



# MIAMI-DADE COUNTY

## BENEFITS ADMINISTRATION

### and EMPLOYEE SUPPORT SERVICES

# CONTACT LIST

## BENEFITS ADMINISTRATION

Main Numbers: 305-375-5633 | 305-375-4288  
Appointment Line: 305-375-4161

### DIVISION DIRECTOR, BENEFITS AND EMPLOYEE SUPPORT SERVICES

**Helena Denham-Carter** 305-375-1638  
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### ADMINISTRATIVE SECRETARY

**Jessica Figueroa** 305-375-4592  
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### HR SECTION MANAGER

**Victor Martinez** 305-375-1074  
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### BENEFITS SUPERVISOR

**Jerrad Carter** 305-375-4516  
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### BENEFITS SUPERVISOR

**Elaine Spence** 305-375-2281  
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### SENIOR EMPLOYEE BENEFITS SPECIALISTS - RETIREMENT COUNSELING - DROP

MEMBER'S LAST NAME	SPECIALIST NAME	CONTACT INFORMATION
<b>A - C</b>	Sharon Aldred	305-375-3533 Sharon.Aldred@miamidade.gov
<b>Team Lead</b>		
<b>E - H</b>	Sharon Subadan	305-375-3375 SHY@miamidade.gov
<b>I - M</b>	Martha Coleman	305-375-4188 martha.coleman@miamidade.gov
<b>D, N - R</b>	Christine Buck	305-375-1346 Christine.Buck@miamidade.gov
<b>S - Z</b>	Rina Gomez	305-375-1616 rinag@miamidade.gov
	Jenifer Hernandez	305-375-4587 jenifer.hernandez@miamidade.gov
<b>Retiree Accounts</b>	Leonor Dotson	305-375-3871 Leonor.dotson@miamidade.gov

## BENEFITS REPRESENTATIVES – ACTIVE EMPLOYEES | LEAVE OF ABSENCE | CHANGE IN STATUS

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MEMBER'S LAST NAME	SPECIALIST NAME	CONTACT INFORMATION
A, B, D	Lazaro Roman Mercedes	305-375-1131 lazaro.romanmercedes@miamidade.gov
E, F, L, M	Saray Herrera	305-375-3240 saray.herrera@miamidade.gov
C, G, I, K	Ayesha Bendross	305-375-3889 ayasha.bendross@miamidade.gov
H, J	Leonor Dotson	305-375-3871 Leonor.dotson@miamidade.gov
N, O, P, Q, R	Kimberly Merlano	305-375-4872 kimberly.merlano@miamidade.gov
S, T, U, V, W, X, Y, Z	Melonie Person	305-375-3209 melonie.person@miamidade.gov

## AVMED ONSITE SERVICE REPS

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Call Center Contact	305-375-5306
Belkis Alsina-Bosch	305-375-2457 belkis.alsina-bosch@avmed.org
Nichelle Irias	305-375-4119 nichelle.iriass@avmed.org
Vanessa Feliciano	305-375-5583 vanessa.feliciano@avmed.org
Rachel Fernandez	305-375-5408 rachel.fernandez@avmed.org

## HR SERVICES SUPPORT CLERKS

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Dwight Wilson, Jr.	305-375-4153 dwight.wilsonjr@miamidade.gov
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# EMPLOYEE SUPPORT SERVICES

## SENIOR MANAGER EMPLOYEE SUPPORT SERVICES

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**Jessica Hughes-Fillette**

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jessica.hughes-fillette@miamidade.gov

## EMPLOYEE ASSISTANCE PROGRAM

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Main Number: 305-375-3293

**Reginald Youyoute**

HR Clinical Services Counselor

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**Yura Casanova**

HR Clinical Services Counselor

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**Genna Lo Presti**

HR Clinical Services Counselor

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**Sara Issa**

HR Clinical Services Counselor

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## WELLNESSWORKS PROGRAM

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Main Number: 305-375-2352

**Michael Bello**

Program Coordinator

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**Monique Davis-Bain**

Program Support Specialist

305-375-2258  
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## HEALTH AND WELLNESS ONSITE COACHES

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**Jalessa Brandon**

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**Deborah Fortino**

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**Danielle Portuondo**

Nutritionist

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**Elsa Fonesca**

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## EMPLOYEE RECOGNITION PROGRAMS

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Main Number: 305-375-2352

- Employee Discount Program
- Service Awards
- DERA Program
- IDEA Machine
- IDEA Rewards Program
- I THRIVE Online Employee Engagement Platform

**Sara Vallazza**

Employee Recognition Coordinator

305-375-1389  
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**Becsy Porto**

Employee Recognition Coordinator

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