

# Memorandum



**Date:**

**To:** Gary Hartfield, Division Director  
Office of the Mayor  
Small Business Development

**Through:** *Andre Ragin*  
Andre Ragin, Aviation Small Business Strategic Advisor  
Minority Affairs

**From:** Sylvia Novela, Division Director *[Signature]*  
Miami-Dade Aviation Department  
Procurement and Materials Management Division

**Subject:** Facilities Development Construction Materials Testing  
Services SPD Project No. E24-AV-03

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It is requested that the referenced project be reviewed for contract measures in order to proceed with the advertisement and subsequent consultant selection.

**Project:** Facilities Development Construction Materials Testing Services

**SPD Project No.:** E24-AV-03

**Project**

**Description:** Professional services for the testing services for various projects within MDAD's capital improvement program (CIP) as per the requirements of the various Project Contract Documents and the MDAD Design Guidelines under the supervision of MDAD's authorized representative. Experienced engineers and technicians are required to perform the testing, inspection, and Engineering services for the following scopes of work:

- Provide Construction Material Testing (CMT) and Inspections.
- Provide asphalt and concrete testing and inspection services;
- Provide geotechnical exploration services
- Provide Soil and Foundation Testing services
- Provide Materials Testing and Inspections services
- Provide Roof Testing and Consulting

Five (5) Professional Services Agreement (PSA) will be awarded under this solicitation.

**Term of the Agreement:**

Five (5) years

**Contract Estimated Amount:**

\$27,568,750 (5 PSA's for \$5,513,750 each)

**Funding**

**Source:** Future Financing for FY 2023-2024

**Technical  
Certification**

**Category**

**Prime:**

**9.01 Soils, Foundations and Materials Testing - Drilling, Subsurface Investigations and Seismographic Services**

**9.02 Soils, Foundations and Materials Testing - Geotechnical and Materials Engineering Services**

**Sub-consultants:**

9.03 Soils, Foundations and Materials Testing – Concrete and Asphalt Testing Services

9.04 Soils, Foundations and Materials Testing – Non-Destructive Testing and Inspections

9.05 Soils, Foundations and Materials

**Project Preferred**

**Experience:**

**Qualifications:**

It is preferred that the prime and/or subs consultant have cumulative ten years of experience within the last 20 years in testing and inspecting materials for various structures, roadways, utilities in airports/airside environments.

**Recommended DBE**

**Measures:** 20.00% DBE Subconsultant Goal

Please advise if additional information is needed to complete this request.

Your assistance with this matter is appreciated.

c: Laurie Johnson, ISD/SBD  
Ana Finol, MDAD  
Barbara S. Jimenez, MDAD  
Sylvia Novela, MDAD  
Gustavo Leal, MDAD