


Memorandum



Date: May 7, 2024

To: Gary Hartfield, Division Director
Small Business Development

From:  Martha Perez, Program Manager
Community Action and Human Services Department

Subject: Hurricane Loss Mitigation Program (HLMP)
Project Review – RPQ No.: HLMP-2023-ROOF

This memorandum serves as a formal request to review the Request for Price Quotation (RPQ) No.: HLMP-2023-ROOF for the Hurricane Loss Mitigation Program under the MCC 7360 Plan. The project's estimated value is \$105,000.00 for seven (7) residential properties.

The Hurricane Loss Mitigation Program (HLMP) is state-funded by the Florida Division of Emergency Management. HLMP provides retrofit measures rather than rehabilitative work to structures, which serves to protect homes against wind driven forces such as hurricanes. Services include replacement of roof sheathing and/or covering, anchoring of wall or floor units to the foundation, brace bottom chord of end gable, installation of secondary water barrier, hurricane straps, or clips and strengthening of roof deck attachment (nailing).

Thank you in advance for your assistance in this matter. Should you require any additional information, please do not hesitate to contact me at (786) 469-4729.

cc: Laurie Johnson, SBD Section Chief
Jose Montoya, EFTD Construction Manager
Adrian Frazier, EFT Division Director