bastien	Juan Carlos Bermudez
Kevin Marino Cabrera	Sen. René García
Roberto J. Gonzalez	Keon Hardemon
Danielle Cohen Higgins	Eileen Higgins
Kionne L. McGhee	Raquel A. Regalado
Micky Steinberg	

The Chairperson thereupon declared the resolution duly passed and adopted this 16th day of October, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Michael B. Valdes