

Internal Services Department (ISD) Rates

Risk Management

ISD Insurance Rates and Allocations (several accounts):

Operating insurance coverage, including workers' compensation (5011150000), general liability (5232100000), auto liability (5260650000), sheriff professional (5232300000) and property insurance (5234100000) are provided through the ISD. Departments that purchase insurance or participate in self-insurance programs will receive individual estimated costs for Fiscal Year (FY) 2025-26.

The total allocation amount is based upon historical claim activities, operational exposures and anticipated future liabilities. In the FY 2025-26 budget, allocations to specific departments/agencies will be based on an established underwriting methodology. This underwriting methodology is exposure-based, and uses a weighted system set on solid underwriting principles. The allocation underwriting based exposures are as follows:

- Workers' compensation based on payroll, and Long-Term Liability Fund Reserve¹
- General liability based on Board of County Commissioner's (BCC) approved FY 2024-25 operating budget²
- Auto liability based on vehicle count, modified by type of equipment^{2,3}

¹ Due to recommendations from the County's external auditors, actuaries retained by the County and the external auditor; the County will be establishing a special fund reserve to reduce the workers' compensation long-term debt. **Please note:** The Workers' Compensation allocations will be based on the Countywide underwriting formula.

² Water and Sewer, Transportation and Public Works (Transit Portion), Public Housing and Community Development, and Aviation Departments will be charged on actual cost and the administrative charge of 1.5 percent will be charged based on current year liability expenses and 5 percent for municipalities.

³ Vehicles are defined as equipment that traverse roadways and are subject to registration (tag) with the Florida Department of Transportation (FDOT).

For budget preparation, departments/agencies may wish to internally distribute the allocations for Workers' Compensation and General Liability on a budgeted position basis and the Auto Liability on a per vehicle basis. The ISD's Risk Management Division, in conjunction with the Office of Management and Budget (OMB) can, at the department's request, conduct informational meetings to explain the underwriting methodology in use.

The allocation for Sheriff Professional Liability for FY 2025-26, will be as follows:

Professional Liability Insurance Rates			
Account	Service	Rate	Department
5232300000	Sheriff Professional Liability	\$1,183,786	Sheriff's Office
5232300000	Sheriff Professional Liability	\$816,214	Miami-Dade Corrections and Rehabilitation Department

Rental vehicles: The County has a countywide vehicle rental program available to all departments/agencies. Departments/agencies need to budget for rental vehicle insurance costs based on monthly anticipated usage at a rate of \$54.94 per month per vehicle. Please note that this rate is subject to change, and ISD will advise if needed.

DEPARTMENT	Worker's Compensation FY 2025-26	General Liability FY 2025-26	Auto Liability FY 2025-26
1 ADMINISTRATIVE OFFICE OF THE COURTS	\$463,710	\$10,774	\$1,978
2 ANIMAL SERVICES	\$620,765	\$14,963	\$40,052
3 AVIATION	\$3,667,182	-	-
4 BOARD OF COUNTY COMMISSIONERS	\$744,082	\$9,632	\$18,328
5 CITIZENS' INDEPENDENT TRANSPORTION TRUST	\$40,381	\$1,355	-
6 CLERK OF THE COURTS	\$1,786,506	\$38,293	\$8,900
7 COMMISSION ON ETHICS & PUBLIC TRUST	\$57,665	\$687	-
8 COMMUNITY ACTION & HUMAN SERVICES	\$1,387,859	\$69,207	\$34,910
9 COMMUNITY INFORMATION AND OUTREACH	\$465,293	\$10,897	\$1,978
10 CORRECTIONS & REHABILITATION	\$11,161,790	\$363,376	\$132,320
11 COUNTY ATTORNEY'S OFFICE	\$774,724	\$8,608	-
12 CULTURAL AFFAIRS	\$339,410	\$21,615	\$2,967
13 DTPW - PUBLIC WORKS	\$634,565	\$29,762	\$232,714
14 DTPW - TRANSIT	\$11,001,920	-	-
15 SUPERVISOR OF ELECTIONS	\$609,302	\$18,062	\$6,593
16 EMERGENCY MANAGEMENT	\$112,066	\$4,180	\$5,044
17 FINANCE	\$414,791	\$5,317	\$494
18 FIRE RESCUE	\$15,604,661	\$391,071	\$516,621
19 HOMELESS TRUST	\$68,448	\$31,748	-
20 HUMAN RESOURCES	\$383,819	\$5,473	-
21 INFORMATION TECHNOLOGY	\$2,908,013	\$78,367	\$43,711
22 INSPECTOR GENERAL	\$159,304	\$2,816	-
23 INTERNAL COMPLIANCE	\$455,479	\$5,687	-
24 INTERNAL SERVICES	\$2,032,383	\$189,590	\$327,981
25 JUVENILE SERVICES	\$205,548	\$8,661	\$1,483
26 LAW LIBRARY	\$6,373	\$302	-
27 LEGAL AID	\$113,876	\$2,050	-
28 LIBRARY	\$1,005,077	\$35,398	\$19,581
29 MEDICAL EXAMINER	\$249,141	\$5,623	\$2,967
30 MIAMI-DADE ECONOMIC ADVOCACY TRUST	\$71,813	\$7,871	-
31 MIAMI-DADE SHERIFF'S OFFICE	\$21,157,821	\$538,406	\$4,335,045
32 OFFICE OF MANAGEMENT & BUDGET, GRANT COORD	\$351,902	\$12,001	-
33 OFFICE OF THE MAYOR	\$156,678	\$2,009	-
34 PARKS, RECREATION & OPEN SPACES	\$3,202,003	\$217,351	\$410,607
35 PROPERTY APPRAISER	\$972,905	\$17,199	\$10,878
36 PUBLIC DEFENDER	-	\$1,007	\$1,483
37 PUBLIC HOUSING & COMM. DEV.	\$957,252	-	-
38 REGULATORY AND ECONOMIC RESOURCES	\$2,966,565	\$54,562	\$228,906
39 SEAPORT	\$1,027,638	\$121,670	\$68,830
40 SOLID WASTE MANAGEMENT	\$3,036,865	\$147,680	\$697,268
41 STATE AND COUNTY HEALTH	-	-	\$24,130
42 STATE ATTORNEY'S OFFICE	\$88,872	\$3,141	\$24,229
43 STRATEGIC PROCUREMENT	\$314,657	\$4,462	-
44 TAX COLLECTOR	\$381,652	\$7,018	-
45 TRANSPORTATION PLANNING ORGANIZATION	\$78,875	\$2,112	-
46 WATER AND SEWER	\$7,760,369	-	-
Total:	\$ 100,000,000	\$ 2,500,000	\$ 7,200,000

Property Insurance:

Departments owning property will be charged their proportionate share of Property Insurance coverage. The amount of Property Insurance billed to each Department will be based on the percentage value of the Department times the total cost of the insurance for all properties insured. The total cost of insurance is determined by the market in April of each year. Departments will receive a detailed breakdown of the premium from the Property and Casualty Manager after April 2025.

Any question or concern related to departmental allocations, should be directed to Baunie J. McConnell, Division Director of Risk Management, ISD at 305-375-4281.

Fleet Management

Fleet Operating and Vehicle Replacement Charges

Fleet Operational Charges (several accounts):

Fleet operations charges are broken down between heavy (trucks and one-ton pickups) and light (cars, vans, and up to ¾ ton pickups) equipment. Departments can access their monthly Fleet charges summarized by expense category through the ISD Fleet Management Reporting Portal at:

<https://ssrs2019.miamidade.gov/Reports/browse/SSRS%20Intranet/ISD/Reports/ISD%20Customer%20Reports/Miami%20Dade%20County%20ISD%20Fleet%20Reporting%20Portal/Fleet%20Focus%20M5>

Rates: Proposed operational fleet rates are shown in the table below. Total charges to departments will vary according to vehicle service needs as shown on the following tables.

Important:

Please note that operational rates are determined during the budget development cycle. Final rates will be published on the ISD Fleet Management website once the FY 2025-26 budget is adopted.

Miami-Dade County			
ISD Fleet Management Division			
<u>Proposed Operational Rate Structure (10/16/24)</u>			
	Heavy Equipment	Light Equipment	
Labor	\$85/hr	\$91/hr	
Commercial Repairs	Cost + 20% markup over invoice	Cost + 25% markup over invoice	
Parts	Cost + 20% markup over invoice	Cost + 25% markup over invoice	
<p>• Note: Work performed on Overtime and on County Observed Holidays will be billed based on the Collective Bargaining Agreement rate of 1.5 and 2 time multiplier respectively. The rate is inclusive of a \$5 per labor hour surcharge to fund shop building capital program.</p>			
<u>Other Fleet Charges</u>			
Fueling	<u>Fuel-County Agencies:</u> Cost + \$0.20 surcharge per gallon (to cover mandated environmental/fueling projects)		
	<u>Fuel-External Agencies:</u> Cost + Applicable State sales tax + \$0.20 surcharge per gallon (to cover mandated environmental/fueling projects)		
	<u>Fuel card replacement fee:</u> \$20 *External Agencies are responsible for filing fuel tax reimbursement claim with the State.		
Pool/Loaner Vehicles Fleet	\$0.55 per mile (inclusive of repairs, fuel and Sunpass tolls) plus the following daily rate to recover vehicle replacement capital costs:		
		1/2 Day (Up to 5 hrs)	Full Day (Over 5hrs)
	Sedans	\$10.85	\$21.70
	Vans	\$13.45	\$26.90
	SUVs	\$13.45	\$26.90
	Pick-up Trucks	\$16.70	\$33.40
	Medium and Heavy-Duty (Class 4)	\$16.70	\$33.40
• Note: For vehicles kept overnight, pool vehicles are charged 10 hours max per day, Monday – Friday. There is no charge for weekends.			
Mobile Electric Vehicle Solar Charger	\$36/day		
Light Equipment Fixed Repair Charges	<u>Repair Description</u>	<u>Fixed Price</u>	<u>Repair Description</u>
	A PM Light Equipment	\$60.00	No Vehicle PickUp (1 Week)
	B PM Light Equipment	\$206.10	No Vehicle PickUp (2+ Weeks)
	C PM Light Equipment	\$293.00	Two Wheel Alignment
	PM Overdue (500 - 750 Miles)	\$50.00	Four Wheel Alignment
PM Overdue (+ 750 Miles)	\$100.00		
Vehicle Preparation & Disposal Charges		<u>Preparation Chgs</u>	<u>Disposal Chgs</u>
	EV Marked Vehicles	\$547.80	Light Vehicles w/Standard Decals
	EV Unmarked Vehicles	\$496.05	Light Vehicles w/Type 2 Decals
	General Fleet Vehicle	\$1,150.49	Heavy Vehicles w/ Standard Decals
	Unmarked Vehicle	\$1,123.46	Heavy Vehicles w/Type 2 Decals
	Police Patrol Sedan	\$1,347.36	Unmarked Vehicles
	Police Patrol SUV	\$1,409.86	Police & Corrections Marked Sedans
	Police Motorcycle	\$479.55	Police & Corrections Marked SUV
			Police Motorcycle

Management charges for its services using the account codes shown in the table below. Departments should review their FY 2023-2024 expenditures in these accounts, as well as the budgeted amounts for FY 2024-25 to use as a guide in preparation for the FY 2025-26 budget.

Fleet Management Services		
Account Codes		
Description	Account Codes	
	Light	Heavy
Operating Charges:		
Fuel	5260600000	5260700000
Pool Vehicle Mileage	5260620000	N/A
Labor	5260660000	5260720000
Fluids/Parts	5260630000	5260730000
Commercial Repairs	5260640000	5260740000
Accident, Abuse, Modification	5260680000	5260680000
Vehicle Trust Fund Charges:		
Pool Vehicle Hourly Charges	5260770000	N/A
Preparation for Vehicle Disposal	5260780000	5260780000
Preparation for New Vehicle	5260790000	5260790000

Important:

The following chart details actual operational fleet charges for FY 2023-24 and are being provided only as a guide.

FY 23/24 Fleet Expenses by Department		Light Fuel 5260600000	Heavy Fuel 5260700000	Pool Vehicle Mileage	Pool Vehicle Time	Light Repairs 1	Heavy Repairs 1	AC/AB/MOD 5260680000	Total
AD	ANIMAL SERVICES DEPARTMENT	\$149,537	\$8,656	\$12,512	\$11,219	\$319,570	\$81,318	\$34,638	\$617,449
AV	AVIATION DEPARTMENT	\$662,907	\$163,496			\$11,732	\$10,697		\$848,832
AT	COUNTY ATTORNEY	\$144		\$51	\$29				\$223
BU	MANAGEMENT AND BUDGET			\$1,694	\$1,180				\$2,873
CC	COUNTY COMMISSION	\$25,961	\$6	\$60,644	\$13,520	\$28,315	\$1,149	\$7,550	\$137,146
CH	COMMUNITY ACTION & HUMAN SERVICES	\$70,286	\$95,277	\$71,409	\$78,828	\$52,572	\$300,020	\$115,412	\$783,805
CL	CLERK OF COURT	\$12,843		\$1,794	\$2,271	\$11,811	\$1,106	\$1,039	\$30,864
CR	CORRECTIONS & REHABILITATION	\$418,147	\$87,066	\$14,601	\$33,637	\$580,986	\$350,216	\$213,118	\$1,697,772
CT	COMMUNICATIONS	\$1,563		\$3,235	\$6,734	\$1,831			\$13,363
CU	CULTURAL AFFAIRS	\$6,880		\$1,547	\$2,627	\$7,176			\$18,230
EL	ELECTIONS	\$43,545	\$1,750	\$766	\$817	\$7,386	\$7,851		\$62,114
EM	OFFICE OF EMERGENCY MANAGEMENT	\$2,116		\$22,794	\$13,610	\$8,536	\$10,266	\$886	\$58,208
FN	FINANCE DEPARTMENT			\$3,184	\$4,148		\$0		\$7,332
FR	FIRE DEPARTMENT	\$453,745	\$808,040	\$8,786	\$14,111	\$923,563	\$439,308	\$132,345	\$2,779,899
HR	HUMAN RESOURCES			\$1,362	\$1,678				\$3,040
HT	HOMELESS TRUST			\$867	\$713				\$1,580
ID	INTERNAL SERVICES DEPARTMENT	\$242,903	\$18,666	\$50,649	\$39,819	\$251,589	\$41,303	\$35,850	\$680,779
IT	INFORMATION TECHNOLOGY DEPARTMENT	\$87,748	\$552	\$19,949	\$55,293	\$116,645	\$3,867	\$13,657	\$297,713
JU	JUVENILE ASSESSMENT CENTER (JAC)	\$1,048		\$25,002	\$13,274	\$1,217			\$40,542
LB	LIBRARIES	\$53,861	\$72,662	\$26,492	\$20,568	\$64,623	\$184,211	\$15,565	\$437,982
MA	OFFICE OF THE MAYOR			\$15,320	\$17,282				\$32,602
ME	MEDICAL EXAMINER	\$20,911		\$2,179	\$3,343	\$27,883		\$14,998	\$69,314
MM	MIAMI-DADE ECONOMIC ADVOCACY TRUST			\$7,538	\$3,456				\$10,993
MP	MPO			\$395	\$171				\$566
OC	ADMINISTRATIVE OFFICE OF THE COURTS	\$3,720		\$4,088	\$7,950	\$4,395			\$20,154
PA	PROPERTY APPRAISER	\$10,632		\$33,936	\$38,936	\$30,738		\$8,298	\$122,539
PD	METRO-DADE POLICE DEPARTMENT	\$10,804,874	\$174,199	\$1,576	\$1,758	\$10,265,706	\$719,118	\$2,110,427	\$24,077,657
PM	STRATEGIC PROCUREMENT			\$1,061	\$741				\$1,802
PR	PARKS, RECREATION AND OPEN SPACES	\$982,097	\$376,662	\$37,144	\$53,535	\$949,433	\$511,234	\$227,889	\$3,137,995
PU	PUBLIC DEFENDER	\$80		\$0		\$2,755			\$2,835
PH	PUBLIC HOUSING AND COMMUNITY DEVELOP	\$210,534	\$1,948	\$7,905	\$10,016	\$258,911	\$78,866		\$568,180
RE	REGULATORY & ECONOMIC RESOURCES	\$362,075		\$16,279	\$39,078	\$566,891	\$630	\$168,185	\$1,153,139
SA	STATE ATTORNEY OFFICE	\$81,790	\$508			\$91,842	\$4,538	\$6,528	\$185,206
SP	SEAPORT	\$202,846	\$16,101	\$17,194	\$26,782	\$269,712	\$97,327	\$31,295	\$661,256
SW	SOLID WASTE MANAGEMENT	\$594,768	\$7,511,844	\$16,590	\$20,545	\$952,693	\$32,078,099	\$351,875	\$41,526,414
WA	WATER AND SEWER DEPARTMENT	\$1,554,979	\$3,131,202			\$1,459,637	\$183,046		\$6,328,864
TC	TAX COLLECTOR			\$29,298	\$30,405				\$59,703
TP	DEPT OF TRANSPRTION & PUBLIC WORKS	\$422,626	\$903,608	\$56,528	\$61,745	\$883,710	\$3,719,949	\$249,946	\$6,298,113
Grand Total		\$17,485,166	\$13,372,244	\$574,370	\$629,814	\$18,151,859	\$38,824,120	\$3,739,502	\$92,777,075

¹Repair values include total charges for parts, labor, and outsources work for the following sub-object codes: 5260630000, 5260640000, 5260660000, 5260720000, 5260730000, and 5260740000.

Fuel Costs:

The below table denotes the actual fuel usage by department for FY 2016-17 vs FY 2023-24. Additionally, as part of the recent BCC legislation (Directive No. 182156) concerning “Fuel Reduction Targets”, all County departments are to help achieve the following reduction goals which will be benchmarked from FY 2016-17 fuel consumption levels.

Target Year: 2028 (Reduction Goal)

Unleaded Reduction by -20 percent

Diesel Reduction by -70 percent

The average fuel price per gallon charged to departments in FY 2023-24 is also shown below and is being provided as a guide.

Rates: Unleaded (E10): \$2.83 per gallon
 Diesel (B5): \$3.17 per gallon

FY 16/17 vs. FY 23/24 Fuel Consumption Gallons by Department								
Department	FY 16/17 Unleaded Gallons	FY 23/24 Unleaded Gallons	FY 16/17 : 23/24 Variance	% from Prior year	FY 16/17 Diesel Gallons	FY 23/24 Diesel Gallons	FY 16/17 : FY 23/24 Variance	% from Prior year
ADMIN OFC OF COURTS	1,328	1,212	(116)	-8.7%	-	-	-	0.0%
ANIMAL SERVICES	30,792	42,734	11,941	38.8%	9,267	5,923	(3,344)	-36.1%
AVIATION DEPARTMENT	189,109	225,450	36,341	19.2%	72,031	30,276	(41,755)	-58.0%
CAHSD	26,324	27,830	1,507	5.7%	34,279	12,764	(21,515)	-62.8%
CLERK OF COURTS	4,415	4,242	(174)	-3.9%	-	-	-	0.0%
COMM AND CUSTOMER EXPERIENCE (CCED)	528	526	(2)	-0.5%	-	-	-	0.0%
CORRECTIONS AND REHABILITATION	117,153	117,481	328	0.3%	30,365	20,392	(9,973)	-32.8%
COUNTY COMMISSION	11,584	8,052	(3,532)	-30.5%	844	-	(844)	-100.0%
DEPT CULTURAL AFFRS	1,662	2,191	528	31.8%	-	-	-	0.0%
ELECTIONS DEPARTMENT	5,647	1,594	(4,054)	-71.8%	8,358	535	(7,823)	-93.6%
OFFICE OF EMERGENCY MANAGEMENT*	-	713	-	-	-	-	-	-
FIRE RESCUE	122,167	185,214	63,047	51.6%	943,367	371,518	(571,849)	-60.6%
INTERNAL SERVICES	54,201	144,484	90,283	166.6%	4,108	33,611	29,503	718.3%
ITD	40,382	28,363	(12,020)	-29.8%	433	162	(272)	-62.6%
JUVENILE SERVICES DPT	410	328	(82)	-19.9%	-	-	-	0.0%
LIBRARIES	14,862	17,460	2,598	17.5%	17,880	21,309	3,429	19.2%
MEDICAL EXAMINER	6,869	6,886	17	0.2%	-	-	-	0.0%
MIAMI DADE POLICE	2,748,011	3,152,505	404,494	14.7%	36,509	13,521	(22,988)	-63.0%
PHCD	87,044	66,027	(21,017)	-24.1%	1,773	543	(1,229)	-69.3%
PROPERTY APPRAISER	6,650	3,568	(3,082)	-46.4%	-	-	-	0.0%
PROS	294,328	263,286	(31,042)	-10.5%	118,581	76,956	(41,625)	-35.1%
PUBLIC DEFENDER	147	25	(121)	-82.7%	-	-	-	0.0%
RER	113,303	118,511	5,208	4.6%	-	-	-	0.0%
SEAPORT	50,494	56,184	5,691	11.3%	7,867	2,016	(5,851)	-74.4%
SOLID WASTE - PUBLIC WORKS	23,538	37,062	13,524	57.5%	52	-	(52)	-100.0%
SOLID WASTE COLLECTION	110,214	136,147	25,933	23.5%	1,424,016	1,492,775	68,758	4.8%
SOLID WASTE DISPOSAL	45,261	36,377	(8,884)	-19.6%	748,984	612,480	(136,505)	-18.2%
TRANSIT AND PUBLIC WORKS	117,465	177,729	60,264	51.3%	9,594,112	791,022	(8,803,090)	-91.8%
WATER AND SEWER	569,762	720,159	150,397	26.4%	597,658	670,324	72,666	12.2%
Total	4,793,650	5,582,338	787,975	16.4%	13,650,482	4,156,126	(9,494,357)	-69.6%

* NEW DEPT/OFFICE WITH NO GALLONS TO REPORT IN 16/17

Strategic Fleet Replacement Program:

A structured and strategic vehicle replacement program has been developed to replace County vehicles in the most cost-effective way available. In consultation with the OMB, as part of the budget development process, departments will determine if future vehicle purchases will be based on a traditional (pay-as-you-go) purchase or via capital financing. All vehicle purchase proposals by County Departments must be submitted as part of the budget submission via the updated "Vehicle Request Form" which can be downloaded via the following link: <http://intra.miamidade.gov/internalservices/vehicle-purchase.asp>

Any questions or concerns, regarding vehicle replacement, should be directed to Fernando Robreno, Fleet Contracts & Procurement Manager, ISD Fleet Management Division at 786-469-2744.

Real Estate Development

Real Estate Services

Real Estate Services fees identified herein are intended to reflect reimbursement for professional services offered by ISD, and do not include expenses such as third-party consultants and advisors, appraisals, application fees or filing fees, which will be passed through to the client department at cost.

Lease Management Services (account 5255110000):

Lease management services are provided to all County departments that lease space. Services include locating space, negotiating, and preparing lease contracts, processing contracts for BCC approval, overseeing design, construction of lease buildouts in collaboration with the client departments, as applicable, and processing the monthly lease payments.

Rate: Fee for services is five (5) percent of annual lease payments. Where no lease payments or nominal lease payments are involved, departments will be charged five (5) percent of the market rate for space in the property's location.

Real Property Disposition Services:

The disposition process for County real property requires coordinating Implementing Order (IO) 8-4 activities in collaboration with administration, departmental/client stakeholders, an assessment of future need for the real property by County agencies, processing requests including surplus of property to the Board, administering the appraisal and competitive bidding processes, and conducting contract closings.

Rate: Fee for services is based on the greatest of ten (10) percent of the sale price or \$5,000. For example, if a property is sold for \$50,000 or less, the service fee charged will be \$5,000. If the property is sold/conveyed for nominal value or sold through a land exchange, departments will be charged at 10 percent of the property's assessed Market Value as set forth herein. If a project is cancelled prior to closing, the fee shall be billed at 60 percent of the total anticipated project fee. ISD may issue interim invoices for professional services against the anticipated total project fee, at its discretion, for those projects which have extended beyond 12 months.

Real property transferred from ISD to other County agencies will be charged a processing fee equal to ten (10) percent of the property's assessed Market Value as set forth herein, capped at \$5,000, but not less than \$1,000.

Real Property Acquisition Services:

The acquisition of real property and facilities for County departments includes project management and closing for acquisitions including establishing and implementing a strategic project path to achieve the project goals, identifying and analyzing potential County and non-County sites, supporting the client in its site planning activities, coordination of due diligence including securing of appraisals, surveys, title and environmental reports, coordination with RER for a governmental facilities hearing parallel to the Board item approving the acquisition, providing high-level financial analysis and advisory for negotiation purposes, negotiating and preparing contracts, supporting the client in taking an item to the Board, and closing activities.

Rate: Fee for services shall be the greater of 5 percent of the purchase price or a flat rate of \$5,000, due at closing. If a project is cancelled prior to closing, the fee shall be billed at 60 percent of the total anticipated project fee. ISD may issue interim invoices for professional services against the anticipated total project fee, at its discretion, for those projects which have extended beyond 12 months.

Real Estate Development, Joint Development and Public-Private Partnerships (P3's):

Development projects are those real estate activities which the County acquires or retains an interest in either the land or real estate improvements including, but not limited to, new construction and redevelopment in partnership with other public/private entities.

The development of real property includes setting a strategic project path to achieve project goals, identifying and analyzing potential County and non-County sites, supporting the client in its site planning activities, coordination of due diligence including securing necessary appraisals, surveys, title and environmental reports, coordination with RER on land use and zoning matters, providing high-level financial analysis and advisory for negotiation purposes, negotiating, preparing contracts, and coordination of closing. For P3's, the services will also include support in the scope of work for procuring financial, real estate, or development consultants, and supporting the client in the management of such contracts.

Rate: For development projects employing a long-term ground lease transaction, the fee for services is based on the greater of 5 percent per year of annual ground lease payments including all participation rent, or a flat rate of \$2,000 per year.

For acquisition or disposition projects, the fee for services shall be the greater of 5 percent of the purchase or disposition price for the real estate interest(s) or a flat rate of \$10,000.

If a project is cancelled prior to closing, the fee shall be billed at 60 percent of the total. ISD may issue interim invoices for professional services against the anticipated total fee, at its discretion, for those projects which have extended beyond 12 months.

Other Real Estate Services:

The Real Estate Development Division is also responsible for many other miscellaneous real estate functions such as supporting the preparation of easements, permits, and other legal documents, and preliminary due diligence prior to moving forward with an acquisition, disposition, development or lease including, but not limited to strategic planning and advisory, appraisals, title, and environmental. When the Property Action Request (PAR) submitted for services is limited to these preliminary works and/or does not include the actual acquisition, disposition, development, or lease of a property, these services shall be based upon the staff time spent on the project.

Rate: Fee for services is based upon staff time spent and actual expenses incurred by ISD.

Note: Staff time is based on the hourly rate of the project manager, times a 2.6 multiplier to cover operating and administrative expenses. When the County shares in a real estate brokerage commission paid by an independent party to the transaction, fifty percent of said commission shall be retained by ISD and deducted from the amount owed to ISD from the Department.

Market Value Basis for Calculations

When using Market value as a basis for determination of the real estate professional fees, it shall be based upon the Miami-Dade County Property Appraiser (PA) assessed market value for the given year if the property is not subject to a zoning change and is assessed at less than \$1 million. Market value shall be based upon the average of two independent appraisals, to be paid for by the receiving department, for properties intended for a zoning change (at the market value as if rezoned) and/or with a PA value greater than \$1 million.

Business Services

Mail Services (account 5260510000):

U.S. mail will be charged bi-weekly and invoiced in the Billing module in INFORMS. Requested non-scheduled deliveries will be charged for actual personnel and vehicle operation costs of service.

Rate: U.S. Mail cost is \$0.73 per normal First-Class piece, billed twice per month, and an additional administration fee of 30% per piece.*

*The postage price may be adjusted during the fiscal year should the U.S. Postal Service (USPS) change its rates.

Graphics and Copy Service (account 5260500000):

All presswork, typesetting, and graphic design services are individually priced based on actual job costs.

Rates: Graphic design projects are individually priced
Quick Copy Charges - \$0.19 per impression (black and white)
\$0.38 per impression (color)

Print Projects:

Ad hoc, custom, and/or unique print projects are individually priced prior to print production as rates vary and must include labor, materials, and special finishing cost.

Supplies (account 5470110000):

Stability in general merchandise pricing is expected to continue. Order request will continue to be charged with an 11% mark-up for stocked items, and 20% mark-up for special order (non-stocked) items to support the operational cost of the unit.

Rates: Departments are advised to budget consistent with current spending levels

Moving Crew and Surplus Disposal:

Service includes one moving truck, a two-man crew, standard equipment, and supervision necessary to perform most moving needs.

Rates: \$150 per hour with a three hour move minimum requirement. The Overtime rate is \$225, and the Holiday rate is \$300 per hour (with a three-hour minimum move requirement).

If additional staff support is needed beyond the two-man crew, the below labor rates for overtime and holiday rate will apply. ISD will advise Departments if more than two-man crew are needed for the move and the following additional rate(s) per hour per labor staff will apply.

Inventory & Supply Specialist (per labor staff)	\$60.00 per hour
ISD Surplus Property Supervisor (per labor staff)	\$70.00 per hour
ISD Supply Supervisor (per labor staff)	\$70.00 per hour

Non-Marketable Items:

Items that are broken, inoperable or otherwise deemed unsellable will be disposed of or recycled by the Business Services Division, unless it is previously rejected/returned to the originating department/agency at the time of delivery or pick up. The Business Services Division will communicate to all departments that any fees associated with the disposal or destruction of non-marketable items will be charged to the respective departments based on the dumping fees assessed.

Asset Management Fee:

Departments are assessed an asset management fee based on the number of capital assets assigned to each department at the time the annual inventory process is initiated.

Rate: \$8.00 per asset in Fixed Assets System

Auction Services:

ISD provides auction services of disposition of surplus assets on behalf of County departments and various municipalities. Thirty percent (30%) of the final sale price of auctioned items is retained by ISD for management and oversight of our auctions, and seventy percent (70%) of the final sale price is returned to the originating department or municipality upon completion of the auction.

Vehicle Tag and Title Registration:

Tag and Title Registration Fee Schedule

Dade County Tag Agency				
Transaction Type	Condition	State Fee	ISD Administrative Fee	Total
Title (vehicle/vessel/motorcycle)	New	\$78.25	N/A	\$78.25
Late fee if MSO is dated over 30 days from application date		\$20.00	N/A	\$20.00
Tag (vehicle)	New	\$39.30	\$40.00	\$79.30
Tag (motorcycle)	New	\$42.80	\$40.00	\$82.80
OHV decal (ATV's)	New	\$50.25	\$40.00	\$90.25
* All motor-vehicles require Title & Tag at the same time.				
Tag	Replacement	\$33.10	\$25.00	\$58.10
Private Tag Agency				
Transaction Type	Condition	State Fee	ISD Administrative Fee	Total
Tag & Title Application	New	\$151.94	\$40.00	\$191.94
Late fee if MSO is dated over 30 days from application date		\$20.00	N/A	\$20.00
Tag Only (if title is not required)	New	\$52.33	\$40.00	\$92.33
* All motor-vehicles require Title & Tag at the same time.				
Tag	Replacement	\$46.13	\$25.00	\$71.13
Vessel decals	Renewal	\$9.34	\$25.00	\$34.34
Certificate of Destruction (Salvage Title)	Other	\$21.91	\$25.00	\$46.91
If vehicle is accepted at "New Car Get Ready" and the Private Tag Agency is used, a \$34.39 extra fee per vehicle is paid for by the Department requesting for the vehicle(s) to be taken to the Private Tag Agency.				
* ISD Admin Fee remains at only \$40.00 if Title & Tag are applied for at the same time.				

Design, Construction, & Renovation Services

Design, Construction & Renovations Services (DCRS) Trade Shop:

Services requested from ISD Trade Shops by various departments through work orders and service tickets. The following are the labor and material rates apply.

TRADE	Labor Rate (Hourly)
CARPENTER	\$90.00
CARPENTER SUPERVISOR	\$100.00
ELECTRICIAN	\$90.00
ELECTRICIAN SUPERVISOR	\$100.00
EEE TECHNICIAN	\$90.00
LOCKSMITH	\$90.00
MAINTENANCE MECHANIC	\$70.00
MAINTENANCE TECHNICIAN	\$70.00
MAINTENANCE SUPERVISOR	\$100.00
MANAGER ISD RENOVATION SERVICES	\$135.00
ASSISTANT RENOVATIONS MANAGER	\$135.00
INTERIOR DESIGN SPECIALIST	\$100.00
PERMITS AND DRAFTING SERVICE SPECIALIST	\$100.00
GRAPHICS TECHNICIAN	\$135.00
SIGNAGE & DESIGN MANAGER	\$135.00
ISD PROGRAM MANAGEMENT SPECIALIST	\$135.00
ISD PROGRAM MANAGEMENT MANAGER	\$165.00
CONSTRUCTION MANAGER 2	\$165.00
SENIOR REGISTERED ARCHITECT	\$165.00
MANAGER ISD ARCHITECT & ENGINEERING SERVICE	\$165.00
SENIOR PROFESSIONAL ENGINEER	\$165.00
MASON	\$90.00
PLUMBER	\$90.00
PLUMBER SUPERVISOR	\$100.00
REF/AC MECHANIC	\$90.00
REF/AC MECHANIC SUPERVISOR	\$100.00
SPRAY PAINTER / PAINTER	\$90.00
MATERIALS AND CONTRACT INVOICES	10% OVER INVOICE

ISD Service Tickets/Work Orders/Capital Projects:

County departments must use the ISD Work Order and Service Ticket system through the following ISD Divisions:

- Design, Construction & Renovation Services for ISD facilities, as well as support for Departments with limited resources; and Renovation Services Section (RSS) for repairs, preventive maintenance requests, renovation, and construction repair work to be performed at ISD facilities and other County facilities.

Departments are encouraged to determine their needs or request assistance from ISD with estimating costs for projects that will be initiated during the fiscal year. All initial Service Requests may be made online through the Intranet at <http://intra.miamidade.gov> and click on Online Services – Internal Services - ISD Work-Order/Service Ticket link.

Billing for all work occurs on a monthly basis. Departments are required to provide the proper chartfield information when submitting tickets to ensure expenses are billed to the correct fund, department, project, activity, and/or grant code. Failure to provide proper chartfield information will result in ISD charging the chartfields previously confirmed with departments.

Service Tickets (account 5260280000) - up to \$35,000:

Departments should initiate service tickets for work such as interior remodeling, plumbing, electrical and air conditioning repairs and preventive maintenance, carpentry, painting, signage, furniture acquisition, and office redesign. A service ticket should also be used to request preliminary estimates for larger projects and to repair minor damages caused by tropical cyclones such as hurricanes.

***Note:** Fees for services provided are based on staff hours worked and are billed per the Trade Shops Renovations Services established rates (please refer to that section for details).*

Work Orders (account 5260400000):

Work orders are initiated for larger projects, such as major repairs and renovations, office redesigns or relocations, and roof replacements. These projects require OMB approval and are expected to cost more than \$35,000. Departments must secure adequate funding and budget approval before work begins.

***Note:** Project management fees for services provided are billed to the requestor's department code monthly. Program Management Office (PMO) charges are based on actual staff time and employee cost, plus distributed overhead costs.*

Capital Projects:

Capital projects are designated by the User Agency and OMB Capital section. Development Services Portfolio's DCRS Project Management staff provides construction administration and charges are billed to the specific user agency's department codes monthly based on the project's billing model.

Facilities Management

Monthly Parking (account 5313200000):

All County vehicles that park in County facilities will be charged a monthly fee.

Rate: \$65.00 per County vehicle per month. Departments may use the following formula for budgeting expenditures: Number of County vehicles x \$65.00 x 12 months.

Monthly parking rates for non-County vehicles and additional parking-related information may be found at www.miamidade.gov/facilities/parking-facilities.asp

Daily Parking:

Daily parking includes County vehicles and/or downtown visitors with personal vehicles.

Parking validation will be available to customers in the form of eNet validation for all ISD managed Parking Locations. Departments will be able to purchase eNet validation credits by having an authorized representative provide a credit account via memo, with the chartfield information to the ISD Parking Manager.

Rate: \$10.00 per validation (sold in increments of 100)

Validation Stickers:

Departments may purchase parking validation stickers for the following non-automated parking locations:

- Civic Center Jury Lot
- Kristi House Lot

Stickers should be attached to the parking ticket and given to cashier.

Tip: Failure to submit a validation sticker to the cashier when payment is due will require payment of the full parking ticket rate.

Late Fees:

Late fees will be applied to monthly patron's failing to pay parking dues in a timely manner.

Monthly parking pass will not be re-issued to any patron that fails to cover these fees along with any past due amount on the account and any other additional fees incurred as a result of nonpayment.

Rate: \$15.00

Access Card Cost:

A parking access card is issued to monthly patrons to park in our parking lots. This does not apply to county employees who use their employee ID for parking access.

Rate: \$15.00 (non-refundable)

Facility After-Hours Charges:

Departments that anticipate using ISD-managed buildings outside of normal operating hours should budget to cover the additional utilities, security, janitorial, and building labor expenses associated with making the building available during such periods. For courts and other facilities, additional charges may be applied for additional security needs.

Rates: Varies according to Building/Facility

After Hour Charges by Facility	
Building	After-Hour Charge (per hour)
Caleb Center	\$60.00
Children’s Courthouse	\$60.00
Central Support Facility	\$60.00
Coordinated Victims Assistance Center	\$55.00
Coral Gables Courthouse	\$60.00
Courthouse Center	\$60.00
Cultural Center	\$60.00
Data Processing Center	\$60.00
Dade County Courthouse	\$60.00
E.R. Graham Building	\$60.00
Elections/311 Building	\$60.00
Hialeah Branch Courthouse	\$60.00
Hickman Building	\$60.00
Integrated Command Facility	\$60.00
Miami-Dade Flagler Building	\$70.00
North Dade Justice Center	\$60.00
Overtown Transit Village – North & South	\$65.00
Public Defender Building	\$60.00
Richard E. Gerstein Building	\$70.00
South Dade Government Center	\$60.00
South Dade Justice Center	\$60.00
Stephen P. Clark Center (Floors 1 -17)	\$145.00
Stephen P. Clark Center (Floors 18-29)	\$160.00
West Dade Permitting & Inspection Center	\$60.00
West Lot Garage Facility	\$60.00

Rent Roll:

The rent roll for County departments is based on the rentable square footage allocation within a facility. Rent Roll charges will include common areas utilized by tenant agencies and these charges will be divided amongst the agencies based on total rentable square feet per agency.

Rates: Varies according to department usage of space; updated list will be provided by ISD and OMB in a separate document.

ISD will be using the most recent Building Owners and Managers Association (BOMA) measurement standards for new spaces. ISD’s goal is to have all buildings measured using the new standard by FY 2024-25.

Additional or Miscellaneous Services:

These are services requested by tenants that are not included in customary building management services, such as additional cleaning, additional security, moving of items within the building, labor for special event setups, and other miscellaneous requests.

County Labor Rates: Regular hours at \$50.00 per hour and Overtime at \$75.00 per hour

Other Outside Contracted Services: Will bill at the contractor's rate plus 10 percent fee

Pest Management (account 5223400000):

Funding for the program is provided by departments in direct proportion with their pro-rata use of the countywide pest control contract with the Strategic Procurement Department.

Rates: Varies among departments utilizing service

DEPARTMENT	FY 2025-26 BUDGETED AMOUNT
Aviation	\$110,000
Community Action and Human Services	\$6,600
Corrections and Rehabilitation	\$21,200
Cultural Affairs	\$1,000
Department of Transportation and Public Works	\$23,600
Fire Rescue	\$12,000
Internal Services	\$52,200
Library	\$6,900
Parks, Recreation and Open Spaces	\$24,000
Public Housing	\$4,000
Regulatory and Economic Resources	\$2,700
Seaport	\$4,400
Sheriff's Office	\$4,300
Solid Waste Management	\$6,800
Water and Sewer	\$38,700

Electrical Energy and Water & Sewer (WASD) Billing System Charges:

Each department can retrieve its Florida Power and Light (FPL) and Water and Sewer Department (WASD) utility cost projections for the fiscal year through the EnergyCAP interface at <https://login.energycap.com>. Departments will need to adjust both budgeted and projected costs based on planned expansions and contractions to their utility's usage. The table below reflects charges to each department for the management of the EnergyCap program, an automated billing and account management system for utilities, and is based on the number of FPL and WASD accounts per department and associated costs such as personnel, software, vendor support, training, and IT costs. Please contact 305-375-1814 for access to the EnergyCAP system.

Department	Total
Animal Services	\$632
Aviation	\$40,677
Community Action and Human Services	\$9,771
Corrections and Rehabilitation	\$13,238
Cultural Affairs	\$1,519
Fire Rescue	\$9,033
General Govt. Offices	\$480
Information Technology	\$198
Internal Services	\$25,230
Library	\$6,354
Parks, Recreation and Open Spaces	\$78,120
Public Housing and Community Development	\$113,806
Regulatory and Economic Resources	\$85
Seaport	\$11,294
Sheriff's Office	\$5,213
Solid Waste Management	\$6,895
State Attorney	\$28
Supervisor of Elections	\$982
Transportation and Public Works	\$64,343
Water and Sewer	\$74,817

Backup/ Emergency Generator Support:

On-site electric power generators provide auxiliary prime and back-up power to County-owned facilities. Scheduled preventive maintenance is provided in accordance with a Service Agreement for each unit, for a fixed monthly fee. Agreements are available on a weekly, bi-weekly, or monthly basis. Emergency and other unscheduled repairs are charged based on time and materials to include the cost of parts, supplies, vendor cost and other materials to cover administrative, procurement, and delivery costs. Generators serviced by the ISD's Generator Section are billed based on the service level requested by each department. The standard plan provides for monthly generator Preventive Maintenance (PM) service, the Gold Plan provides bi-weekly PM service, and the Platinum Plan provides for weekly generator PM service.

The table below reflects service level agreements established by department. Equipment added by individual departments during the fiscal year will be billed at the prevailing rate and will increase the total in the table below.

Department	Weekly	Bi-Weekly	Monthly	Total
Animal Services	0	1	0	\$4,472
Community Action and Human Services	0	8	0	\$35,776
Corrections and Rehabilitation	15	0	0	\$134,160
Elections	0	3	0	\$13,416
Information Technology	2	0	14	\$46,784
Internal Services	29	32	12	\$427,248
Parks, Recreation and Open Spaces	0	0	13	\$26,832
Public Housing and Community Development	0	16	0	\$71,552
Sheriff's Office	1	0	14	\$37,840
Solid Waste Management	0	21	0	\$93,912
Transportation and Public Works	4	25	0	\$147,576

Rates:	<u>Not covered in SLA</u>	
	ISD Service Technician (Regular time):	\$96/hour
	ISD Service Technician (Overtime):	\$143/hour
	Outside contractors (Regular time):	\$ Invoice amount plus 10 percent
	Outside contractors (Overtime):	\$ Invoice amount plus 10 percent

Important:

ISD is not responsible for refueling generator tanks. This responsibility rests with the owner/operator managing the facility.

Office of Elevator Safety

Elevator Maintenance Management and Services:

The Office of Elevator Safety (OES) will render services to include assisting with writing and managing maintenance contracts for elevators, escalators, moving walks, and conveyors, and related equipment. Funding for the management of the maintenance contracts is provided by departments in direct proportion with their pro-rata use of the countywide elevator maintenance contract with the Strategic Procurement Department and will be charged as follows:

DEPARTMENT	FY 2025-26 BUDGETED AMOUNT
Aviation	Personnel rates listed below will apply
Community Action and Human Services	\$2,900
Corrections and Rehabilitation	\$19,000
Cultural Affairs	\$2,900
Fire Rescue	\$9,500
Internal Services	\$161,800
Library	\$6,700
Parks, Recreation and Open Spaces	\$14,200
Port Miami	\$109,800
Public Housing and Community Development	\$80,400
Sheriff's Office	\$12,300
Solid Waste Management	\$1,900
Transportation and Public Works	\$180,000
Water and Sewer	\$17,100

OES provides compliance inspections, consultations, and equipment testing.

The information provided is based on the present costs. We are currently reviewing and enhancing the Elevator Contracted services. If additional resources are added mid-year, the additional costs will be distributed using the same distribution model.

Rates: Total expense for each department will vary, depending on the total number of units, age, degree of usage, and condition of unit.

<u>Personnel Description</u>	<u>Hourly Rate</u>
Elevator Inspector, standard rate:	\$160.00
Elevator Inspector, standard overtime rate:	\$225.00
Elevator Inspector, holiday overtime rate:	\$285.00
Elevator Section Support Staff:	\$95.00
Deputy Chief Elevator Inspector:	\$150.00
Manager, Office of Elevator Safety:	\$160.00

Elevator Regulatory Fees, Permit Fees, Inspection Fees and other costs:

For departments that own and operate elevators, escalators, moving walks and other regulated equipment, there are other associated fees which may apply for the inspection, permitting and certifying of equipment. Please refer to the Office of Elevator Safety Website for the published fee schedule, applicable to all owners, both public and private, at: <https://www.miamidade.gov/facilities/elevator-permits.asp>

Security Operations

Security Services:

Security services include calls for maintenance repairs on security systems, security alarm systems, installation of security systems, security alarm monitoring, elevator entrapment monitoring, security surveys and consultations, investigations and administration of the security guard contracts.

Rates: Varies according to service

Security Service Charges	
Service	Charge
Administration of service calls for maintenance and repair on alarms, closed circuit television, and other security equipment systems installations.	Charges are based on current security contract rates with 20 percent added for administration of services
Project Management for annual City of Miami alarm permit	\$100.00 per permit*
Installation of new security system and equipment	Call for estimate
Security Alarm System Monitoring – non-key response: ISD notifies facility contact person and/or police upon alarm activation	\$50.00 per month for each numbered account
Security Alarm System Monitoring – key response: ISD dispatches a Security Supervisor to the alarm and notifies facility contact person and/or police upon alarm activation (Standard connection via phone line).	\$150.00 per month for each numbered account
Radio Security Alarm System Monitoring – key response: same staffing response as above; however, this service includes a radio transmitter installed at the location to provide back-up communication.	\$170.00 per month for each numbered account
Radio Security Alarm System Monitoring – non – key response	\$75.00 per month for each numbered account
Note: Departments requiring service must provide a set of keys or access card to ISD.	False Alarm fees apply: <ul style="list-style-type: none">• 1st – 5th: \$50.00• 5th: Technician Inspection• 6th: \$75.00• 7th: \$100.00• 8th: \$150.00• 9th: \$200.00• 10th and above: \$250.00 each
Facility security systems monitoring, e.g., cameras, panic buttons, access cards, etc.	Call for estimates on specific sites

Administration of security guard contracts and on-site supervision.	Ten percent added to invoices; Six percent added to Aviation department invoices. Charges apply to all security guard services as listed below
	Security Inspector costs will be billed and distributed to all departments
Monitoring of elevator phones Security Inspectors provide oversight County-wide ensuring facilities are staffed with properly credentialed and trained security officers, as well as responding to burglar alarms and reports of suspicious activity.	\$25.00 per month per elevator Security Inspector costs, along with vendor Project Manager costs, are billed bi-weekly via journal entry directly to the end users.
Vehicle (patrol car or motorized cart) for security officer. <i>Note: charges based on current vendor contracts and are subject to change.</i>	Charges are based on current security contract rates. Call for estimates on specific sites.
Security Guards, armed or unarmed with radios and uniforms/blazers Level 1: Watchman-type guard, unarmed Level 2: Intermediate guard, armed or unarmed Level 3: Specially trained, armed security guard Screener: Trained operator of electronic screening equipment	Charges are based on current security contract rates. Call for estimates on specific sites

****Note: Project management includes City of Miami annual alarm permit activations/renewals, processing delivery and processing of any subsequent false alarm notices are paid up front by ISD's Security Management and reimbursed by end user departments.***

Office of ADA

Sign Language Interpreters (account 5115020000):

Under certain circumstances, public meetings and County-sponsored events may be required to have sign language interpreters present. Refer to County Procedure No. 579 (ADA Effective Communication) and consult with your departmental ADA Coordinator in order to make this determination.

Rates: Varies depending on hours/day of service

In-Person, On-Site Interpreter Services	
Non-Federally Funded Departments	
Description	Rates
County's Business Hours (8:00 am - 5:00 pm, Mondays to Fridays)	\$63.00
Non-Business Hours (requests that cannot be performed during business hours including those services for which the appointment must take place on weekends, holidays, our outside of 8:00 am to 5:00 pm weekdays.	\$69.00
Emergency Services	\$80.00

Federally Funded Departments	
Description	Rates
County's Business Hours (8:00 am - 5:00 pm, Mondays to Fridays)	\$68.73
Non-Business Hours (requests that cannot be performed during business hours including those services for which the appointment must take place on weekends, holidays, our outside of 8:00 am to 5:00 pm weekdays.	\$72.88
Emergency Services	\$90.00

Video Remote Interpreting (VRI)	
Description	Rate
Video Remote Interpreting (VRI)	\$105.00

Communication Access Realtime Translation (CART)	
Non-Federally Funded Departments	
On-Site Projected CART	\$275
Remote CART	\$225
Remote Projected CART	\$250

C-PRINT	
Non-Federally Funded Departments	
C-Captionist	\$225

Note: The rates quoted are the listed highest rates based on the contract that expires on 8/31/2025. Actual will be based on the vendor used per procurement guidelines, roadmap, and current rates.

****Please note that all ISD final rates will be determined as part of the budget process.***